

## DALSTON PARISH COUNCIL

Minutes of the annual meeting held at Forge Green on Tuesday 9<sup>th</sup> May 2006.

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PRESENT	Mr A R Auld (Chairman)	Nr O J Rickerby
	Mr D C Cowen	Mr J F G Kelsey
	Mr D B Craig	Mr R J Potter
	Mrs P Dalton	Mrs J L Rawstron
	Mr G Harrison	Mr S A Sinclair
	Mr I Newton	

### 1 ELECTION OF CHAIRMAN

**Resolved** to elect Mr A R Auld as Chairman for the next Council year.

### 2 DECLARATION OF ACCEPTANCE OF OFFICE

Mr Auld completed and signed the Declaration of Acceptance of Office form for 2006/07. He thanked the outgoing Chairman, Mr B Craig for his input during his term in office.

### 3 APPOINTMENT OF VICE CHAIRMAN

**Resolved** to appoint Mr B Craig as Vice Chairman for 2006/07.

### 4 APOLOGIES

Apologies for absence were received from Messrs D W Hand, J F G Kelsey (holiday), M Smillie and A G Jackson (work). The Clerk was to arrange for the absentee Councillors to complete their Declaration of Acceptance of Office and Register of Interests forms by the required date. Mr O Rickerby was welcomed onto the Council.

### 5 MINUTES

The minutes of the monthly meeting held on 11<sup>th</sup> April 2006 were agreed and signed as a true record.

### 6 COMMITTEES AND APPOINTMENT OF COMMITTEE MEMBERS

**Resolved** to form two Committees for the year: Policy & Resources and Property & Maintenance. **Resolved** that Mesdames Dalton and Rawstron, Messrs Auld, Craig, Hand, Kelsey, Roberts and Smillie were appointed as members of the Policy & Resources Committee. **Resolved** that Messrs Auld, Cowen, Harrison, Jackson, Newton, Rickerby, Potter and Sinclair were appointed as members of the Property & Maintenance Committee. The date of the first Policy & Resources Committee meeting was agreed as 1<sup>st</sup> June 2006 and the Property and Maintenance Committee for 5<sup>th</sup> July 2006. Further quarterly meeting dates were to be confirmed by the Clerk at the first Committee meetings.

### 7 DECLARATION OF INTEREST

Mr I Newton declared and recorded an interest in agenda item 15/5 – payment for Churchyard and Cemetery repair materials.

Mr D Cowen declared and recorded an interest in agenda item 11 – planning application 04/1203 Kingswood Educational Study/Activity Centre, Greensyke – resident of Cumdivock.

Mr D Cowen declared and recorded an interest in agenda item 15/6 – payment for Cumdivock Churchyard maintenance.

### 8 PUBLIC PARTICIPATION

Five members of the public were present. Apologies for absence were received from the newly elected Carlisle City Councillor, Steven Tweedie. The Clerk was asked to write to Mrs Lucy

Crookdake thanking her for giving a tremendous amount of time as Ward Councillor over the years in support of the Parish Council and residents in Dalston Parish, providing much valuable information when required and lobbying when necessary to progress matters to satisfactory conclusions.

Councillor Trevor Allison indicated that the number of people using the mobile library was increasing since its relocation from the Kingsway to the Square. It was suggested that he asked the Library Service to submit an article about the facilities available and opening times for inclusion in the Parish magazines and on the website.

PC Colin Hird updated the Council on various crime, anti social behaviour, vandalism and road safety issues in the Parish since the last report. A joint plan was being put forward to address problems at St Michael's and Caldew Schools. An operation, including Carlisle South and West Police, was due to take place over the summer to combat the use of the cycle track by motorised vehicles. Large gangs of youths were reported to be roaming the countryside with lurchers. PC Hird indicated that Carlisle CC was replacing the CCTV system. The Clerk was asked to make written enquiries about the availability of the cameras being taken out of use. The Neighbourhood Policing Strategy survey of fear and perception of crime had already commenced in Cumbria. No progress was being made regarding locating a Police Office in Caldew School. Concerns were raised regarding speeding traffic and foreign HGVs parking anywhere, getting lost and the drivers being unable to communicate together with a lack of knowledge regarding road signs. A request was made for the Police to monitor the White Bridge area for drug dealing and use and enquiries were being made in relation to a caravan situated on the track between Barras Lane and Carlisle Road.

## 9 ANNUAL AUDIT

It was agreed to defer this agenda item to follow correspondence in order to accommodate the later attendance at the meeting of the Internal Auditor. The Assets Register was accepted following the addition of the Green railings.

The Internal Auditor reported that he had checked the accounts for 2005/06 and that the books were in order. Mr Couling suggested that the administration costs should be reviewed in relation to the budgeted figures and the Clerk's Contract of Employment ought to be looked at. A five year budget should be in place, incorporating carried forward figures for larger projects. **Resolved** under s137 to give Mr Couling two bottles of whisky in appreciation for undertaking the Internal Auditor work.

**Resolved** to approve and sign the Cashbook and Annual Return Statement of Accounts 2005/06. **Resolved** to complete, approve and sign the Statement of Assurance.

## 10 ANNUAL INSURANCE REVIEW

Further discussion took place on the valuation figures for Forge Green but it was agreed that these were satisfactory. Allianz Cornhill included an annual percentage increase in cover for inflation. **Resolved** that the Policy & Resources Committee should consider including the Councillor signatories under the Fidelity Guarantee cover once the estimated cost was received. **Resolved** to pay the insurance premium of £1,900.98.

## 11 PLANNING DECISIONS

05/1241 F Brown (Carlisle) Ltd, Cardewlees – extension of temporary siting of portakabin for office accommodation – approved 20/12/05

05/1320 High Garth, Lakerigg - ground extension to provide lounge, kitchen/dining room and front porch and extension of first floor to provide 2no. en-suite bedrooms, sitting room and gallery. Formation of pitched roof over existing flat roof garage, with extension to provide additional garage space (revised application) – approved 08/02/06.

06/0202 15 Caldew Drive - proposed single storey extension to the side and rear elevation to provide kitchen/dining area, utility, bathroom and study and utilisation of roof space of the extension to provide a first floor bedroom – approved 3 conditions.

06/0295 Land adjacent Dave Allen Accountant, Barras Lane – erection of office unit with adjacent stores/workshop area (retrospective/revised application) – approved 2 conditions.

06/0318 25 Carlisle Road – single storey rear and side extension to provide garage, utility, kitchen/diner and porch – approved 3 conditions.

- 06/0381 Land adjacent Metcalfe Coaches, Site no. 2, Barras Lane Industrial Estate – erection of 1no. industrial unit (revised proposal showing relocation of doors) – approved 2 conditions.
- 06/0294 2 Vicars Cottages, The Square – change of use and internal conversion of ground floor flat to pharmacy – approved 4 conditions.

#### PLANNING APPLICATIONS

- 04/1042/1203 Kingswood Educational Study/Activity Centre, Greensyke, Cumdivock – proposed agreement pursuant to Town and Country Planning Act 1990, Section 106 and operational development – report presented at Development Control Committee meeting on 21/04/06 but application deferred to future meeting. **Resolved** that Mrs Dalton and Mr Auld should make representations for the Parish Council at the meeting on 2<sup>nd</sup> June 2006.
- 06/0423 Dalston ATE, Station Road – erection of replacement palisade fencing – no observations.
- 06/0481 34 New Road – demolition of garage and utility and formation of garage, utility and kitchen extension – no observations.
- 06/0162 Land at Barras Lane Industrial Estate – concrete batching plant – **resolved** to respond indicating that local residents could be unaware of the development of the proposed concrete batching plant – hence the lack of communication regarding the matter. Continued anxieties were expressed regarding the potential increase in the type and volume of traffic involved in the development – thirty traffic movements per day were considered unacceptable. Regarding the dust aspect of the proposal, there was a strong request for site visits to both Workington and Dalston to compare the location and condition on the ground at Lillyhall with Barras Lane Industrial Estate. It was also suggested that the photographs supplied by Councillor Allison should be included in a power point presentation when the planning application was considered and a Parish Council representative/s be allowed to speak on the application at the Carlisle CC Development Control meeting.

A written response from Cumbria County Council following enquiries indicated that it had disposed of all the development land within its ownership on the Barras Lane Estate. It would not provide a development brief and suggested that it was the responsibility of Carlisle City Council as planning authority to do so. Ongoing concerns were expressed regarding the possibilities for extensions to the Estate and the appropriate nature of the development to the locality.

Carlisle City Council acknowledgement of Statement of Community Involvement comments.

North West Regional Assembly consultation on the North West Plan – Submitted Draft Regional Spatial Strategy for North West of England – Mr Auld and the Clerk to attend the consultation event on 23<sup>rd</sup> May 2006 and respond as appropriate prior to the deadline on 12<sup>th</sup> June 2006.

- 03/0910 Close Head House, Lingey Close – erection of boundary fence - **resolved** to confirm an objection to the proposal to erect a boundary fence. If the land was included on the Common Land Register then no structure or enclosure should be permitted without the consent of the Secretary of State. The initial response to the planning application dated 9<sup>th</sup> September 2003 requested that Planning Services checked the status of this watering hole regarding Commons registration.

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#### FORGE GREEN AND OTHER DEVELOPMENT MATTERS

**Resolved** to exclude members of the public and press from the meeting pursuant to section 1(2) of The Public Bodies (Admission to Meetings) Act 1960. Response from Cumbrian Properties discussed. **Resolved** to reply stating that it was felt that Forge Green was not a suitable property to put forward for auction, as there were too many issues such as the common land to make it a straightforward sale. Consideration was to be given to widening the marketing area. A breakdown of the marketing to date, such as the number of adverts placed and where etc. including the costs involved was to be provided by Cumbrian Properties. A reduction in the sale price was discussed, but the property was to remain on the market at the same level at present. The Policy and Resources Committee was to consider the various issues relating to Forge Green and any building development responses at its next meeting. **Resolved** that the Clerk should ask Westwood Nurseries, as an addition to the grass cutting contract, to maintain the grounds relating to 2 Forge Green whilst the property was empty.

CORRESPONDENCE

- 1 Defra letter re Clean Neighbourhoods and Environment Act 2005 – a Parish Council guide to environmental enforcement- consideration of involvement – Messrs Newton and Rickerby to look at the Guide on the website.
- 2 Carlisle CC Parish Charter Review – response sheet for completion to be circulated prior to the next meeting.
- 3 CALC May County Circular. Quality Parish Development Update 6
- 4 Carlisle CC Low Cost Housing Scheme publicity – to display.
- 5 **Resolved** that responses to the consultation on the Caldew flood alleviation scheme from Mr and Mrs Popple, Mrs Crookdake, Mr and Mrs Black and completed consultation questionnaires from Councillors were to be returned by the Clerk to the Environment Agency.
- 6 FELS (Friends of Eden, Lakeland and Lunesdale Scenery) information re organisation in opposition to wind farm developments in areas of beautiful scenery – no action.
- 7 Redspearlands Footpath Group Newsletter May 2006
- 8 Allerdale BC consultation on Draft Scoping Report for the Sustainability Appraisal of the Core Strategy – no action.
- 9 Digitaluk – Digital TV Switchover Conference – 25<sup>th</sup> May 2006 – no attendance.
- 10 North West Regional Assembly - North West Regional Plan consultation events dates – 23<sup>rd</sup> May – Mr Auld and Clerk to attend.
- 11 Carlisle Educational Charity information on grants for students – poster to be displayed.
- 12 ODPM Discussion Paper on Local Authority Byelaws in England – for information

GARDENS AND MAINTENANCE

- a) **Resolved** to exclude members of the public and press from the meeting pursuant to section 1(2) of The Public Bodies (Admission to Meetings) Act 1960. Three tender prices were received for the Station approach project. **Resolved** that Mr Gray should be asked to produce a financial appraisal of the prices submitted, together with recommendations regarding the contract for Messrs Craig, Cowen and Harrison to look at alongside the tender documents, prior to appointing a contractor to undertake the work. The Clerk reported that various responses had been received from adjacent landowners regarding financial or other support for the scheme and land ownership clarification. **Resolved** that Mallinson Fabrications should be asked to provide design sketches of the decorative arch for the station entrance and the sign on the island that they were proposing to manufacture for approval, as these would need to meet health and safety criteria and be acceptable to Cumbria Highways.
- b) Skelton Parish Council had suggested 16<sup>th</sup>, 17<sup>th</sup> or 23<sup>rd</sup> May as possible dates for a meeting with representatives from Dalston PC to discuss Lintongill – Clerk to confirm with Mrs Dalton, Messrs Sinclair and Jackson.
- c) The Clerk reported on some concerns being expressed regarding the grass cutting being carried out as per the contract schedule. Agreed that this should be monitored and the Contractor spoken to.
- d) **Resolved** that the signpost leaflets should be delivered with the Parish magazines and spares made available in the Post Office.
- e) The Clerk reported that pursuit of parking on part of the Show Field would be subject to obtaining approval from Cumbria Highways for an entrance within a 20mph speed restriction zone. It was suggested that the option for parking on the Kingsway should be looked at again.

ACCOUNTS

**Resolved** to approve the following expenditure and record of income:

1	E Davidson – grave digging 28/04/06	150.00
2	British Gas – gas supply	19.14
3	Krdesign – Signpost Restoration leaflets printing	343.00
4	Dalston PCC – Festival meetings Church House room hire 24/04 & 26/04 s137	10.00
5	I Newton – Cemetery gate repair materials – (Thomas Graham & Sons)	17.27
6	D C Cowen – grass cutting Cumdivock Churchyard 2005	120.00
7	LexisNexis Butterworths – Arnold Baker LC Administration 7 <sup>th</sup> Edition	48.00

8	Mrs E Auld – salary £597.46 (£634.20 - £36.74 Apr overpay), expenses £10.77	608.23
9	Primrose Hall – CPCA (Cumbria CC) grants	700.52
10	Allianz Cornhill – annual insurance premium	1,900.98
11	Mr and Mrs Allinson – 2 Forge Green deposit refund	390.87

Income:

1	CPCA (Cumbria CC) – Primrose Hall painting doors & windows grant	479.40
2	Carlisle CC – precept 2006/07	30,000.00
3	CPCA (Cumbria CC) – Primrose Hall toilet refurbishment grant	221.12
4	Carlisle CC – Historic Building grant Forge Green repairs	1,000.00
5	Michael Walsh – burial ashes fee	74.00
6	Mr & Mrs Park – easement Lakerigg	10.00
7	Mrs Ellams – Sheepwash rent	1.00
8	Geo Hudson & Sons – burial fee and grave space purchase	547.00
9	P Rowcroft & R Willatt – 1 Forge Green May rent	261.25
10	HM Customs & Excise – VAT repayment	446.02
11	S Jackson – headstone fee	51.00

16 CEMETERY MATTERS

- a) Interment: Clifford Harding 28/04/06 Ward 5 Section J Space 7
- b) Grave space purchase: Mrs Diane Genevieve Harding Ward 5 Section J Space 7 – approved.  
Headstone: Stan Jackson – black granite ‘Here lies Russell Smith A kind and gentle Man 1934 – 2005’ – approved.

The meeting closed at 10.05pm.