

## DALSTON PARISH COUNCIL

Minutes of the monthly meeting held at Forge Green on Tuesday 13<sup>th</sup> December 2005.

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PRESENT	Mr D B Craig (Chairman)	Mr I Newton
	Mr A R Auld	Mr R J Potter
	Mr D C Cowen	Mrs J L Rawstron
	Mrs P Dalton	Mr O Roberts
	Mr D W Hand	Mr S A Sinclair
	Mr A G Jackson	Mr M Smillie
	Mr J F G Kelsey	

Apologies for absence were received from Mrs C Oakley and Mr G Harrison.

### 95 MINUTES

The minutes of the monthly and the extraordinary meetings held on 8<sup>th</sup> and 15<sup>th</sup> November 2005 were agreed and signed as correct records following the insertion of 'Mr R Auld took the Chair'. Agenda item 88a) – 'for Cemetery access lane wall' was added to the first sentence.

### 96 PUBLIC PARTICIPATION

Apologies for absence were received from Councillor L Crookdake and PC Colin Hird. Ms Margaret Hardy, Taylor & Hardy spoke about 3no. planning applications pending for Barras Lane Estate, which she had been asked to make. Mr Edgar also attended the meeting. Discussions had taken place with the Planners and Highways and were imminent with the Environment Agency. Ms Hardy stated that the proposal was for Ravenstock to move its container operation to the site nearest to the railway station, which currently had planning consent with a height restriction of 3m. It was hoped to double stack the containers on the western section of the site. Part of the current site would be subject to an application from WCF Fuels Ltd for a fuel distribution depot relocated from Carlisle – 4no. tankers currently using the BP Dalston depot and 3no. located in W Cumbria. It was proposed to use the site for a parking yard for several vehicles and the storage of 15,000 galls of diesel and kerosene. The proposed application for the other part of the site was for a concrete batching plant, currently operating in Lillyhall and wishing to expand. This would involve the erection of storage bins for sand and gravel and a cement silo. Existing traffic movements were 3no. vehicles delivering 4no. loads per day. Councillors raised initial concerns regarding noise implications and the height of the stacked containers by moving the operation nearer to the residential area – maintenance of the environment and adequate screening was thought to be essential. Both the Parish Plan and Design Statement highlighted the insufficient infrastructure for increased HGV and heavy plant use on Barras Lane. The difficulties relating to the railway bridge, the inadequacy of the road from the Estate to Cardewlees and the need for improvements were raised, together with a requirement for parking provision to be included in any new proposal. Ms Hardy was thanked for explaining the potential planning applications.

Councillor T Allison stated that an article would be included in the next edition of the Focus explaining that he was not involved in the proposed development of a sandwich shop in the Square for which he had received criticism. The Clerk reported that the Parish Council had also been verbally implicated in the planning application procedures.

The Clerk read out the latest Police report. Thefts had been limited, there was an increase in criminal damage in the last two weeks of November, with youth disorder inclined to damage, an under age motoring incident and two minor vehicular accidents. A multi agency approach was being used to tackle the youth/damage problems.

### 97 DECLARATION OF INTEREST

Mr D Cowen declared and recorded an interest in agenda items 3 and 5 – acting for WCF/Barras Lane proposals and Cumdivock resident/Kingswood Educational Centre.

Mr A Jackson declared and recorded an interest in agenda items 5 and 12 – Carlisle Northern Development Route and Signpost Project expenses claim.

Mr M Smillie declared and recorded an interest in agenda items 8 – correspondence 2) re CPCA/PCT, 21) re PCT/pharmacy and 10b – Station approach.

Mr J Kelsey declared and recorded an interest in agenda item 11 – Festival Committee treasurer.

Mr R Potter declared and recorded an interest in agenda item 10a – Dalston Show Committee.

Mrs P Dalton declared and recorded an interest in agenda item 8 – proximity of home to Show Field/Glave Hill car park.

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### PLANNING DECISIONS

05/0993 Orton Grange Farm, Orton Grange – replacement of existing lattice tower with new 25m lattice tower to accommodate 6no. O2 PCS antenna, 2no. Orange PCS antenna, 3no. Vodafone antennas, 2no. 0.6 metre Orange transmission dishes and 2no. 0.6 metre Vodafone transmission dishes with associated radio equipment housing and ancillary development – approved 2 conditions.

05/0963 Dalston Library, 14 The Square – change of use from library to sandwich/food outlet – approved 3 conditions.

05/1034 Dalston Library, 14 The Square – change of use from library to sandwich/food outlet (LBC) – approved 3 conditions.

05/1066 Dalston Library, 14 The Square – erection of fascia and projecting signage – refused 2 reasons.

05/1067 Dalston Library, 14 The Square – change of use from library to sandwich shop – approved 3 conditions.

05/1070 Dalston Library, 14 The Square – internal alteration to provide counters and workspace with internal partition walls and installation of extractor fans (LBC) – approved 3 conditions.

05/1076 37 New Road – erection of conservatory – approved 1 condition.

05/1088 27 Low Moorlands – extension to provide enlarged kitchen, bedroom and utility – approved 1 condition.

05/1130 Greenlea, Buckabank - erection of single storey extensions to rear to provide lounge and conservatory, addition of first floor extension over garage, raising of eaves by 1no. metre to provide 4no. bedrooms (2no. en-suite) and bathroom (revised application) – approved 2 conditions.

05/1147 Latimers Cottage, Hawksdale – replacement dwelling and detached garage – approved 7 conditions.

05/1154 Beech Cottage, Orton Grange – two storey rear extension to provide sunroom, dining area and WC, to ground floor with 2no en-suite bedrooms above – approved 2 conditions.

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### PLANNING APPLICATIONS

Carlisle & District Local Plan 2001 – 2016 – letter received re progress. The preparation of a Strategic Environmental Assessment, because of the January 2005 floods, should be completed by spring 2006; the Public Inquiry will hopefully take place in summer/early autumn, with full adoption of the Local Plan around spring 2007.

04/1042 Kingswood Educational Activity Centre (Former Lime House School), Greensyke, Cumdivock – proposed agreement pursuant to Town and Country Planning Act 1990, Section 106 – copy of response from Mr Searle on behalf of Kingswood to papers and letter from Legal Services. Letter from Mr Eales, Head of Planning Services. Copy letter from Mr Harle to Carlisle CC Planners. Notification of Development Control Committee site inspection 14<sup>th</sup> December – agreed that Mr Auld and Mrs Dalton would attend. The Clerk reported that the item would not be considered at the meeting on 16<sup>th</sup> December 2005 but might be included on 27<sup>th</sup> January 2006. Mr Cowen reported that the ownership of Kingswood had changed to a venture capital company – agreed that this was of concern. Carlisle CC Planners were thought to be aware of the change, but the PC had not been informed accordingly.

05/1041 37 New Road – change of use for the parking of a 37 seater coach and an additional three vehicles. Retention of metal storage container. Notification of Development Control Committee site inspection 14<sup>th</sup> December – Mr Auld and Mrs Dalton to attend.

05/1241 F Brown (Carlisle) Ltd, Cardewlees – extension of temporary siting of portakabin for office accommodation – no observations.

- 05/1236 Temperance Farm, Raughton Head – livestock building (revised application) – agreed to recommend that, in terms of environmental impact, the roadside concrete sleepers were either replaced with concrete blocks, as per the planning application, or faced with panels, as satisfactory banking and landscaping would be difficult to achieve.
- 05/1226 Strickland Tower, Rose Castle – conversion of existing Strickland Tower into holiday house – no observations.
- 04/9032 Carlisle Northern Development Route – application to renew consent, minor amendments to approved scheme and modifications to conditions – no observations.
- 05/1309 27 Low Moorlands – extension provide enlarged kitchen, bedroom and utility (revised proposal) – no observations.
- 05/1291 Lambfield Farm, Raughton Head – change of use from cow byre and loft to cottage for cowman – no observations.
- 05/1292 Lambfield Farm, Raughton Head – siting of residential caravan during barn renovations – no observations.

100 FORGE GREEN OFFICE & STORAGE ACCOMMODATION

Mr Auld reported on a meeting held at Forge Green by the prospective purchaser and Mr McCoy, Carlisle CC Planning Officer to discuss conversion of the meeting room, office etc into a small residential unit. The purchaser had expressed some concern regarding common land issues. The Clerk reported that costs incurred for handling the sale negotiations by Bendles would be £800 – £1,000. Communications had been received regarding the timing of the termination of the existing tenancies, the responsibilities and position of the site boundaries included in the sale, the servitude right of access route over common land, together with a fixtures and fittings schedule and property information forms for completion. Resolved that Mr Cowen would obtain a 1/500 OS Super Plan for Forge Green and a meeting of the Working Group would be convened to discuss the various matters and forms. Various enquiries had been made regarding temporary office/storage accommodation. Storage only was available at Cumbria Contract Services, but office space and storage might be available at Nestle, F Brown and Caldew School – agreed that the Clerk should write for further information. Other suggestions for making enquiries about were Metcalfe's premises on Barras Lane and Jacob Cowen Ltd. Church House was discounted due to lack of secure accommodation.

101 MEETING REPORTS

CALC AGM 12<sup>th</sup> November – Mrs Dalton tabled a report. The main speaker, Chairman of NALC stressed the importance of a good Clerk and aiming for quality Parish status, the ongoing pressure by the Government towards regional government and unitary authorities with the attendant need to look at devolved services, the 'direct access' policy to NALC currently existing, funding permitting and the keenness of the Government to parish urban areas.

Cummersdale & Dalston Neighbourhood Forum 14<sup>th</sup> November – The Clerk reported on the main issues raised as being public transport, particularly in the Garlands area, an update on the temporary Dalston Library provision (mobile facility quite well used on Thursdays and Saturdays, but problems with position of vehicle to allow disabled access), highways matters and police crime figures. A breakdown of the speed monitoring survey results on the Green had been requested – suggested that these should be included in the Parish magazines and website for information. Grants were awarded to St Michael's School, After School Club and Dalston Pre-School Nursery,

Parish Plan Workshop 16<sup>th</sup> November – Mrs Dalton tabled a report. Common issues emerging from Parish Plans were community buildings, youth provision, service provision, transport and highways, housing, environment including riverbank erosion. Parking, sports and tourism provision were added. The meeting was organised by VAC, with input from Carlisle CC and Cumbria CC representatives. Current funding sources were pointed out, including the Biffa Award Public Amenity Fund. The Clerk reported that the Design Statement was being printed and copies would be available before the end of the year. The Parish Plan project completion forms had been returned.

CACVS Local Area Agreements Conference 24<sup>th</sup> November – The Clerk reported that some useful information was available, but that the emphasis was on regional organisation and that the North West representative had omitted any reference to the Parish Council tier of Local Government. The main aim of the conference was to involve voluntary organisations in the consultation process and delivery of local services.

CPCA/Carlisle CC Executive 29<sup>th</sup> November – Mr Craig and the Clerk had attended. The main Carlisle CC topics discussed were waste minimisation, flood recovery to Carlisle Renaissance, Carlisle Local Strategic Partnership and flood resilience. Parish Councils sought support for the implementation of Parish Plans, a review of IT provision and a revision of the Parish Charter to fit in with the Quality Parish Initiative. The PCT proposals to close some Cottage Hospitals were considered a cause for concern by CPCA. The date of the next meeting was 12<sup>th</sup> June 2006.

Cycle track meeting at Nestle 2<sup>nd</sup> December – Clerk reported that Councillor Allison, PC Hird and Wendy Marrs for Nestle had also attended. It was agreed that access to the cycle track should be restricted to illegal motorcycle users at the Dalston end if possible by the installation of a 5m section of fencing and an A frame to the rear of Caldew School and a locked gate and A frame to prevent access to the rear of Nestle. Some funding was available through the Crime & Disorder Partnership and might be available from Nestle even though the proposals were not on their land. The Clerk was to contact Mark Hudson, Carlisle CC Countryside Officer to initiate the improvements and Caldew School/Cumbria CC regarding its involvement. Councillor Allison had approached the appropriate Carlisle CC portfolio holder re responsibility for the repair of the track surface and preventative measures against damage due to riverbank erosion and was waiting for a response.

Rights of Way meeting 5<sup>th</sup> December – Mr Sinclair had attended. Meeting led by Mr Moth, PC representative and Mr Turvey, Cumbria CC. Only 8-10 Parishes were represented. Agreed that maintenance of rural footpaths was unsatisfactory and that the County was doing little work, with some Parishes undertaking their own repairs. East Cumbria Countryside Project was carrying out the work in the Carlisle District. Surveys were proposed – the Redspearlands Group had already done this in Dalston Parish. Mr Sinclair did not feel that attendance at a further meeting was necessary.

## 102 CORRESPONDENCE

- 1 Cumbria Police Authority potential restructure of policing in Cumbria update and request for further response on options – agreed to support Option 2 (Cumbria, Lancashire and Merseyside)
- 2 CPCA request to write to the PCT regarding the future of Community Hospitals in North Cumbria, particularly in relation to the proposed closure of Brampton War Memorial Cottage Hospital. – agreed to consider response when consulted by PCT.
- 3 Carlisle CC letter re additional County Council funding for village halls – £500 allocated for Primrose Hall external & internal painting of windows and doors.
- 4 Mr Mason – letter re missing name on Roll of Honour in Victory Hall – agreed to pass on to Victory Hall Secretary for attention.
- 5 Community Futures letter re final claim for Parish Plan – resolved, proposed Mrs Dalton, seconded Mr Smillie to repay Community Futures the calculated unused grant income of £216 less £50 invoice due for the Design Statement additional printing costs.
- 6 Cumbria Police Authority Carlisle Area Community Liaison Forum 12<sup>th</sup> January – no representation
- 7 Go4skills Ltd – Tree surgeons advertising letter – agreed to ask for quotation for carrying out pending tree work in the Churchyard.
- 8 Big Lottery Fund Changing Spaces Programme deadline for outline proposal form 10<sup>th</sup> January 2006 – Clerk to obtain details.
- 9 WRVS letter requesting financial support – no action
- 10 Great North Air Ambulance Service letter asking for support and report 2001-2005 – no action.
- 11 Cumbria Countryside Access Strategy – suggestions for actions to go in the Rights of Way Improvement Plan requested by 28<sup>th</sup> February – agreed that the Redspearlands Group should be asked to report back to the next meeting with comments.
- 12 Letters of thanks for grants from Raughton Head PCC, Dalston Methodist Church, Redspearlands Footpath Group, Dalston Tennis Club and the ‘gardening’ volunteers.
- 13 Carlisle Funding Fair 26<sup>th</sup> January 2006 booking form – Mr Kelsey interested in attending.
- 14 Volunteer Centre Outreach Project in Carlisle information.
- 15 VAC Annual Report 2004/05
- 16 Carlisle Environmental Action AGM minutes.
- 17 CALC survey of Local Council functions in Cumbria – the results.
- 18 Redspearlands Footpath Group December 2005 Newsletter.
- 19 Cumbria Highways Working Together magazine.
- 20 Raughton Head December 2005 magazine.
- 21 Carlisle and District PCT consultation letter re application for pharmacy premises at 2 Vicars

Cottages, The Square, Dalston. The Clerk reported that Dr John, Dalston Medical Practice had asked for information on the population of Dalston village and had expressed concerns regarding the proposed site, in particular for delivery of pharmacy supplies at busy times of the day. Resolved, proposed Mrs Dalton, seconded Mr Kelsey to respond to the PCT indicating a) support for a community pharmacy in Dalston village, b) serious reservations about siting such a facility at 2 Vicars Cottages due to lack of parking and c) support of the application on the basis that the area would be classed as a 'reserved area' to preserve the ability of Dalston Medical Practice to be a dispensing practice.

- 22 Letter from Atkinson Ritson indicating that the signed document confirming agreement to the surveyor's plan re Lakerigg Common/Malanridge was still awaited from Mr and Mrs Routledge's solicitors – a reminder was to be sent. Raising the matter of the white stones and cutting of the common was to be deferred pending completion of the boundary issues.
- 23 Copy of Rural Voice December 2005.

#### 103 CAPITAL PROJECTS 2006/07 PARISH COUNCIL & VILLAGE HALLS

Application forms received for CPCA (City and County) Parish Council and Village Hall grant schemes 2006/07 – deadline 31<sup>st</sup> January 2006. Primrose Hall - kitchen cupboard front replacements and new heater expenditure to be submitted for a grant. Prices to be obtained for Gaitsgill beck railings refurbishment and painting. Mr Craig to calculate costs of a new parking area at the top end of the Show Field. Resolved, proposed Mr Kelsey, seconded Mr Auld to appoint Mr Gray to put together a technical specification for Station entrance improvements to the footways etc. for putting out to tender from contractors. Mrs Dalton and Mr Smillie to meet Mr Gray on site – 17<sup>th</sup> December.

#### 104 GARDENS AND MAINTENANCE

- a) Messrs Roberts, Hand, Craig and Sinclair had met with Agricultural Society representatives (Messrs Henderson, Blamire and Utting) on 8<sup>th</sup> December for preliminary discussions on using part of the Show Field for parking. Mr Craig provided an outline plan and was obtaining ideas on costs, more detailed specifications on the area, surface materials required to comply with planning and information from Highways regarding access. The proposals would be put to the Agricultural Society Committee at its meeting in late January 2006.
- b) Letter received from Mrs Rickerby requesting suggestions for work to be undertaken by the Station Volunteer Group - any improvements to disabled access and the approach would be appreciated. Agreed that the Clerk should contact BP and Senator Homes regarding removal or cutting back overgrown hedging on both sides of the entrance. Mr Gray was to be asked to look at improvements to the 'island'.
- c) Complaints had been received about a broken section of fencing in Low Moorlands in the cal de sac adjacent to the railway footpath – agreed that Mr Faulder should be asked to carry out the repair at Parish Council expense.
- d) Mr Jackson had produced 4no. copies of a Report on the History of the Cast Iron Signpost and Origin of Place Names within the Parish of Dalston for reference – thanks were expressed for his efforts. The draft text had also been written and photographs were to be passed on to Mr Smillie for the Scouts to compile a summary leaflet for printing and distribution to all households in the Parish.
- e) Agreed that Carlisle CC traffic wardens should be asked to issue parking tickets outside the schools and the Corner Shop to help combat irregular parking.
- f) Resolved that the Clerk should purchase a £20 gift token from Marks and Spencer as a thank you gift to Stephen Carruthers for watering the lamppost planters during the summer months.

#### 105 DALSTON FESTIVAL COMMITTEE

Mr Kelsey reported that the programme for the Festival Week was being firmed up, but it was important that representatives from the organisations involved attended the meetings. The cost of meeting room hire was raised. It was resolved, proposed Mr Smillie, seconded Mr Craig that the Parish Council would pay a reduced offer rate of £9 for the two meetings held in the Victory Hall Social Room and the cost of hiring the Reading Room would be £6 for the forthcoming 5-6 meetings. A duck race was being held on 12<sup>th</sup> February to raise funds and £100 donation had been

received from Harrison & Hetherington towards the Festival costs. Insurance quotes were currently been sought.

106 ACCOUNTS

Resolved to approve the following expenditure and record of income:

1	B Faulder – re-siting litterbin	40.00
2	Staples – paper and cartridges	74.02
3	Allan Gregory – plumbing call out 1 Forge Green	25.00
4	Carlisle CC – Parish Plan Appendix printing	158.00
5	British Telecommunications – telephone charges 21/08-18/11/05	74.50
6	Biffa Waste Services Ltd – Cemetery waste emptying 24/12/05-31/03/06	109.23
7	Miles Macinnes – fees re 18 The Square negotiations	943.61
8	Mr Allinson – 2 Forge Green chimney sweeping	25.00
9	Mr A Jackson – Signpost Project photocopies and cartridge expenses	20.55
10	Mrs P Dalton – compost £7.00 (s137), mileage & parking fee expenses CALC AGM	39.60
11	Powergen – 2 Forge Green electricity 08/06/04-01/11/04	12.70
12	Mrs E Auld – salary including Parish Plan 65 hours 03-12/05 £917.57, expenses £88.26	1,005.83

Income:

1	I Wicks – 3 Walk Mill land to rear rent	50.00
2	Beattie Memorials – additional inscription	31.00
3	Mr & Mrs Rutherford - 2 Walk Mill land to rear rent	50.00
4	Corner Shop – fishing permits	125.00
5	P Rowcroft & R Willatt – 1 Forge Green December rent	209.00
6	United Utilities – Hawksdale sub-station way leave	10.00
7	HM Customs & Excise – VAT repayment	919.62
8	Step Saver a/c – interest 04/09-04/12/05	101.97

107 CEMETERY MATTERS

Beattie & Co additional inscription ‘James Taylor Robinson died 29<sup>th</sup> July 2005 aged 75 years. Together Again’ – approved.  
Copy of abainfo magazine Winter 2005.

The meeting closed at 10.20pm.