

DALSTON PARISH COUNCIL MINUTES

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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday
13th December 2016.

S. Milburn Clerk

Present

Cllr Byers	Cllr Cowen	Cllr Baxter	Cllr Lancaster	Cllr Roberts	Cllr Drouet
Cllr Kyle	Cllr Dalton	Cllr Rickerby	Cllr Auld	Cllr Newton	Cllr Kaye-Kreczkowski
Cllr Potter					

Apologies

Cllr Craig Cllr Ebbatson

As a mark of respect the Councillors took time to remember the late John Kelsey.

Minutes

The minutes of the Parish Council Meeting held on 8th November 2016 were approved and signed by Cllr Byers as a true record.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Potter planning application 16/1008, Cllr Roberts planning application 16/1060 and Cllr Kyle the Victory Hall refurbishment.

Cllr Byers reported that Chris Scales had been appointed as the new Responsible Financial Officer.

145/16 Public Participation

Cllr McKerrell and Cllr Allison were in attendance. Apologies were given for Cllr Christian. Also in attendance were Pat Jackson, Tony Sinclair, Sue Nichol, Terry Nichol and David Gray.

Cllr Allison reported that he has written to Andrew Allison to request on behalf of the Parish Council that the Glave Court sign be removed, he also kindly said that he would be prepared to fund its removal if necessary. David Gray reported to the Council that he had purchased the field adjacent to his property, the fence around the field was discussed and it was concluded that it is the landowners responsibility to carry out any necessary maintenance to the fence. David stated that he would like to plant some trees in the field and offered to come to the next meeting to show the Parish Council his proposals. David was asked if he would be agreeable to this land being designated as a Local Green Space, he said he would consider this; the Neighbourhood Plan Steering Group is to write to him formally.

146/16 Co-option of Councillor

Cllr Auld proposed Felicity Kaye-Kreczkowski be co-opted onto the Parish Council and Cllr Drouet seconded this, all councillors agreed. The declaration of acceptance of office was signed and the pecuniary and other registerable interest form was completed. The Clerk is to forward these to Rachel Plant in the Democratic Services department at Carlisle City Council.

Cllr Kaye-Kreczkowski requested to be a member of the Policy & Resource committee.

147/16 Planning Decisions and Applications

Planning Decisions:

Appn Ref: 16/0826 Greensyke House, Dalston, Carlisle, CA5 7JW. Change Of Use Of Agricultural Land To Domestic Curtilage; Formation Of Vehicular Access And Formation Of A Wildlife Pond. Grant Permission.

Appn Ref: 16/0784 Land To South East Of Orton Grange Roundabout, Orton Grange, Carlisle, CA5 6LA. Erection Of 4no. Detached Dwellings. Grant Permission.

Appn Ref: 16/0874 Greensyke, Cumdivock, Dalston, Carlisle. Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 13/0973 (Change From Stonework To Brickwork On Plot 7). Grant Permission.

Planning Applications:

Appn Ref 16/0967 Corner Cottage, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Erection Of Single Storey Rear Extension (Retrospective). No observations, however the Clerk was asked to write to the planning department expressing the PC's concern over the increasing number of retrospective planning applications within the parish.

Appn Ref 16/0867 Brecon Hill, Raughton Head, Carlisle, CA5 7DE. Change Of Use Of Barn To Garage / MOT. Centre And Demolition Of Part Agricultural Building (Part Retrospective). No observations. It was noted that employment within the village was welcome.

Appn Ref 16/0955 7 Lingyclose Road, Dalston, Carlisle, CA5 7LB. Two Storey Extension To Provide Kitchen/Dining Room, WC And Double Garage To Ground Floor With 2No. Additional En-Suite Bedrooms And Bathrooms Above. No observations.

Appn Ref: 16/0075 S211 The Green, Dalston. T1 Remove branch over flower bed. T2 Fell. No observations.

Appn Ref: 16/1008 Deanbanks, Lakerigg, Dalston, Carlisle, CA5 7BS. Single Storey Rear Extension To Provide Sunroom And Addition Of Two Dormer Windows In North East Elevation Creating An Office And Extended Bedroom En-Suite. No observations.

NOTIFICATION OF AMENDED DESCRIPTION OF PROPOSAL

Appn Ref: 16/1008 Deanbanks, Lakerigg, Dalston, Carlisle, CA5 7BS. Single Storey Rear Extension To Provide Sunroom And Addition Of Two Dormer Windows In North East Elevation And Raising Of Existing Roof To Create An Office And Extended Bedroom En-Suite. No observations.

Appn Ref: 16/1023 F Brown Carlisle Ltd, Cardewlees, Carlisle, CA5 6LF. Construction Of Canopy Extensions And Enclosure For Loading And Unloading Of Products Adjacent To Warehouse. No observations.

Appn Ref: 16/1059 Church View, Church Lane, Dalston, Carlisle, CA5 7PL. Conversion Of Agricultural Buildings To Provide 3no. Dwellings And Kitchen Extension Existing Farmhouse, Together With Erection Of Single Store Building To Link Extension To Farmhouse. No observations, however it was noted that the address was incorrect, it should be Church Farm, The Square. The Clerk is also to request the north elevations for Unit 1 and ensure the church have been notified of the application.

Appn Ref: 16/1060 Church View, Church Lane, Dalston, Carlisle, CA5 7PL. Conversion Of Agricultural Buildings To Provide 3no. Dwellings And Kitchen Extension Existing Farmhouse, Together With Erection Of Single Store Building To Link Extension To Farmhouse (LBC). As above.

NOTIFICATION OF WITHDRAWN APPLICATION

Appn Ref: 16/0836 Land adjacent to Primrose Hill, Bridge End, Dalston, Carlisle, CA5 7BJ. Erection Of 3no. Dwellings.

148/16 Victory Hall

Cllr Kyle circulated plans of the Victory Hall refurbishment proposal to the Councillors. The proposal is to demolish the south side of the building and replace it with a new office/storage area, extended bar and kitchen and both ladies and gents toilet facilities. The standalone office which is around 300 square feet in size along with a small adjoining room intended as a store has been offered to the Parish Council. The rent for the office would be £4,500 per annum. It was decided that this should be on the agenda at the next PC meeting on the 10th January 2017 as the subject needs to be discussed thoroughly.

It was noted that the PC are in favour of the Victory Hall being upgraded.

149/16 Clerk and Chairman's Report

- Cllr Byers thanked the Festival Committee for organising the Christmas market.

- Cllr Byers thanked Cllr Ebbatson for organising the Christmas laser lights.
- Cllr Byers thanked both Cllr Auld and Cllr Kyle for setting up SAGE. The Clerk and Responsible Financial Officer are to be trained on the 15th December 2016.
- It was reported that W.M Turk & Son (Roofing, Building & Chimney Specialists) have supplied and fitted a new lead valley to the roof at Forge Green.
- Cumbria County Council has awarded Story Contracting the contract to replace Bell Bridge at Sebergham. The construction is expected to cost in the region of £500.000 and the work is expected to commence during the summer of 2017.
- Cllr Allison, Cllr McKerrell, Cllr Baxter and Cllr Craig attended a meeting with Austin Shields (Parking Manager) Cumbria County Council to discuss the village parking issues in particular the areas in close proximity to the schools. It was reported that traffic enforcement officers have been present in the village and have issued parking fines. Keith Poole also attended the meeting and stated that the 20 mph speed limit through the village would be between the Post Office and the Co-op and part way up Townhead Rd towards the doctors surgery. The Council were also made aware that the roundabout in the village is to be installed by Storys once all the properties in The Grange are complete.

150/16 Correspondence

- A parishioner has requested a Parish notice board be placed in The Grange. The Clerk has spoken to Alice Gill (Story Homes) to see if they would provide this. An application form is to be completed and returned to Alice. Councillors requested the Clerk source a map of the site so that a suitable location can be found for the board.
- There is to be a road closure between Sycamore Lodge and Beaconside on the 20th February 2017 to carry out work on the drains, this will last for 3 days.
- A letter has been received from Revd Steve Carter in response to the PC's queries about the Margaret Gore Legacy fund. A cheque for £379.35 has been given to the PC, this is for the interest received on the legacy. All the other concerns are to be addressed at the next PCC meeting on the 17th January 2017.
- The PCC requested the Parish Council's permission to install a fibre optic cable to the church for use by the Library Service. The cable would be at a maximum depth of 400mm and the duct would follow the pavement between the church and The Old Vicarage at the side of the concrete pin kerb. BT would be responsible for the permanent reinstatement of the excavated track and this would be paid for by the library service. The PC had no objections.

151/16 Kingsway Car Park

A meeting to discuss the Kingsway car park signage and the public toilet signage has been arranged for Tuesday 20th December at 1pm. Cllr Byers, Cllr Auld, Cllr Roberts and Cllr Newton are to attend.

152/16 Forge Green Garden

- A vacancy has arisen at Forge Green to rent garden 2. The Clerk has contacted those on the waiting list and Chris Scales will take over the plot in January. The tenancy agreement has been forwarded to Chris.
- It was agreed that the rent for the gardens will remain the same; this being £35 per annum.

153/16 Forge Green

- A request to replace the windows in No.1 Forge Green has been received from the tenant. It was agreed that the Clerk apply for planning permission to replace all of Forge Green Windows. Three quotations for the work are to be sourced.
- Decoration of No.2 Forge Green will be postponed until after the new windows have been installed.

154/16 Library Update

The lease agreement for the library has been agreed and will be signed shortly. Suggested opening hours are as follows:- Tuesday 9am-1pm, Wednesday 9am-1pm, Thursday 1pm-5pm and Saturday 10am-12 noon, a library service employee will work on a Wednesday. Training for the volunteers will take place at the church on 5th January 2017 between 5-7pm. The proposed opening is 10th January 2017 at 9am.

155/16 Financial

The authorisation sheet was discussed and the following payments approved.

PAYE	DESCRIPTION	CHEQUE No.	AMOUNT £
SAGE	Sage 50 programme	000115	£201.60
Dalston Aggregates	Gravel	000116	£117.60
S. Milburn	Travel expenses (PC notices) 2x 2 nd class stamps	000117	£22.20
M. Turk	Replacing roof slates Forge Green	000118	£180
M. Cowen	Grass cutting at Cumdivock Church	000119	£150
M. Capstick	Plant watering August - November	000120	£1,287.52
E. Davidson	Preparing grave for the late Brenda Potts	000121	£300
M. Turk	Supply & fit new lead valley Forge Green	000122	£660
Dalston Charitable Trust	Grant funding	000123	£2,500
Environment Agency	Licence fee to clean Mill Race	000126	£50
M Capstick	Plants for parish planters	000127	£522.24
Mr P Collins	Overpayment cemetery fee refunded	000128	£300

- The Clerks / RFO agreed salary, PAYE & NI was paid.
- Cllr Byers thanked Cllr Auld and Cllr Kyle for all their work on the 2017/18 precept. Due to a further update from Steven Tickner informing the PC that there has been an increase of 52 Band D properties within the Parish, Cllr Auld proposed to increase the precept to £62,700 which equates to 12.4p per week for a Band D property. This increase will take the PC proposed budget out of deficit. Cllr Drouet seconded the proposal and all councillors were in favour. The parish precept form is to be completed and returned to the Chief Financial Officer at Carlisle City Council by the 13th January 2017.

156/16 Cemetery Matters

- To ratify the purchase of burial space, Ward 5, Section K , Space 48 for Mr Herbert Potts.
- To ratify the interment of the late Brenda Potts in Ward 5, Section K, Space 48 on the 25th November 2016 at 2.30pm.
- To ratify the purchase of burial space, Ward 5, Section L , Space 7 for Mrs Anne McKendry.
- To ratify the interment of the late Graham McKendry in Ward 5, Section L , Space 7 on the 8th December 2016 at 2.00pm.
- Nick Horn (Carleton Paving & Groundworks) is to level the cremated remains area in early January, at a cost of £800.

157/16 Councillor Matters

- A request was made to replace the notice board at Cumdivock. Clerk to organise.
- Cllr Kaye-Kreczkowski expressed her concerns over the road closure at Beaconside as this coincides with the road closure on the U1143 Gaitsgill to Raughton Head road.
- The Council were informed that the area of grass by the Co-op bike park is to be paved early next year.
- Cllr Potter feels that white lines are needed on the road outside the doctor's surgery; as this piece of road is on a bend and drivers tend to drive towards or over the middle of the road. A request was also made for Storys to have road markings at the entrance to The Grange and a Give Way sign.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 10th January at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2017:- TBA.

Property & Maintenance Meeting dates for 2017:- TBA

The meeting closed at 9.20pm