

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday
9th August 2016.

S. Milburn Clerk

Present

Cllr Byers	Cllr Smith	Cllr Baxter	Cllr Potter	Cllr Roberts
Cllr Kyle	Cllr Auld	Cllr Rickerby		

Apologies

Cllr Lancaster	Cllr Drouet	Cllr Dalton	Cllr Cowen
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Minutes

The minutes of the Parish Council Meeting held on 12th July 2016 were approved and signed by Cllr Byers as a true record.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

105/16 Public Participation

Apologies were received from Cllr McKerrell and Cllr Allison. Mr and Mrs Nicholl were in attendance and spoke in relation to the Neighbourhood Plan.

106/16 Planning Decisions and Applications

Planning Decisions:

Appn Ref: 16/0436 Pasturewod, High Bridge, Dalston, Carlisle, CA5 7DR. Variation Of Condition 3 (Materials) Of previously Approved Application 14/001. Grant Permission.

Appn Ref: 16/0303 High Carnaby, Raughton, Dalston, Carlisle, CA5 7AQ. Conversion And Extension Of Existing Barn To Provide 1No. Holiday Let. Grant Permission.

Appn Ref: 16/0539 Nook Cottage, Nook Lane, Dalston, Carlisle, CA5 7JR. Proposed Rear And Side Single Storey Extension To Provide Additional Living Accommodation, Kitchen, Entrance Hall And WC. Grant Permission.

Appn Ref: 15/0581 Former Telephone Exchange Station, Hawksdale Road, Dalston, Carlisle, CA5 7BX. Change Of Use From Telephone Repeater Station To Short Term Holiday Accommodation; Erection Of Rear Extension (Revised Application). Grant Permission.

Planning Applications:

Appn Ref: 16/0632 The Coach House, Cardew Lodge, Cardew, Dalston, Carlisle, CA5 7JQ. Erection Of Conservatory. The map of neighbouring properties was incorrect. No other observations were made.

Appn Ref: 16/0633 The Coach House, Cardew Lodge, Cardew, Dalston, Carlisle, CA5 7JQ. Erection Of Conservatory (LBC). The map of neighbouring properties was incorrect. No other observations were made.

Appn Ref: 16/0424 Ratten Row Farm, Dalston, Carlisle, CA5 7AY. Conversion Of Outbuildings To Provide Ancillary Annex Accommodation. Not within Parish of Dalston.

Appn Ref: 16/0644 Barras House, Barras Close, Dalston, Carlisle, CA5 7NT. Reconfiguration Of Building Into 14no. Self Contained Flats; Replacement Of Windows And Doors; Installation Of 5no. New Entrance Points And Re-Rendering Of Elevations. Creation Of Private Gardens, 7no. Additional Car Parking Spaces And Erection Of 2no. Bin Stores To Front Elevation. Request site visit and meeting with the case officer.

Appn Ref: 16/0681 P T Bell & Son, Coal Merchant, Barras Lane Industrial Estate, Dalston, Cumbria CA5 7EJ. Variation Of Condition 7 Of Previously Approved Permission 13/0696 To Read: "Prior To Any Individual Bunker Being Brought Into Use, The Corresponding Section Of Boundary Wall Shall Be Constructed To A Height Of 2.7 Metre, As Detailed On Drawing 1, And Shall Be Fully Erected And Completed And Shall Thereafter Maintained At That Height". No Observations.

Appn Ref: 16/0691 Cumdivock House, Cumdivock, Dalston, Carlisle, CA5 7JJ Erection Of Livestock Building. It was requested that trees are planted to screen the building.

Appn Ref: 16/0683 The Smithy, Chalkfoot, Dalston, Carlisle, CA5 7JH. Erection Of Single Storey Detached Garden Room. No Observations.

Appn Ref: 16/0680 Thackwood Farm, Dalston, Carlisle, CA5 7DT. Formation Of Roof To Cover Existing Silage Pit. No Observations.

Appn Ref: 16/0705 Cardew Hall Farm, Dalston, Carlisle, Cumbria, CA5 7JQ. Variation Of Condition 2 (Approved Documents) Of Previously Approved Planning Permission 15/0955. No Observations.

107/16 Clerk and Chairman's Report

- Lisa Heathcote (Carlisle City Council) has confirmed that Cloverfields, Peter Lane/Dalston Rd will now have a garden waste collection and green box collection (paper, glass bottles and jars, food tins and drink cans). The same will apply to The Grange, Dalston. New collection calendars, which commence in September will be posted out to residents over the next couple of weeks. Kerbside collection for green bags are currently at full capacity however this is to be reviewed and should result in more properties having access to this service from May 2017.
- It was requested that any vandalism or incidents that occur within the village are reported to the police.
- It was reported that the street lights within the parish are continuing to be replaced with LED lights, this is an ongoing process.

108/16 Cemetery Matters

- To ratify the interment of the body of the late Anne Benson in grave space, Ward 5, Section G, Space 47 on the 26th July 2016 at 11am.
 - To approve the purchase of grave space by Mr & Mrs Collins, Ward 5, Section K, Space 56.
 - To ratify the interment of cremated remains for the late Freda Harrison in Ward 4, Section C, Space 44d on 9th August 2016 at 10.30am.
 - To approve the erection of an all polished black headstone with 10cm x 8cm photo plaque. To approve the inscription "In Loving Memory Of, Dorothy Renyard, Died 5th August 2015, Aged 75 Years, Loving Wife Of Herbert, Dearly Loved Mother, Nana, Great Nana And Sister. You Are Always In Our Thoughts".
- The councillors agreed that photo plaques needed to be discussed in more detail at the next P&R meeting in September.

- To approve an additional inscription, Ward 5, Section I, Space 11, “Also John Winter, Beloved Husband Of The Above, Father Of The Late Colin, Born 2nd Oct 1942, Died 27th April 2016.
- It was reported that concerns have been raised in regards to the revised cemetery fees. Due to the increasing costs of cemetery maintenance all the councillors present agreed that the fees remain the same.

109/16 Draft Neighbourhood Plan

All councillors were emailed the draft Neighbourhood Plan 2017-2032 before the meeting. There is to be consultation events around the Parish allowing parishioners to view the draft plan and make comments; these will take place between 3rd September 2016 and the 15th October 2016. The last date for comments will be Monday 17th October. A draft copy of the document is now available on the website, www.dalston.org.uk, as is a list of the schedule consultation meetings planned for September and October, the information is also in the September Parish Paper. A copy of the document is to be posted to all parishioners.

Councillors were unanimous in their appreciation of the vast amount of work that had been put into the document.

110/16 Financial

The authorisation sheet was discussed and the following payments approved.

PAYEE	DESCRIPTION	CHEQUE No.	AMOUNT £
RIBI	Crocuses	000062	£85
Eric Davidson	Grave digging fees	000063	£340
David Hilton	Ground maintenance Forge Green	000064	£50
David Hilton	Ground Maintenance Kingsway Car Park	000065	£1,200
Country Kitchen	CIB judges refreshments	000066	£43.50
Waterstones	Poster competition prizes	000067	£20
Suziebou	Poster competition prizes	000067	£8
H&E Trotter	Empty Forge Green septic tank	000068	£200
Mallinson Fabrications Ltd	Re fix loose cycle stand	000069	£76.80
Staples	BIB portfolio	000070	£8.58
Premier Electrical	Forge Green CO detectors	000071	£43.20
Dalston Aggregates	Sandstone Trough, cement & tilcon	000072	£620.54
Wigton Town Council	Grass cutting	000073	£4576.50
M Capstick	Plants & compost, watering 6 weeks	000074	£2152.82
	Cheque cancelled	000075	
Dalston WI	BIB refreshments	000076	£150
Laversdale Timber	Replacement gate Forge Green	000077	£143.52
Friends Dalston Station	Station gardeners	000078	£150
HMRC	Employee NI and PAYE	000080	£398.74
TOTAL			£11,198.19

The clerks agreed salary was paid.

- The clerk was requested to speak to Mr K Collins in regards to an unrepresented cheque.
- BDO has returned the Parish Councils annual return and the audit certificate has been signed.
- Cllr Byer re-iterated that all payments must be requested before the last day of the month in order for them to be paid. It was discussed that unexpected payments may be authorised at the discretion of the clerk.

111/16 Responsible Financial Officer Appointment

Sonia Hutchinson was introduced to the councillors. Sonia is the new responsible financial officer and will work 8 hours per week.

112/16 Councillor Matters

- Both Cllr Kyle and Cllr Byers thanked Cllr Auld and all the BIB volunteers for the fantastic work that has been done within the village over the past few months. All councillors agreed.
- Cllr Auld reported that the award ceremony is to be held on the 14th October 2016 in Birmingham. The village has been awarded 5 tickets.
- Councillors were reminded that the meeting in September is to be held at Gaitsgill.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 13th September at 7.15pm at The Primrose Hall, Gaitsgill.

Policy & Resource Meeting Dates for 2016:- 20th September at 7.15pm at Forge Green.

Property & Maintenance Meeting dates for 2016:- 25th October at 7.15pm at Church House.

The meeting closed at 6.30pm.