

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday
11th October 2016.

S. Milburn Clerk

Present

Cllr Byers	Cllr Craig	Cllr Baxter	Cllr Potter	Cllr Roberts	Cllr Dalton
Cllr Kyle	Cllr Drouet	Cllr Cowen	Cllr Ebbatson	Cllr Newton	

Apologies

Cllr Auld	Cllr Rickerby	Cllr Lancaster
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Minutes

The minutes of the Parish Council Meeting held on 13th September 2016 were approved and signed by Cllr Byers as a true record.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Drouet planning application 16/0054.

122/16 Public Participation

Cllr Mckerrell, Cllr Allison & Cllr Christian were in attendance. Also present were Mr & Mrs Nicholl and Mr Hazard. Mr Hazard spoke on behalf of Rotary Club Carlisle South he thanked the Parish Council for purchasing the crocus corms.

Cllr Allison discussed the parking issue on Townhead Road and suggested a way to alleviate the problem would be to use the grassed area alongside Madam Banks for resident parking. The councillors present were not in favour of this going ahead; they feel green spaces should be preserved.

123/16 Planning Decisions and Applications

Planning Decisions:

Appn Ref: 16/0691 Cumdivock House, Cumdivock, Dalston, Carlisle, CA5 7JJ. Erection Of Livestock Building. Grant Permission.

Appn Ref: 16/0680 Thackwood Farm, Dalston, Carlisle, CA5 7DT. Formation Of Roof To Cover Existing Silage Pit. Grant Permission.

Appn Ref: 16/0681: PT Bell & Son, Coal Merchant, Barras Lane Industrial Estate, Dalston, Cumbria, CA5 7EJ. Variation Of Condition 7 Of Previously Approved Permission 13/0696 To Read: "Prior To Any Individual Bunker Being Brought Into Use, The Corresponding Section Of Boundary Wall Shall Be Constructed To A Height Of 2.7Metre, As Detailed On Drawing 1, And Shall Be Fully Erected And Completed And Shall Thereafter Maintained At That Height". Grant Permission.

Appn Ref: 16/0683 The Smithy, Chalkfoot, Dalston, Carlisle, CA5 7JH. Erection Of Single Storey Detached Garden Room. Grant Permission.

Appn Ref: 16/0757 L/A Corner Cottage, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 14/1031. Grant Permission.

Appn Ref: 16/0718 Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Resubmission Of Previously Approved Permission 13/0401 For First Floor Extension And Reconfiguration Of Ground Floor Of East Wing To Provide 8no. Bedrooms, Together With Dining Room Extension To Ground Floor Rear Elevation. Grant Permission.

Appn Ref: 16/0719 Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Resubmission Of Previously Approved Permission 13/0400 For First Floor Extension And Reconfiguration Of Ground Floor Of East Wing To Provide 8no. Bedrooms, Together With Dining Room Extension To Ground Floor Rear Elevation.(LBC). Grant Permission.

Appn Ref: 16/0659 Lambfield Farm, Raughton Head, Carlisle, CA5 7DL. Change Of Use Of Agricultural Building To House Biomass CHP Unit And Installation Of Flue Together With Formation Of 3no. Drying Floors. Grant Permission.

Planning Applications:

Appn Ref: 16/0054 S211 Oaklands, Hallfield, Eilers Mill Lane, Dalston, Carlisle, CA5 7QH. Remove limbs from oak trees as detailed in photographs. No observations.

Appn Ref: 16/0826 Greensyke House, Dalston, Carlisle, CA5 7JW. Change Of Use Of Agricultural Land To Domestic Curtilage; Formation Of Vehicular Access And Formation Of A Wildlife Pond. On the grounds of health & safety a request to remove the stakes from the verge outside the property is to be made; this will enable the public to walk on the grass and will help prevent heavy lorry marks on the other side of the road.

Appn Ref: 16/0789 Dalston Hall Caravan Park, Dalston, Carlisle, CA5 7JX. Removal Of Condition 3 (To Allow Holiday Occupation Of Approved Units For 12 Months) And Variation Of Condition 5 (Restriction Of Colours Of Holiday Lodges & Static Caravans To Green, Brown & Beige) Of Previously Approved Planning Permission 14/0124. Refuse Permission. The councillors present requested to know how often the local planning authority will inspect the register used to monitor the occupation of the lodges/caravans.

Appn Ref: 16/0059 S211 Forge Mill, 1 The Forge, Dalston, Carlisle, CA5 7QP. Reduce in height a cherry and a birch. No Observations.

Appn Ref: 16/0836 Land adjacent to Primrose Hill, Bridge End, Dalston, Carlisle, CA5 7BJ. Erection Of 3no. Dwellings. The Parish Council noted concerns regarding access to the highway and damage to mature trees. They also requested information in relation to the materials that are to be used.

Appn Ref:16/0864 Mobile Mini UK Ltd, Site 1, Barras Lane Industrial Estate, Dalston, Carlisle, CA5 7ND. Proposed Installation of 4no Single Storey Metal Containers Linked Together For Use As Office Accommodation. The councillors requested that temporary permission is given ensuring the quality and up keep of the containers is maintained.

NOTIFICATION OF WITHDRAWN APPLICATION

Appn Ref: 16/0460 Land adjacent Lemon Nook Bungalow, Cumdivock, Dalston, Carlisle, CA5 7JN. Erection Of 1no.Dwelling.

124/16 Clerk and Chairman's Report

- Cllr Byers notified councillors of two resignations; Sonia Hutchinson (RFO) and Cllr Trevor Smith. It was unanimously agreed to write a letter of thanks to Cllr Smith.
- The top stone on the mounting block at the White Bridge has dislodged. Thanks were given to Alan Dinning for repairing it.
- A follow up report from Septembers PC meeting was issued to the councillors before the meeting. The report will be issued to councillors each month detailing the progress / outcome of tasks requested from the previous PC meeting.
- The ongoing highway log was also distributed to councillors before the meeting.
- A meeting with Riverside was held on 29th September 2016 to discuss the future of Barras House. This gave the PC an opportunity to air their concerns about the project. Riverside are currently conducting an option appraisal, this should be completed in December. Councillors agreed that an option to purchase the property should be looked at as it would be an asset to the community; Cllr McKerrell has a meeting with Riverside North West so will relay this information.
- Sean Green (Parking Team Leader) Cumbria County Council carried out 3 enforcement visits within the village last week, focusing on school finishing time. A meeting is to be set up with Cllr Allison, Cllr McKerrell, Cllr Craig, Cllr Byers & Cllr Baxter and the following from Cumbria County Council;

Austin Shields (Parking Manager), Sean Green and Kevin Crawley (Traffic Management Team Leader) to discuss the situation further.

Cllr Allison has also requested the opinion of Legal Services as to whether a Parish Council as a statutory body could appoint its own part time enforcement officer; paid for by the Parish Council, but reporting to the Head of the Enforcement Team. It was suggested that the Parish Council lease a traffic enforcement officer from Cumbria County Council.

125/16 Correspondence

- CALC has invited local councils to submit nominations for 5 vacancies for councillors to sit on the CALC Executive Committee, elected councillors will sit on the committee for a three year period to 2019. Serving on the committee is an opportunity to help shape CALC's work and the support they provide for their member councils and parish meetings. Cllr Byers and Cllr Craig were nominated.
- CALC's 42nd Annual General Meeting is to be held at Castle Green Hotel, Kendal on Saturday 12th November at 10.30am.
- Councillors were notified that the North West Coast Connections workshop that was to be held on 14th October 2016 has been postponed.

126/16 No.2 Forge Green

- The tenancy agreement for No.2 Forge Green was distributed to councillors before the meeting. Amendments were given to the clerk; the document will be updated and discussed further at the Property & Maintenance meeting on 25th October 2016.
- Clerk is to organise for a surveyor to assess Forge Green to ascertain future expenditure on the building. A report from Ian Gibson Associates Ltd regarding dampness in the building was circulated to councillors before the meeting.
- Immediate work to be done at Forge Green includes the chimney, replace dislodged roof slates, flashing and gutters. Cllr Craig proposed for the work to go ahead and it was seconded by Cllr Baxter.
- It was suggested that as Forge Green is a listed building it may be possible to apply for funding to help with maintenance costs.
- It was ratified that the rents from Forge Green would be put ring fenced and be used for future maintenance work on the property.
- The clerk is to speak to the probation team in regards to decorating No.2 Forge Green.

127/16 Crocus Bulbs

- Caldew School, St Michaels School, Dalston Pre School and the Station Group are to be asked if they would like some bulbs to plant. Bulbs are also to be planted on the Kingsway. Other areas suggested were at Unthank corner and Raughton Head School.

128/16 Financial

The authorisation sheet was discussed and the following payments approved.

PAYEE	DESCRIPTION	CHEQUE No.	AMOUNT £
M Watson	Forge Green cleaning services	000092	£60
E Davidson	Grave Digging	000093	£40
Nicholson & Coulthard	CIB trophy engraving	000094	£37
I Clean	Deep clean No.2 Forge Green	000095	£281.75
C Collins	Rent deposit	000098	£411.67
S Milburn	Travel expenses- monthly notices	000099	£9
Beacon Fire	Service fire extinguishers Forge Green	000100	£33.12

- The Clerks / RFO agreed salary, PAYE & NI was paid.
- The financial regulations were distributed to councillors before the meeting. Amendments are to be given to the clerk. The document is to be discussed at the next P&R meeting.

- Cllr Newton proposed that the accounting system is moved to Sage and Cllr Kyle seconded this. Kay Kyle has kindly offered to transfer all the financial information from 1st April 2016 onto the new system.
- An advert is to be placed in the Parish Magazine and on the CALC website for a new Responsible Financial Officer and Assistant Clerk. The post is 8 hours per week.

129/16 Document Retention Policy

- The document retention policy was ratified.

130/16 Cemetery Matters

- The following cemetery matters were ratified:-
The Interment of cremated remains for the late George Wood in burial plot Ward 4, Section C, Space 38f on Thursday 22nd September 2016 at 1pm.
The additional inscription for the late Anne Benson; Also his beloved wife, Anne, Died 17th July 2016 in Crook, Aged 77 years.
The erection of a Lakeland slate headstone with the following inscription, Dr Ian Fordyce Pirie, Died 13.12.1999, And Sheila Pirie, Nee Maxwell, Died 21.04.2014, Much Beloved Father And Mother, Now Together For Eternity.
- The cemetery policy for plaques, photos, flowers and maintenance was ratified.
- Volunteers were requested to join the cemetery working group. Cllr Newton and Cllr Ebbatson agreed to do so.

131/16 Councillor Matters

- Cllr Dalton requested the brambles be cut back on The Green.
- Cllr Allison to request the Glave Hill Court sign is removed.
- Cllr Allison is meeting with Mark Wilson (highways) to look at the overgrown hedge at Kingswood. Also to be discussed at the meeting is the removal of the stakes on the verge outside Greensyke. Cllr Potter is also to attend the meeting.
- Cllr Roberts asked when there is to be another traffic count in the village, he was advised that this would take place in March 2017.
- Cllr Roberts also stated that a tree on the Kingsway and at Mitchell Brow needed attention. Cllr Craig to organise necessary work.
- Cllr Ebbatson thanked Cllr Rickerby for repairing the style opposite Blackdish.
- A style is to be repaired on Nook Lane near Lakerigg. Cllr Newton to speak to the land owner.
- There will be a display of decorated Christmas trees in St Michael's Church again this year. The Parish Council agreed to donate a Christmas tree.
- Cllr Ebbatson is to source some laser lights to be used to light the tree in the churchyard over the Christmas period.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 8th November at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2016:- 31st October 2016 at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2016:- 25th October at 7.15pm at Forge Green.

The meeting closed at 9.35pm