

DALSTON PARISH COUNCIL

Minutes of the annual meeting held at Forge Green on Tuesday 17th May 2005.

PRESENT	Mr B C Craig (Chair)	Mr J F G Kelsey
	Mr A R Auld	Mrs C M Oakley
	Mr D C Cowen	Mrs J L Rawstron
	Mr D W Hand	Mr O Roberts
	Mr G Harrison	Mr S A Sinclair
	Mr A G Jackson	Mr M Smillie

Councillor J Collier, Cumbria CC, Councillor L Crookdake, Carlisle CC and eleven Parishioners were present.

1 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr B C Craig was elected as Chairman, proposed by Mr J Kelsey, seconded Mr A R Auld. The Declaration of Acceptance of Office form was signed. Mr A R Auld was elected as Vice-Chairman, proposed Mr B Craig, seconded Mrs C Oakley. The Vice-Chairman completed the Declaration of Acceptance of Office form.

2 COMMITTEES AND APPOINTMENT OF MEMBERS

Resolved to appoint Mesdames Dalton, Oakley and Rawstron, Messrs Auld, Craig, Hand, Kelsey, Smillie and Roberts to the Policy and Resources Committee. Resolved that Messrs Craig, Cowen, Harrison, Jackson, Sinclair, (Potter and Christopher subject to confirmation) should be members of the Property and Maintenance Committee. Contact names and details of Parish Councillors, together with geographical areas of responsibility to be included in the Parish magazines and website.

3 APOLOGIES

Apologies for absence were received from Mrs P Dalton (holiday). Messrs S Christopher and R Potter were not present.

4 MINUTES OF THE LAST MONTHLY MEETING

The minutes of the meeting held on 12th April 2005 were agreed and signed as a correct record.

5 PUBLIC PARTICIPATION

Councillor Collier advised the meeting that he would make enquiries regarding the delayed installation of 30mph signs in Raughton Head. He then left the meeting. Rev. Downham suggested that the s106 agreement relating to the Kingswood application 04/1203 should set out properly the sanctions and Management Code, together with what external monitoring would be in place. He felt that a meeting with the experts would be beneficial. Mr Armstrong felt that strides had been taken with the Management Code and that MAS Environmental had made sensible suggestions regarding noise measures. He questioned the lack of proactive progress by Carlisle City Council. Mr Craig thought that the Inspector's recommendations had been largely ignored and that better consultation with the Parish Council and the Cumdivock Group was required. Mr Wright supported the comments of the previous speakers.

Queries were raised regarding planning permission was required for the illuminated sign at Orton Grange Caravan Park and the recently installed portakabin and signs at Cardewmires Quarry.

6 DECLARATION OF INTEREST

Mr M Smillie declared and recorded an interest in agenda item 12b as a resident using the Station approach road.

Mr D Cowen declared and recorded an interest in agenda item 7 – planning application 04/1203 Kingswood Educational Study Centre, Greensyke, Cumdivock.

Mr D Cowen and Mrs C Oakley declared and recorded interests as Churchwardens for St Michael's Church in agenda item 15d – CCTV in the Cemetery using the church building.

7 PLANNING DECISIONS

TPO190 29 The Green – Tree Preservation Order confirmed without modifications following site visit.

05/0145 Orchard House, Buckabank – change of use of part of dwelling and store to form one bedroom holiday cottage and erection of 1.6m boundary wall to roadside – approved 5 conditions.

05/0172 Beech House, Stockdalewath – strip and re slate roof with minor alterations to roof trusses to improve access for storage in loft including skylights (LBC) – approved 2 conditions.

05/0237 Land adjacent to Pincushion Barn – provision of new field access – approved 6 conditions.

05/0210 Temperance Farm, Raughton Head – erection of general purpose building – approved 4 conditions.

05/0211 Temperance Farm, Raughton Head – erection of crop storage building – approved 2 conditions.

05/0212 Temperance Farm, Raughton Head – erection of livestock building – approved 5 conditions.

8 PLANNING APPLICATIONS

04/1203 Kingswood Educational Study Centre, Greensyke, Cumdivock – resolved, proposed Mr Kelsey, seconded Mr Auld to write to Carlisle CC Planners indicating that the Parish Council regretted that there had been little substantive progress in resolving the Greensyke planning applications since the last meeting of the Consultation Group on October 14th 2004 and to request Carlisle City Council to convene another meeting to try and agree the outstanding issues prior to this planning application being put before the Development Control Committee for a decision.. Following a verbal report, resolved, proposed Mr Auld, seconded Mr Craig that the notes on the current situation should be submitted to the Planners – carried 2 abstentions.

1. A new complete Management Code, including the up to date Activity Standards and Activity Delivery Documents, satisfactory clauses on flood lighting and noise attenuation facilities, had not been provided to the Parish Council by the Planning Officer. A draft, but incomplete Management Code, dated 9th May 2005, had apparently been agreed with Carlisle Council Officers, but the Parish Council only obtained a copy from Kingswood's legal representative not directly.
2. New sound clauses had been proposed by MAS, which appeared to conflict with the expressed wish of the Planning Inspector's decision.
3. Kingswood continued to be in breach of at least 15 refused planning applications and seemed to be relying on an informal undertaking by Carlisle City Council to suspend enforcement pending an agreed Management Code.
4. A failure to produce an agreed and complete Management Code continued to place Kingswood in breach of Policy E8 of the Local Plan.

Recent correspondence was also noted between the legal representative of the Cumdivock and Parishioners Group and Carlisle City Council. The Parish Council in the existing circumstances saw no reason to alter its previous recommendation to Carlisle City Council to refuse planning application 04/1203 and for it to move to enforcement. Agreed that Mr A R Auld and Mrs P Dalton would represent Dalston Parish Council and speak at the Development Control meeting on 3rd June 2005.

05/0326 Crispin House, The Gill – kitchen extension and conservatory – no observations.

05/0288 Thackwood Farm, Raughton Head – erection of agricultural building for livestock and manure storage – no observations.

TPO 29/APP 219 Woodlands, Buckabank – no observations.

04/1034 Raughton Head Hill Farm, Raughton Head – conversion of barn to form holiday accommodation, including the raising of the existing roof by 0.3 metres – no observations.

05/0439 Hallfield, The Forge – erection of 2no. dwellings (Reserved Matters) – resolved to respond that no drawing of Plot B supplied so unable to comment. Sandstone features of proposed dwelling on Plot A not as sympathetic to the main house as they could be – observation only.

05/0267 Lime House School, Holm Hill, Hawksdale – erection of classroom block to provide 5no. classrooms and toilet facilities resolved to comment that incomplete plans so unable to consider application. No site plan showing the location of the proposed development in relation to the existing buildings.

9 REPORT OF PROPERTY AND MAINTENANCE COMMITTEE MEETING
ANNUAL INSURANCE REVIEW

The minutes of the Property and Maintenance Committee meeting held on 4th May 2005 were circulated. It was agreed that the Assets Register was a comprehensive record and a risk assessment was being undertaken and would be reported on at a future meeting. Resolved to pay the annual insurance premium of £1,638.29. Messrs Cowen and Harrison agreed to obtain further valuations for Forge Green and the Hearse House for consideration at a future meeting.

10 ANNUAL AUDIT

The copy of Assets Register was approved. Mr Couling, the Internal Auditor reported that the accounts were all in order for the year ended 31st March 2005. The difference in grant income from the budget figures was raised, but a satisfactory explanation was given. It was proposed by Mrs Oakley that the thanks of the Council to the Clerk were recorded. Agreed that a gift be purchased for the Internal Auditor and given to him with a letter of appreciation. The Cashbook and Annual Return Statement of Accounts 2004/05 were approved and signed. The Statement of Assurance was completed and signed.

11 CORRESPONDENCE

- 1 Letter from Mrs Allinson, 2 Forge Green requesting compensation for disruption during re-wiring – resolved to reduce next month's rent by £200 with a further £190 deduction when redecoration completed satisfactorily.
- 2 Notification of CALC General meeting Wednesday 22nd June, 7.30pm, Newton Rigg – Messrs Craig, Auld and the Clerk agreed to attend.
- 3 Carlisle CC Rural Playschemes 2005 – 22/08-24/08/05 in Dalston Youth Hut – agreed to advertise in magazines and on the website.
- 4 Discovering Redspearlands Heritage Project at All Saints, Raughton Head – letter from A Lyne, Project Leader requesting letter of endorsement from the Parish Council to send with the application for funding from the Heritage Lottery Fund – resolved, proposed Mr Harrison, seconded Mr Kelsey, to support the project – I abstention. Copy of Redspearlands Footpath Group Newsletter 4 and letter re Redspear Trail etc. for information.
- 5 BTCV letter offering services to the community – to keep on file.
- 6 Copy email from Mr Fynn to Mr Lewis pressing for Raughton Head 30mph signs – for information.
- 7 Letter from Mrs Pattinson requesting the re-positioning of the seat adjacent to her garden and the Bakers in the Square because of damage to her property and abuse by the youths congregating there. Agreed that the Chairman should speak to Mrs Pattinson, the Clerk should write to her and contact should be made with Caldew School and the Community Policeman regarding the matter. Further consideration to be given at a future meeting.
- 8 Greenbox Recycling – notification that scheme being extended to cover Buckabank area.
- 9 Cumbria CC letter and Dalston Parish Profile from 2001 census.
- 10 Cumbria in Bloom notification of judging 18th – 30th July 2005.
- 11 Cumbria CC Minerals and Waste Development Framework Statement of Community Involvement consultation and engagement of people in preparation of Plan.
- 12 Carlisle Environment Forum invitation to special meeting 'The Carlisle Flood – The Environmental Lessons to be Learnt' – Messrs Kelsey, Auld, Sinclair and Craig to attend.
- 13 Defra letter re administration of claims for Parish Plan grants.
- 14 Planning Aid Community News – for information.

- 15 Dalston WI letter of thanks for donation.
- 16 CALC May County Circular, QPS Scheme Update.
- 17 Trafalgar Weekend 21st – 23rd October 2005 – no action.
- 18 Childline Update, Friends of the Lake District Spring Report, The Countryside Agency NW Landscape, Access, Recreation, English Nature sitelines Spring/Summer, Raughton Head May magazine
- 19 Carlisle CC Committee agendas.
- 20 Caldbeck Rambler 73/73A leaflets – to be placed in Post Office.

12 FORGE GREEN/OFFICE DEVELOPMENT

Messrs Craig, Auld, Mrs Dalton and the Clerk had met on site at 18 The Square with the selling agents to investigate the potential for development for a Parish/Police office, tourist information, library, housing etc. Resolved, proposed Mr Hand, seconded Mr Auld that it was a strategic investment to appoint Swarbrick Associates to undertake a feasibility study for up to £750 – 8 in favour, 2 against, 2 abstentions. Resolved, proposed Mr Auld, seconded Mrs Oakley to take active steps regarding the marketability of Forge Green and obtain a new valuation of the property.

13 GARDENS AND MAINTENANCE

- a) Skelton Parish Council had proposed that representatives met re Linton Gill on 23rd May – Messrs Sinclair, Jackson, Kelsey Roberts and Craig agreed to meet at Forge Green at 7.45pm – Clerk to confirm.
- b) Agreed that the Property and Maintenance Committee should consider the Station approach at its next meeting, prior to coming to the full council. The Clerk was to speak to the owner of Station Cottage regarding land ownership findings.
- c) A site meeting had been held on 15th April with Mr Sadowski from the Environment Agency to access the flood damage to the riverbank between the White Bridge and Hawksdale Bridge. Mrs Dalton had information on flood and storm relief funding – damage incurred in Parish required gathering. Agreed that an article should be included in the Parish magazines and on the website. The Scouts proposed to undertake and litter pick of the riverbank from the weir to the White Bridge. The Guides were to be asked to plant wild flower plugs at Forge Green under Gardening Club member supervision.
- d) The Clerk reported on a site meeting with Mr R Lawley regarding the installation of bollards or double yellow lines outside the Doctors Surgery to prevent vehicles being parked on the footway and causing an obstruction – 6 voted in favour of lines, 5 for bollards, 1 abstention. Lines were the cheaper option but would take several months to be approved.
- e) The footpath from Craikgarth Close to Nook Lane had been reported as being overgrown – the Clerk had requested that ECCP attended to it.
- f) Agreed that the Property and Maintenance Committee should consider replacement trees in the Parish at its next meeting.
- g) The Clerk to ask Mr Parkinson, Uprfront to repaint the red on the village emblem.

14 PARISH PLAN

The final proof had been received from Fullpoint Design, checked and returned with amendments. Resolved, proposed Mr Auld, seconded Mr Craig to accept the lowest tender for printing 1,500 copies. Clerk to check Reeds Printers delayed quotation prior to awarding contract.

15 ACCOUNTS

Resolved to approve the following expenditure and record of income:

1	E Davidson – grave digging ashes space 13/05, full space 23/05	170.00
2	N Park – fell and dispose 2no. trees	188.00
3	British Gas – gas supply	16.12
4	Staples – cartridges and paper	98.41
5	Cumbria Playing Fields Association – affiliation fee	18.00
6	Chris Brown – Forge Green outbuilding roof repairs	1,769.55
7	Mrs E Auld – salary £646.26, expenses £3.92	650.18

8	Allianz Cornhill – insurance premium	1,638.29
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Resolved to approve NALC recommended Clerk's salary increase rate/hour for LC1 SCP 21 of 26p.

Agreed to purchase of cartridge and paper for Parish Plan use incurred by Mrs Dalton.

Income:

1	Business Reserve a/c – bank interest 07/03/05	167.44
2	HM Customs & Excise – VAT repayment 25/04/05	684.99
3	J W F Watson – ashes memorial stone 29/04/05	51.00
4	City of Carlisle – precept 25/04/05	20,000.00
5	Mrs Ellams – Sheepwash rent	1.00
6	P Rowcroft & R Willatt – 1 Forge Green May rent	256.25
7	T & E Allinson – 2 Forge Green May rent	390.87
8	Co-op Funeral Services – burial ashes fee	74.00

Chairman's signature was required on the Inland Revenue End of Year return form.

The Clerk reported on difficulties in obtaining information from Barclays Bank – being pursued.

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CEMETERY MATTERS

- a) Interment: Jessie Rachel Lyle McKinnon Dalton 13/05/05 Ward 5 Section H Space 43
- b) Agreed that the sunken grave spaces should be filled up as required.
- c) Messrs Harrison and Cowen agreed to meet the new owner regarding the felling of a sycamore in her garden adjacent to the Cemetery access lane wall.
- d) Mr Cowen reported that a Faculty had been received from the DAC for placing 3 stainless steel bolts on the Church for a CCTV installation. Public notices were required to be displayed in the Church and Post Office for 28 days.
- e) The Property and Maintenance Committee recommended some tree remedial work in the Cemetery. Agreed that Mr Burns be asked to install 3 strands of wire adjacent to the wicket gate at the North end of the Cemetery and plant some hawthorn wicks as required.

The meeting closed at 10.10pm.