

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
CA5 7QJ
Tel: 01228 712766
Email: clerk@dalston.org.uk

Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday
12th July 2016.

S. Milburn Clerk

Present

Cllr Byers	Cllr Smith	Cllr Baxter	Cllr Craig	Cllr Drouet	Cllr Roberts
Cllr Kyle	Cllr Newton	Cllr Lancaster			

Apologies

Cllr Auld	Cllr Ebbatson	Cllr Cowen	Cllr Dalton
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Minutes

The minutes of the Parish Council Meeting held on 14th June 2016 were approved and signed by Cllr Byers as a true record.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

92/16 Public Participation

Cllr McKerrell and Cllr Allison were in attendance. Apologies were given for Cllr Christian. Cllr McKerrell reported that 3 flag brackets had been stolen from the Recreation building. Cllr Allison was asked to look into the possibility of the Parish Council employing a part time traffic warden; costings are to be sought.

Permission was granted for Cllr Allison to forward the letter of concern written by the Parish Council in relation to re-determine the status of Dalston as a controlled locality (effectively defining Dalston as urban rather than rural) to Derek Houston.

93/16 Planning Decisions and Applications

Planning Decisions:

Appn Ref: 16/0380 4 The Green, Dalston, Carlisle, CA5 7BQ. Demolition Of Existing Dwelling And Erection Of 5no. Residential Units (Revised Application). Grant Permission.

Appn Ref: 16/0034 S211 Church Of St Michael, The Square, Dalston. Fell Sycamore Tree. Grant permission.

Planning Applications:

Appn Ref: 16/0013 TPO Dalston Medical Surgery, Bank Croft, Townhead Road, Dalston, Carlisle, CA5 7PZ. Tidy storm damaged branches, remove dead wood, to maintain public safety. No observations.

Appn Ref: 16/0041 S211 Indian King Cottage, 23 The Square, Dalston, CA5 7PY. Mature Silver Birch located close to the property, fell to make space for possible garage due to leaf and seed drop. No observations.

Appn Ref 16/0040 33 The Grange, Dalston. Remove epicormics shoots from ground level to base of main canopy and thereafter repeat annually in perpetuity. No observations.

Appn Ref: 16/0539 Nook Cottage, Nook Lane, Dalston, Carlisle, CA5 7JR. Proposed Rear And Single Side Storey Extension To Provide Additional Living Accommodation, Kitchen, Entrance, Hall And WC. No observations.

Appn Ref: 16/0581 Former Telephone Exchange Station, Hawksdale Road, Dalston, Carlisle, CA5 7BX. Change Of Use From Telephone Repeater Station To Short Term Holiday Accommodation; Erection Of Rear Extension (Revised Application). No observations.

Appn Ref: 16/0042 S211 Within Carlisle City Council Area, Out of Area, Carlisle. Undertake works to trees in the Dalston Conservation Area as specified in the Tree Survey Schedule. No observations.

Appn Ref: 16/0602 Lonning Side, Lakerigg, Dalston, Carlisle, CA5 7BS. Erection Of Single Storey Rear Extension To Provide Lounge, Kitchen & Utility Together With Internal Alterations And Removal Of Porch To Front Elevation. No observations.

Appn Ref: 16/0476 Dalston Hall Caravan Park, Dalston, Carlisle, CA5 7JX. Variation Of Condition 2 (Restriction Of Colours Of Holiday Lodges & Static Caravans To Green, Brown & Beige) and Removal of Condition 3 (Holiday Occupation Of Lodges & Static Caravans Between 1st March and 31 January) of Planning Approval 11/0176. Refuse Permission.

Appn Ref: 16/0448 Bridge End Inn, Dalston, Carlisle, CA5 7BH. Erection Of Detached Domestic Garage/Workshop (Revised / Part Retrospective Application). Refuse Permission.

Notification Of Amended Details/Further Information

Appn Ref: 16/0460 Land adjacent Lemon Nook Bungalow, Cumdivock, Dalston, Carlisle, CA5 7JN. Erection Of 1no. Dwelling. No observations.

Appn Ref: 16/0478 17 Glebe Close, Dalston, Carlisle, CA5 7JE. Erection of 1.65 metre (Maximum Height) Fence To Side Of Property (Part Retrospective). Refuse permission.

Local Government Act 1985 Street Naming And Numbering

Appn No: 16/0054/BNN 4 The Green, Dalston, Carlisle, CA5 7BQ. Demolition of existing property and erection of 5no. properties. No observations.

94/16 Clerk and Chairman's Report

- The clerk is to arrange for the damaged sections of geo grid on the Kingsway car park to be replaced.
- A 10 week rota has been implemented for the opening and closing of the public toilets. The clerk expressed her thanks to Crumbs, The Cumberland Building Society, The Bakery, The Co-op, Steve Carruthers and the Dalston Fryer all of whom are on the rota.
- Councillors were notified that there is a petition in the Doctors surgery relating to saving the dispensary within the practice.
- Cllr Byers reported that she and 3 residents had met with the headmaster at Caldew School on the 15th June 2016 to discuss the parking issue. The school were very supportive of the council requesting residential parking permits, double yellow line restrictions or any other measures. A resident is to go into the school in September and talk to the relevant pupils about responsible parking and the problems that are occurring. It was suggested that Caldew School could be approached and asked if they would be willing to contribute towards the cost of hiring a part time traffic warden.
- Nestle have very kindly donated £300 towards Britain In Bloom. This money has to be authorised by the Charities Aid Foundation . As the Parish Council is not a registered charity the clerk asked that if any future payments are made would it be possible for the money to be paid into the Charitable Trust and then forwarded to the Parish Council. This was agreed in principle.

95/16 Correspondence

- It was reported that the Parish Councils request for a speed camera on The Green was discussed at the Casualty Reduction & Safer Highways meeting in June. The police reported that their records for injury and collision go back to 2008 and that there have been no reports of injury or collisions on The Green during that period of time; therefore the committee decided that they could not support the request at this time.

- A parishioner has requested that the Parish Council put a more substantial litter bin on the Kingsway. Cllr McKerrell suggested that a bin from the Recreation ground is moved to the Kingsway. Clerk to organise.
- A letter has been received from the tenant at number 1 Forge Green expressing concern over the foisty smell in the property's cellar. Cllr Cowen agreed to sort.
- A letter has been received from the land owner at Chalkfoot confirming the renewal of the agricultural fencing from the farm to the edge of the boundary at the road bridge to the west. The fence borders Chalkfoot and is on the properties deeds.
- Correspondence of support for the new Nestle sign was read out to the councillors. Clerk to reply.
- Sam Greig (Taylor & Hardy) has requested a pre planning application meeting with members of the parish council to discuss the re development of Ellers Mill. Cllr Byers, Cllr Smith, Cllr Kyle and Cllr Auld are to attend.
- A letter of thanks has been received from Mr I Gray for the book tokens recieved in recognition of his work in the parish.

96/16 Street Party Contribution Request

Cllr McKerrell asked the Parish Council if they could make a contribution of £120 to fund one of the street party entertainers used at the Queens 90th birthday celebrations. Cllr Craig proposed this and Cllr Baxter seconded it, all councillors were in favour.

97/16 P&R Update

The minutes from the Policy & Resource meeting held on the 27th June 2016 were distributed to the councillors prior to the meeting.

- The clerk requested that her salary be omitted from the financial information on the minutes. CALC suggested that if councillors agreed this could be recorded as "the clerk's agreed salary was paid", this will be in addition to the schedule of payments. Cllr Roberts proposed this and Cllr Craig seconded it, all councillors were in favour.
- It was proposed that the last date to present invoices for payments should be the last day of the month for payment after the PC meeting; the clerk is to make all suppliers aware of this change. If a supplier submits an invoice before all of the work is complete this must be noted on the authorisation sheet and the signed cheque must be kept by the clerk until the work has been finished.
- After a recent incident occurred regarding a volunteer within the parish, councillors agreed that all volunteers should be made aware that they are not insured under the Parish Council if they use any machinery / vehicles. A statement was then put together for the approval of the Parish Council. The statement reads:- For insurance purposes any task that involves voluntary labour should only be carried out using hand tools suitable for purpose. Volunteers must not use power tools, machinery or third party equipment. Volunteers working in the proximity of highways must wear high visibility jackets.

98/16 Parish Grants Via The Charitable Trust

The Charitable Trust are in charge of administering the parish grants and they are to advertise the date for the next round of grants in the September edition of the Parish magazine.

99/16 Cockerel – Village Information Sign

3 pictures of the cockerel were shown to the councillors. The Black Red fighting cockerel was chosen by the councillors; this is to be incorporated on the village sign. Cllr Byers is to advise Eileen Sinclair of their choice.

100/16 Grass & Pavement Outside The Grange

A complaint has been made to the Parish Council in relation to the grass / pavement area outside The Grange. Pictures were shown to the council. This area is a condition of the section 278 highways report. Cllr Allison was requested to speak to Carlisle City Council in regards to this.

101/16 Britain In Bloom Update

Cllr Auld attended the meeting to give an update on this section only. The Cumbria In Bloom judging is to take place in Dalston on the 13th July. Cllr Auld showed the tour schedule and notified councillors that the presentation would take place at 10am in the church. Cllr Auld also showed the councillors the Dalston In Bloom portfolio which is to be submitted to the Royal Horticultural Society, this document is available to view in the parish council office.

Cllr Auld thanked all of the volunteers involved in the project and all the councillors agreed that the village looks fantastic. Thanks were also given to Wigton Town Council for the work they do both in the village and the cemetery.

102/16 Cemetery Matters

- To ratify the interment of the late Doreen Best in Ward 4, Section C, Space 38h on the 19th July 2016 at 2.30pm. To approve the additional inscription for the late Doreen Best:- And his devoted wife, Doreen, A much loved Mam, Grandma, And Great Grandma, Who died 20th June 2016, Aged 80 Years. Sweethearts forever together again.
- To ratify the interment of the late Thomas Hugh Brady in Ward 5, Section J, Space 15 on the 6th July 2016 at 11.30am. To approve the additional inscription for the late Thomas Hugh Brady:- Her Loving Husband, Hughie, 6.12.1935 – 29.6.2016, Together Again.

103/16 Financial

The authorisation sheet was discussed and the following payments approved.

PAYEE	DESCRIPTION	CHEQUE No.	AMOUNT £
Orchard Tree Surgery	Tree works	000051	£3248
Sue Milburn	Meeting Notices	000052	£9
Dalston Charitable Trust	Lightsource contribution	000053	£4977
Dalston Aggregates	Top soil & Gravel	000054	£480
KD Business Advisors	Telephone answering service	000055	£216
HMRC	National Insurance / PAYE	000057	£398.94
Bobby Nichol	Paving entrances Jubilee Garden	000058	£400
Watsign	Jubilee Garden Sign	000059	£52.80
Dalston Rec Committee	Contribution Street Party	000060	£120
E Davidson	Grave digger	000061	£300

The clerks agreed salary was paid.

- A VAT claim for £916 has been submitted to HMRC for June.
- The parish councils energy contract with Ovo ceased on 27th June 2016, due to the EU referendum prices have increased significantly with energy suppliers; therefore it was decided to stay on a variable contract with Ovo for the next couple of months until things settle down and then more competitive prices will be sought.
- A copy of the new insurance contract from Zurich was issued to councillors before the meeting. Cllr Smith explained the adjustments to the contract and notified councillors that vandalism in the churchyard was not covered under this policy.
- The first quarterly set of accounts were distributed to the councillors.

104/16 Councillor Matters

- Cllr Baxter requested an up to date map of the conservation area in Dalston.
- Cllr Drouet stated that a draft version of the Neighbourhood plan would be available to the public to view between 3rd September and the 15th October 2016.

- Cllr Lancaster stated that the pot holes in the square need attention; clerk to report the issue to highways.
- Cllr Byers reported that a number of the public footpath signs had been replaced in the village. It was requested that the Cumbria Way from Bridge End Inn through to the square is more clearly marked. Clerk to organise.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 9th August at 5pm for planning applications and urgent business only.

Policy & Resource Meeting Dates for 2016:- 20th September at 7.15pm.

Property & Maintenance Meeting dates for 2016:- 19th July and 25th October at 7.15pm.

The meeting closed at 9.20pm