

## DALSTON PARISH COUNCIL

Forge Green  
Dalston  
CA5 7QG  
Tel: 01228 712766  
Email: clerk@dalston.org.uk

5<sup>th</sup> April 2023

You are summoned to attend the Monthly Meeting of Dalston Parish Council at Forge Green on the 11<sup>th</sup> April 2023 at Forge Green 7.15pm.

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S. Milburn Clerk

### AGENDA

#### **Apologies**

To receive apologies for absence.

#### **Minutes**

To authorise the chairman to sign the minutes of the monthly Parish Council meeting held on the 14<sup>th</sup> March 2023 as a true record.

#### **Requests for Dispensations**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest .

#### **Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

#### **1. Public Participation**

Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish.

#### **2. Planning Decisions and Applications**

##### **Decisions:**

**Appn Ref: 23/0053** Cumdivock House, Cumdivock, Dalston, Carlisle CA5 7JJ. Proposed Slurry Store. Permission Granted.

**Appn Ref: 23/0095** 36 The Green, Dalston, Carlisle, CA5 7QD. Erection Of Single Storey Extension To Front To Extend Garage And To Rear To Extend Sunroom. Permission Granted.

**Appn Ref: 23/0072** Primrose Cottage, Holm Hill, Dalston, Carlisle, CA5 7BX. Erection Of Single Storey Extension To Provide Living/Dining Room Together With Internal & External Alterations & Replacement Of All Windows. Permission Granted.

**Appn Ref: 23/0073** Primrose Cottage, Holm Hill, Dalston, Carlisle, CA5 7BX. Erection Of Single Storey Extension To Provide Living/Dining Room Together With Internal & External Alterations & Replacement Of All Windows (LBC). Permission Granted.

**Appn Ref: 22/0780** Bishops Lough Farm, The Gill, Dalston, CA5 7JP. Certificate Of Lawful Existing Development For The Storage b& Sale Of Motor Vehicles, Caravans & Associated Items (Revised Application). Permission Granted.

### **3. Clerk and Chairman Report**

- Chair report from Andy Mellars (Northern Gas) meeting on the 20<sup>th</sup> March 2023 in regards to the extended closure of the cycle way.
- Replacement of the yellow and white road markings on Carlisle Road between Smithfield and Nine Rigg are on the draft highways programme for 2023/24.

### **4. Correspondence**

- Request from a parishioner for a 'No Through Road' sign at Railway Cottages.
- Parishioner interest in holding a series of discussion sessions tracing Dalston's written history from Norman times to today.
- Galliford Try Construction Ltd have been appointed the contractor for Carlisle Southern Link Road. Work will commence on site in June 2023 and is anticipated to take two years.
- Request to purchase parcel of common land next to Oakside, Lakerigg.
- Request from a parishioner for white lines and blue badge spaces in Glave Hill car park and in the Square.
- Notice of new landlord for the lease of Summerfield's Play Area. The landlord is now the Cumberland Council.
- Correspondence regarding issues on 2 village footpaths.

### **5. Premises Options and Implications For Forge Green Office / Land Registry**

- To discuss Forge Green roof.
- If agreed form a sub group to review premises options.
- If agreed to register Forge Green with HM Land Registry.

### **6. Emergency Information Sheet**

- To approve the Emergency Information Sheet to submit to Cumbria Resilience Forum.

### **7. Review of Standing Orders and Policies**

- To formally approve the amendments to Standing Orders recommended by the Policy & Resources Committee on 7th March 2023.
- To formally approve the Equality & Diversity Policy recommended by the Policy & Resources Committee on 7th March 2023.
- To formally approve amendments recommended by the Policy & Resources Committee on 7th March 2023 to the following policies:  
Code of Conduct  
Complaints procedure  
Risk Assessment Schedules  
Retention of Documents Policy

### **8. Coronation Celebrations Update**

### **9. Financial**

- To authorise payments.
- To receive the accounts for the year ended 31 March 2023.
- To decide if support towards domestic fuel costs for tenants of 1 & 2 Forge Green will continue.

### **10. Cemetery Matters**

### **11. Councillor Matters**

### **Date of Forthcoming Meetings**

Next meeting of the Parish Council to be held on the 9<sup>th</sup> May 2023 at Forge Green.

Policy & Resource Meeting Dates for 2023 – TBC

Property & Maintenance Meeting dates for 2023 – 18<sup>th</sup> April.