

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at Primrose Hall, Gaitsgill on Tuesday
13th September 2016 at 7.15pm.

S. Milburn Clerk

Present

Cllr Byers Cllr Smith Cllr Baxter Cllr Potter Cllr Drouet Cllr Craig
Cllr Kyle Cllr Ebbatson Cllr Rickerby

Apologies

Cllr Auld Cllr Roberts Cllr Dalton Cllr Cowen Cllr Lancaster

Minutes

The minutes of the Parish Council Meeting held on 9th August 2016 were approved and signed by Cllr Byers as a true record.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

113/16 Public Participation

Apologies were received from Cllr Allison, Cllr McKerrell and Cllr Christian. Geoff Ebbatson, Sue & Terry Nicholl and David Parry were in attendance.

Cllr Allison forwarded correspondence regarding the ongoing parking issues within the village; this was forwarded to the councillors before the meeting. It was unanimous that the councillors would like to look into employing a part time traffic warden, and would like Cllr Allison to find out the logistics of so doing, including the length and cost of any necessary training.

The clerk was asked to speak to Cumbria County Council to see how many time traffic enforcement officers have been to the village in the last year.

Cllr Byers introduced the councillors to Sonia Hutchinson the new responsible financial officer.

114/16 Financial

The authorisation sheet was discussed and the following payments approved.

PAYE	DESCRIPTION	CHEQUE No.	AMOUNT £
Eric Davidson	Burial Ground Fees	000081	£80
Colophon	Neighbourhood plan banner / brochure	000082	£757.60
BDO	External audit fee	000083	£396
Primrose Hall	Hire of hall x 2	000084	£30
HMRC	Employee Paye / NI	000086	£487.34

Royal Mail	Delivery Neighbourhood Plan	000087	£600
CW Carlisle Ltd	Yellow Ink cartridge	000088	£22.30
Amazon UK	Multi pack cartridges	000088	£59.99
Post Office	2 nd class stamps	000089	£6.60
Clerk	Mileage / notices village boards	000089	£9
Watsign	Sign for Jubilee Garden	000090	£47.76
Cumberland News	Public notice – neighbourhood plan	000091	£109.06

- The Clerks / RFO agreed salary was paid.
- A VAT reclaim of £915.75 has been received for the period the 1st June – 30th June 2016.
- A VAT reclaim of £1,064.24 has been submitted for the period covering the 1st July – 31st August 2016.

115/16 Planning Decisions and Applications

Planning Decisions:

Appn Ref: 16/0476 Dalston Hall Caravan Park, Dalston, Carlisle, CA5 7JX. Variation Of Condition 2 (Restriction Of Colours Of Holiday Lodges & Static Caravans To Green, Brown & Beige) and Removal Of Condition 3 (Holiday Occupation Of Holiday Lodges & Static Caravans Between 1st March and 31st January) Of Planning Approval 11/0476. Grant Permission.

Appn Ref: 16/0448 Bridge End Inn, Bridge End, Dalston, Carlisle, CA5 7BH. Erection Of Detached Domestic Garage/Workshop (Revised/Part Retrospective Application). Grant Permission. The clerk was requested to ensure that the materials used on the building comply with the approved application.

Appn Ref: 16/0449 Bridge End Inn, Bridge End, Dalston, Carlisle, CA5 7BH. Erection Of Detached Domestic Garage/Workshop (Revised/Part Retrospective Application). (LBC). Grant Permission.

Appn Ref: 16/0478 17 Glebe Close, Dalston, Carlisle, CA5 7JE. Erection Of 1.65 Metre (Maximum Height) Fence To Side Of Property (Part Retrospective). Grant Permission.

Appn Ref: 16/0632 The Coach House, Cardew Lodge, Cardew, Dalston, Carlisle, CA5 7JQ. Erection Of Conservatory. Grant Permission.

Appn Ref: 16/0602 Lonning Side, Lakerigg, Dalston, Carlisle, CA5 7BS. Erection Of Single Story Rear Extension To Provide Lounge, Kitchen & Utility Together With Internal Alterations And Removal Of Porch To Front Elevation. Grant Permission.

Notification Of Withdrawn Application

Appn Ref: 16/0644 Barras House, Barras Close, Dalston, Carlisle, CA5 7NT. Reconfiguration Of Building Into 14no. Self Contained Flats; Replacement Of Windows And Doors; Installation Of 5no. New Entrance Points And Re-Rendering Of Elevations. Creation Of Private Gardens, 7no. Additional Car Parking Spaces And Erection Of 2no. Bin Stores To Front Elevation.

Planning Applications:

Appn Ref: 16/0718 Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Resubmission Of Previously Approved Permission 13/0401 For First Floor Extension And Reconfiguration Of Ground Floor Of East Wing To Provide 8no. Bedrooms, Together With Dining Room Extension To Ground Floor Rear Elevation. No observations.

Appn Ref: 16/0719 Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Resubmission Of Previously Approved Permission 13/0400 For First Floor Extension And Reconfiguration Of Ground Floor Of East Wing To Provide 8no. Bedrooms, Together With Dining Room Extension To Ground Floor Rear Elevation.(LBC). No observations.

Appn Ref: 16/0659 Lambfield Farm, Raughton Head, Carlisle, CA5 7DL. Change Of Use Of Agricultural Building To House Biomass CHP Unit And Installation Of Flue. No observations.

Appn Ref: 16/0757 Corner Cottage, Grange Park Road, Orton Grange, CA5 6LT. Change of Condition No. 2 Pitched Roof To Garage To Be Removed And Flat Roof Added. To Be Used As A Balcony, Glass Balustrading. A Material Amendment. No observations.

Appn Ref: 16/0019 TPO Paragon Veterinary Centre, Carlisle House, Townhead Road, Dalston, Carlisle, CA5 7JF Undertake tree works as per the specification to improve clearance in the car park, clear street furniture, and reduce shading. No observations.

Appn Ref: 16/0728 2 Glebe Close, Dalston, Carlisle, CA5 7JE. Removal Of Hedge From Rear Boundary Replacing With 1.5 Metre High Brick Wall. Refuse permission.

Appn Ref: 16/0770 Dalston Medical Surgery, Bank Croft, Townhead Rd, Dalston, Carlisle, CA5 7PZ. Removal Of Conservatory; Erection Of Single Storey Extension To Provide Medical Store. No observations.

Appn Ref: 16/0784 Land To South East Of Orton Grange Roundabout, Orton Grange, Carlisle, CA5 6LA. Erection Of 5No. Detached Dwellings. No observations.

Appn Ref: 16/0649 Land Adjacent Gill House, The Gill, Dalston. CA5 7JP. Erection Of 2no.Dwellings (Outline). The PC raised concerns that the area in question is very wet and therefore requested provision is made for rain water mitigation.

116/16 Clerk and Chairman's Report

- Thanks were given to Dalston Festival Committee for organising Festival Week. As always it was a fantastic week and this year's events were extremely popular and enjoyed by many.
- The Royal Horticultural Society together with Rotary International are selling purple crocuses as a symbol of a worldwide campaign to eradicate polio and they are looking for community support to plant 5 million crocus corms in Autumn 2016 to transform public spaces throughout the country. It was agreed at the Property & Maintenance meeting in July that the Parish Council should purchase 5,000 corms for a cost of £85. Suggested areas for planting were Ikes Wood and the Kingsway.
- It was reported that in July an oak tree and 2 cherry trees were sawn down in the Mitchell Brow area, the incident was reported to the police. Clerk to arrange for the oak tree stump to be removed.
- At the PC meeting in June councillors agreed to nominate 2 areas within the parish to be a recreational space that would be dedicated as a centenary field. The areas chosen were the wild flower garden at Forge Green and the area of land behind the bus shelter at Bridge End. In order for this to go ahead an application form must be completed together with the current land registry document detailing a plan of the site with the area that is to be protected clearly outlined. Following this there would be a site visit, if it were approved the PC would receive a draft deed. Once the deed is finalised a fee of £80 would be needed to pay for the land registry. It was decided that the PC should commemorate the areas in question without formally registering the land.

117/16 Correspondence

- A letter has been received in relation to the new community hall project in the church. It requested an opportunity for residents to be able to submit formal comments about the project. Copies of the letter were also sent to Reverend Steve Carter and Churchwarden David Cowen.
- A letter has been received from Dalston Recreation Committee requesting permission for the bonfire celebrations to take place on Saturday 5th November 2016 on The Green. Clerk to advise the committee that permission was granted.
- The kissing gate opposite the Victory Hall is to be lifted as it does not currently fully open.
- Clerk to replace the gate on The Green (by the white bridge) with a kissing gate.
- The Cumbrian Way trail race is to take place on Saturday 17th and Sunday 18th September. There will be 80 runners and the route follows the Cumbrian Way starting at Ulverston and finishing at Carlisle Castle.

116/16 2 Forge Green – notice given

On the 24th August 2016, 1month's notice was given on No. 2 Forge Green. H&H King Estate Agents have been to look at the property to conduct a rental appraisal. They recommended that the property be marketed at a rental figure of £495-£520 per month.

The councillors agreed that H&H King should be responsible for letting the flat for a fee of £275 + VAT.

When the flat is vacant the clerk is to arrange for it to be deep cleaned and decorated, and advice to be sought from H&H King regarding any additional work they feel needs completed in order for the property to be rented.

117/16 Consultation Neighbourhood Plan

The Parish Council has received a letter from the Dalston Neighbourhood Plan Steering Group. As part of the plan the group has designated certain areas of land as Local Green Space. The group are proposing to designate the land between Riverside and the River Caldew and also the field beside the Kingsway along The Green as local Green Spaces. Cllr Baxter proposed that this goes ahead and all the councillors present agreed.

118/16 Tree Survey / Risk Assessments

Cllr Craig requested that UPM Tilhill (tree safety inspectors) review and update the Parish Council's tree risk assessments. The company have previously mapped and assessed all the trees within the Parish. It was resolved to use the company; the clerk is to contact them when the current assessments expire. Cllr Craig is to complete a risk assessment on 3 trees that were known to be missed off the last assessment.

119/16 Barras House – Open Discussion

It was unanimously agreed that the accommodation should be primarily for the elderly, as it has been for many years.

A resident of the parish has requested that the parish council purchase the building.

It was resolved that the clerk should organise a meeting with Riverside to discuss the situation further.

120/16 Cemetery Matters

- The interment of cremated remains for the late Shiela Pirie in Ward 5, Section E, Space 43 on 16th August 2016 at 11am.
- The clerk and Cllr Byers attended a meeting at Carlisle cemetery with the grounds manager Lee Louis. The purpose of the meeting was to get advice on how to maintain the cremated remains area within Dalston cemetery.
- Cllr Craig requested that the number of volunteers on the cemetery working group is increased. This is to be put onto the October agenda.

121/16 Councillor Matters

- It was reported that youths are gathering in the evening at the doctor's surgery and the back of the Co-op car park; this is because the Wi fi is good. Clerk to speak to the practice manager and request the Wi fi is switched off out of surgery hours.
- It was reported that a gentleman has been in the village monitoring sound from Nestle.
- It was requested that the stile opposite Black Dish is repaired.
- It was reported that the mobile speeding camera van had been at Buckabank.
- It was asked when the sheepfold seat would be completed. The response was as soon as the stone mason is available.
- The clerk was requested to report an abandoned vehicle, it is a grey Toyota and is located in the Co-op car park.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 11th October at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2016:- 20th September at 7.15pm at Forge Green.

Property & Maintenance Meeting dates for 2016:- 25th October at 7.15pm at Forge Green.

The meeting closed at 9.05pm.