

DALSTON PARISH COUNCIL

Forge Green
Dalston
CA5 7QG
Tel: 01228 712766
Email: clerk@dalston.org.uk

2nd April 2020

You are summoned to respond via email to the agenda for monthly meeting of the Parish Council on 14th April 2020.

S. Milburn Clerk

AGENDA

Message from the Chairman

Due to the current difficult situation of the Covid-19, Dalston Parish Council will be working differently until further notice. This is to help to protect Councillors and the Clerks. Our meetings will have to be conducted by email and telephone communications. It is necessary to look at planning applications and give observations as well as approve the accounts. There may be some business which will have to be discussed and passed. The Annual Parish Meeting in May will be postponed as will the VE Day on Friday 8th May.

There is a dedicated area on the Dalston Parish Council Website on the home page for Covid-19 with information of help, cancellations and messages from public bodies. You can find the website at www.dalston.org.uk The information can be updated daily so if you want a message posted please send it to the Dalston Parish Council via email at clerk@dalston.org.uk Please check the website for help and information.

Due to the Dalston Parish Council meeting being conducted by email during the current difficult situation, if any member of the public wishes to raise a point in public participation, please email clerk@dalston.org.uk or phone 01228 712846 as soon as possible.

To protect our Clerks they will be working from home until further notice. The office telephone has a message and anyone can email Dalston Parish Council or find telephone numbers under Council and then Councillors on the web site.

In these unprecedented times we need to have systems in place to be able to carry out Council business and some agenda items below will deal with this.

PLEASE READ THE AGENDA AND USE 'REPLY ALL' WITH YOUR COMMENTS AND A RESOPNSE TO ' AGREE / DISAGREE'. PLEASE REPLY AS SOON AS YOU CAN WITH YOUR DECISIONS AS COMMENTS ARE NEEDED BY THE 14th APRIL.

Minutes

To authorise the chairman to sign the minutes of the Parish Council meeting held on the 10th March as a true record.

AGREE	DISAGREE - COMMENTS

Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

Please insert declaration of Interest if appropriate.

1. Planning Decisions and Applications

Please go to the Carlisle City Council website. Click Planning & Building Control. Click on Search Planning Applications. Enter the relevant planning application as shown below.

Decisions:

Appn Ref: 20/0101 Gillbeck House, 8 Hawksdale Pastures, Welton Road, Dalston, Carlisle, CA5 7EJ. Erection Of Extension To Existing Garage. Grant Permission.

Applications:

Appn Ref: 20/0109 Corner Cottage, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Erection of Detached Garage.

Enter Observation

Appn Ref: 20/0184 Haythwaite House, Raughton Head, Carlisle, Cumbria, CA5 7DE. Change to Guttering and Addition of Downpipe to West Elevation; Replace PVCu Windows with Timber; Change Garage Door to Barn (LBC).

Enter Observation

Appn Ref: 20/001/S211 Chapel Cottage, Indian King Yard, The Square, Dalston, Carlisle, CA5 7PY. Works To 1no. Apple Tree And 1no. Hazel Tree; Removal Of 1no. Cherry Tree And 1no. Birch Tree In Dalston Conservation Area.

Enter Observation

Appn Ref: 20/0016/S211 3 Walk Mill, Dalston, Carlisle, CA5 7QW. Removal Of 4no. Conifers & 1no. Cherry Tree By 2 Metres In Dalston Conservation Area.

Enter Observation

Appn Ref: 20/0014/S211 2 Walk Mill, Dalston, Carlisle, CA5 7QW. Removal Of 1no. Ash, 1no. Elm & 1no. Sycamore Tree In Dalston Conservation Area.

Enter Observation

Appn Ref: 20/0209 18 Brow Nelson, Dalston, Carlisle, CA5 7LE. Installation Of Biomass Boiler Within Existing Building And Raising Of Roof (Retrospective).

Enter Observation

2. Postponed Elections

The Coronavirus Act, which the government introduced on 19th March 2020, postpones any elections that were due to be held in May 2020 until the 6th May 2021. Any other electoral events, such as the Council or parliamentary by-elections, will also be postponed until May 2021.

Therefore Cllr Byers will remain Chairman until May 2021 as instructed by the Local Council & Activity Operations act above.

3. Correspondence

- A parishioner has written to say that he and his wife are delighted with the repaired seat at Mitchell Brow and passed on their sincere thanks to the Parish Council.
- Wigton Town Council will endeavour to continue work in the parish while adhering to the latest Covid-19 advice.
- Capsticks will also endeavour to continue with the Parish Councils summer planting programme.
- Under the Health Protection (Coronavirus Restrictions) Regulation 2020 as of the 26th March the cemetery has been closed to the public except for funerals and burials.

- Carlisle City Council have announced the closure of play areas, open air exercise areas and equipment and multi use games areas in the County. Therefore Summerfield Play area has been closed.
- The foodbank previously in the church is now available in the Co-op.

4. Delegation of Powers & Duties

- To agree to extend the delegation of decisions to the Clerk/RFO in consultation with the Chairman and or past Vice Chairman during any period of restricted activity declared by the Government in respect of Covid-19 virus. Such delegation to enable the Council to fulfil its responsibility to its residents.

AGREE	DISAGREE – COMMENTS

5. Kingsway Car Park / Kingsway Land Registry Application

- To approve / ratify the intended land registry application. Please see attached document with proposed area to be registered marked in red.

Y / N Comments:

To approve solicitor fee for dealing with the registration. £500 - £750 + VAT. Additional disbursement fee in the region of £50 for various searches and less than £100 in relation to the Land Registry Fee.

AGREE	DISAGREE

6. Lease Electric Vehicle Chargers Kingsway Car Park

- The approve the amended lease. Please see attached lease.

Y / N Comments:

7. Tillhill Report - Recommended Tree Works

- To approve tree work quote as per tree survey report - Mike Lowther - £750 + VAT. Report attached.

AGREE	DISAGREE - COMMENTS

8. Financial

- To authorise payments as per schedule.

AGREE	DISAGREE - COMMENTS

- To approve payments by bacs during Covid 19 to protect the Clerks from making unnecessary journeys to the Cumberland Building Society.

AGREE	DISAGREE - COMMENTS

- To approve Clerk and RFO to sign cheques until meetings re commence.

AGREE	DISAGREE - COMMENTS

- To approve the list of suppliers to be paid by direct debit for the year ended 31/3/21. Please see circulated list.

AGREE	DISAGREE - COMMENTS

- Village Hall Capital Grants for 2020/21 have been finalised by the City Council. Dalston Recreation Centre have been awarded £750 to replace wooden facias and Dalston Victory Hall awarded £1,500 to rebuild the stone wall between the hall and the show field.

9. Cemetery Matters

- To approve temporary new procedure for signing Exclusive Rights Burial Certificate. The current procedure currently requires the signatures of 2 Parish Councillors, the Chair and the Clerk. Approval required for Clerk or RFO to sign only. The purchaser will receive a photocopy The certificates will be signed in full and distributed when meetings re convene.

AGREE	DISAGREE - COMMENTS

- To approve the purchase of grave space Ward 5, Section J, Space 19 for Leanne Dinning.
- To approve the purchase of grave space Ward 5, Section J, Space 60 for John Atkinson.
- The burial of the late Mary Isobel Walton on the 18th March 2020 at 2pm in Ward 4, Section C, Space 6.
- The burial of the late Catherine Calvert in Ward 5, Section G, Space 58 on the 20th March 2020.

AGREE	DISAGREE

High Consequence Infectious Diseases Procedure

When there is an active outbreak of HCID in the UK with an imminent threat of infection in the Parish of Dalston the following should be implemented:

- Burials will be straight at the graveside.
- Limit the number of mourners to 6 or in family groups living in the same household with a 2 metre distance between the groups (up to a maximum of 10).
- Suspend all new plot purchases unless there is a body to be interred.
- Suspend ashes burials until the pandemic is over.

AGREE	DISAGREE - COMMENTS

Date of Forthcoming Meetings

The Annual Parish Meeting on the 5th May 2020 in the Victory Hall at 7pm Postponed .

The Annual Meeting of the Parish Council to take place on the 12th May 2020 at 7.15pm at Forge Green, Dalston. Postponed.

Policy & Resource Meeting Dates for 2020: 27th October.

Property & Maintenance Meeting dates for 2020: 28th April Postponed, 23rd June and 29th September