

## DALSTON PARISH COUNCIL

Minutes of the monthly meeting held at Forge Green on Tuesday 9<sup>th</sup> November 2004.

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PRESENT	Mr B C Craig (Chairman)	Mr A Jackson
	Mr A R Auld	Mr J F G Kelsey
	Mr S D P Christopher	Mrs C M Oakley
	Mrs P Dalton	Mrs J L Rawstron
	Mr D W Hand	Mr S A Sinclair

Apologies for absence were received from Messrs D C Cowen, G Harrison (ill), R J Potter and M Smillie (work). Mr O Roberts was absent.

### 81 MINUTES

The minutes of the meeting held on 12<sup>th</sup> October 2004 were agreed and signed as a correct record, following insertion of 'Councillors Collier and Allison left the meeting' before agenda item 70.

### 82 PUBLIC PARTICIPATION

Apologies for absence were received from Councillor Dodd. Mr Jackson reported that there was a meeting regarding the Footpath Monitoring Group in Primrose Hall on 19<sup>th</sup> November 2004 at 7.30pm. Mr Nicholson, East Cumbria Countryside Project was speaking.

Councillor Collier reminded the Council of the Neighbourhood Forum meeting in Great Orton on 22<sup>nd</sup> November 2004 – Messrs J Kelsey and R Auld to attend.

Councillor Crookdake had made enquiries regarding the cycleway upkeep. Sustrans provided no funds – Carlisle CC was responsible for maintaining the track, at Cumbria CC expense, under 'claimed rights'. Mrs Crookdake intimated that the planning application for Orton Grange Caravan Park was for 33 touring caravans, which had caused concern amongst some residents. Agreed that the Clerk should make enquiries with the Planning Officer concerned to clarify why any alterations to the application had not been referred to the Council for consultation.

Councillor Allison reported that more complaints had been received from residents on Ninerigg and Carlisle Road about parking problems. Mr Kelsey proposed that the traffic wardens should be asked to visit Dalston again and issue tickets.

The Clerk reported, for Police attention, that complaints had been made regarding the state of the road and dangerous conditions out of High Bridge during building works. Mrs Rickerby was attending a public consultation meeting with the Police and was intending to raise any relevant matters, if requested to do so.

### 83 DECLARATION OF INTEREST

The following interests were declared and recorded:

Mr Auld – Webmaster - agenda item 6, grants to local organisations and agenda item 8, prejudicial interest in Clerk's hours and contract of employment.

Mr Kelsey – Recreation Association member - agenda item 5, planning application 04/1377, Dalston Recreation Field and agenda item 6, grants to local organisations.

Mrs Oakley – PCC member and Churchwarden - agenda item 6, grants to local organisations.

Mr Hand – Tennis Club Chairman – agenda item 6, grants to local organisations.

Councillors Collier and Allison left the meeting.

### 84 PLANNING DECISIONS

04/1222 Birds Hill Farm, Raughton – erection of agricultural building for livestock – approved 1 condition.

04/0829/0830 The Brick Barn, Raughton Head Hill, Raughton Head – erection of detached double garage (LBC) – refused.

- 04/1145 The Bridge End Inn, Bridge End – extension to existing public house and provision of an external fire escape – approved 1 condition.
- 04/1146 The Bridge End Inn, Bridge End – extension to existing public house to form restaurant, internal alterations to improve toilet facilities and provision of an external fire escape (LBC) – approved 4 conditions.
- 04/1227 Bridge End Inn, Bridge End – display of signage, 4no. floodlights and 4no. lanterns – approved 10 conditions.
- 04/1228 Bridge End Inn, Bridge End – display of externally illuminated signage, installation of 3no. floodlights together with 4no. small lanterns (LBC) – approved 4 conditions.
- 04/1216 Orchard House, Buckabank – reposition of access – approved 4 conditions.
- 04/1260 Lime House School, Holm Hill, Hawksdale – replacement fire escape (LBC) – approved 1 condition
- 04/1179 12 Lingy Close – two storey extension to provide enlarged kitchen/diner, utility and shower room with 1no. ensuite with balcony, 2no. bedrooms, bathroom and study above – approved 2 conditions.

The Clerk reported on the meeting held on 14<sup>th</sup> October 2004 between representatives for Kingswood Learning & Leisure, Carlisle CC, Cumdivock Group and Dalston PC (P Dalton, R Auld and the Clerk attended). A revised Management Plan was to be made available for consultation by the end of November and Carlisle CC involvement in the proposed Liaison Committee to be put to the Development Control Committee. Copies of amendments to and observations on the Management Code as proposed on behalf of the Cumdivock Group, letters from Mr or Mrs Harle to Mr Hutchinson, Carlisle CC Planner, Mr Wiley, Kingswood, Mr Searle, Solicitor for Kingswood, noise log from 18<sup>th</sup> March to 13<sup>th</sup> October 2004, information regarding Derwent Forest site, Allerdale BC and literature on the Green Barrier in living willow had all been received. A customer satisfaction survey form had been received from the Planning Inspectorate – Clerk to complete.

## 85 PLANNING APPLICATIONS

- 04/1369 Millhaven, 2 Bishops Mill – alterations and extension to form granny flat no observations.
- 04/1377 Dalston Recreation Field, The Green – renewal of application 99/0964 for: Recreation hall to provide accommodation and facilities for youth, sport and community groups – resolved to recommend that the applicant should take a renewed look at the whole area of the Recreation Ground, as the position of the proposed building impeded the open aspect and restricted the visual amenity of the site in general. The building divided the play area from other sporting facilities and could lead to supervision problems for youngsters. There was considerable concern regarding pedestrian safety, particularly children, with the parking arrangements, but especially the end on vehicles against the play area. It was thought to be regrettable that the play area was being reduced in size for additional parking when it was so well used.
- 04/1382 21 Carlisle Road – erection of a conservatory – no observations.
- 04/1410 2 Railway Cottages, Station Road – erection of conservatory to side of property – no observations.
- 04/1421 4 Low Mill – creation of new house within the existing building – no observations.

## 86 GRANTS TO LOCAL ORGANISATIONS

Resolved, proposed Mr Kelsey, seconded Mr Hand to award grants as follows:

1	Dalston Recreation Association	Marquee	500.00
2	Dalston Tennis Club	Junior & beginners coaching	300.00
3	1 <sup>st</sup> Dalston Brownies	Craft materials, skipping ropes, bean bags, quoits	100.00
4	Dalston Parent & Toddler Group	Toys, costumes, art & craft materials	100.00
5	Gaitsgill Parent & Toddlers	Storage crates, toys, costumes, jigsaws	100.00
6	Raughton Head PCC	Churchyard maintenance	1,300.00
		Parish magazine	50.00
7	Primrose Hall, Gaitsgill	Redecoration of main hall	250.00
8	Dalston Handbell Ringers	Music and equipment	150.00
9	Dalston PCC	Parish Paper	250.00
		Church House window repairs & photocopier	500.00
		Youth activities	500.00

10	Caldew School	Banner making project	100.00
11	A R Auld	Dalston website annual hosting and maintenance	100.00
12	Scout Group	Camping equipment, compasses, Union flag & pole	330.00
13	Dalston Day Care Centre	Quiz books, games	100.00
14	Dalston Pre School Nursery	Uniforms, dolls house, train set, farm, computer games – reserved pending receipt of papers.	150.00
15	Caldew Summer Camp	Craft and baking materials	200.00
16	CDC St Michael's	Computer server	300.00
	<b>TOTAL</b>		<b>5,380</b>

The application from St Michael's School for a television and DVD player was rejected. Grants were awarded under the following powers:

3, 4, 5, 6b, 9a, 9c, 11, 12, 14, 15 – General Expenditure s137

6a – Churchyard Local Government Act 1972 s214

1, 2, 7 – Recreation and Halls Local Government (Miscellaneous Provisions) Act 1976 s19

9b – Local Government Act 1972 s144

8, 10, 13, 16 – Local Government Act 1972 s145

#### 87 CAPITAL PROJECTS, BUDGET AND PRECEPT FOR 2005/06

Resolved to accept the recommendations of the Policy and Resources Committee for the budget figures and to set the Precept for 2005/06 at £20,000. Parish Council and Village Hall capital grant applications to CPCA (City and County) were to be considered at the next meeting.

#### 88 CLERK'S HOURS AND CONTRACT OF EMPLOYMENT

Mr Auld and the Clerk left the meeting. The Council agreed that following extensive discussion and taking legal opinion from the National Association of Local Councils, the resolution was that it could not legally abide by the terms of the contract of 1992 despite exhaustive attempts and willingness so to do and it had to make payment according to 1996 regulation. This did not impugn any dissatisfaction with the Clerk's service, which the Council felt had been excellent. The Council did however advise that under the circumstances, the Clerk should as a matter of urgency seek appropriate professional advice in this matter. Resolved, proposed Mr Craig, seconded Mrs Oakley to pay the annual subscription fees for the Clerk to be a member of the Society of Local Council Clerks. Resolved to increase the Clerk's rate of pay as per NALC recommendations for SCP21 from £8.58 to £8.82 per hour, backdated to 1<sup>st</sup> April 2004. It was agreed to increase the number of hours per week from 17 to 19 from November 2004.

#### 89 ACCOUNTS

Resolved to approve the following expenditure and record of income:

1	E Davidson – grave digging ashes space	30.00
2	British Gas – gas supply	11.85
3	Audit Commission – audit fee 2003/04	411.25
4	Cumbria CC – grass cutting (£1,650) and ground works (£500) contracts 2004	2526.25
5	Carlisle CC – supply and installation of lighting column Low Moorlands	881.25
6	Mrs E Auld – salary £696.48, expenses £61.63	758.11
7	Dalston Poppy Appeal – 2 x wreaths s137	30.00
8	Society of Local Council Clerks – annual subscription & joining fee 2004/05	92.00

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		Church House & photocopier	500.00
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16	CDC St Michael's	Computer server	300.00
	<b>TOTAL</b>		<b>5,380</b>

Income:

1	Cumbria Memorials – 3 x headstones, 2 x additional inscriptions	203.00
2	I Wicks – land to rear of 3 Walk Mill rent 2004	50.00
3	T & E Allinson – 2 Forge Green deposit £390.87, November rent £481.07	871.94
4	P Rowcroft & R Willatt – 1 Forge Green November rent	256.25
5	Mr Pattinson – Toddle Row rent 2004	10.00

Agreed that the Remembrance Day wreaths should be laid by Mr Craig at Dalston and Mr Jackson at Raughton Head.

## 90 PARISH PLAN

Mrs Dalton updated the Council on the progress made with the Parish Plan. Assistance was being sought to collate the Plan content and layout, compiled by members of the Steering Committee, in preparation for a draft copy for approval, prior to printing the final version. The Clerk reported that the new Carlisle CC Housing Enabling Officer was offering to undertake a housing needs survey to link in with the Parish Plan. Agreed that this proposal was taken up.

## 91 CORRESPONDENCE

- 1 Cumbria Constabulary – acknowledgement of Parish Plan analysis graphs.
- 2 English Nature letter regarding amalgamation with Countryside Agency and Defra's Rural Development Service.
- 3 Jenny Armstrong, Carlisle College seeking funding for post hurricane work project in Nicaragua – no response
- 4 Advance notice of joint meeting of Carlisle CC Executive/PC Representatives – 6<sup>th</sup> December 2004.
- 5 Minutes of Carlisle Environmental Action AGM.
- 6 Carlisle CC guidance on Code of Conduct in relation to lobby groups and dual-hatted members.
- 7 Carlisle CC – offer letter for summer bedding plants 2005 – Clerk attending to matter.
- 8 Carlisle CC – New Opportunities for Business in Hadrian's Wall Country event – 11<sup>th</sup> November for information.
- 9 Shaping Health leaflet.
- 10 CPCA letter seeking views on Heritage Funding and Planning Issues for 6<sup>th</sup> December joint meeting – concerns expressed regarding lack of consultation responses from Highways even when the PC had intimated that there might be problems with access/safety etc.
- 11 Highways Agency – North West traffic information and road works leaflet - Autumn 2004.
- 12 North West Air Ambulance letter requesting financial support for new helicopter – suggested invitation to attend an event in the Parish.
- 13 Cumbria in Bloom AGM papers – 22<sup>nd</sup> November – no attendance.
- 14 ODPM letter re new Ethical Framework Regulations.
- 15 Cumbria CC – winter driving in Cumbria 2004/05 leaflets.
- 16 Cumbria CC Winter 2004 magazine.

- 17 Raughton Head November magazine.
- 18 Carlisle CC Committee meeting agendas.
- 19 Cumbria CC Local Transport Plan 2 Consultation – 6 copies requested.
- 20 CALC November County Circular

92 GARDENS AND MAINTENANCE

- a) The Clerk reported that the tenants had experienced problems with maintenance work carried out in 2 Forge Green on occupation – the condition of the new bath was not acceptable and was to be replaced and leaking pipes had caused water damage elsewhere in the property. Agreed that Michael Thompson, the contractors should be asked to recompense Mr and Mrs Allinson for the inconvenience in some way. Resolved that the Clerk should obtain quotations, from local contractors if possible, to repair the outbuilding roofs, for the next meeting. The electrical wiring was considered to need to be replaced and Mr Cowen had agreed to draw up a specification regarding this for putting out to tender.
- b) Mr Lewis, Capita had suggested a meeting of PC/City/County and other agency representatives to discuss issues and possible solutions relating to traffic and parking, highways, the Square etc. Messrs Kelsey, Craig, Auld, Sinclair, Mesdames Dalton and Rawstron would be willing to participate in such a meeting – Clerk to arrange for mid/late afternoon.

93 CALC AGM

Mrs Dalton and the Clerk had attended the CALC AGM on 6<sup>th</sup> November 2004. The guest speaker was Tim Stoddard, Leader, Cumbria County Council and the main topic for discussion was the draft CALC Statement of Policies 2004. A brief report was given on the meeting.

94 CEMETERY MATTERS

- a) Interment ashes 05/11/04 Vera McLean Dixon Ward 4 Section C Space 41e.
- b) Two consultation responses had been received against closure of the gate at the North end of the Cemetery. St Michael's School would find it inconvenient for retrieving balls inadvertently sent over the Cemetery wall.

The meeting closed at 10.20pm