

DALSTON PARISH COUNCIL

Minutes of the monthly meeting held at Forge Green on Tuesday 14th December 2004.

PRESENT	Mr B C Craig (Chairman)	Mr J F G Kelsey
	Mr A R Auld	Mr R J Potter
	Mr D C Cowen	Mrs J L Rawstron
	Mrs P Dalton	Mr O Roberts
	Mr D W Hand	Mr S A Sinclair
	Mr A Jackson	

Apologies for absence were received from Messrs G Harrison, M Smillie, S D P Christopher and Mrs C M Oakley (work).

95 MINUTES

The minutes of the meeting held on 9th November 2004 were agreed and signed as a correct record.

96 PUBLIC PARTICIPATION

Nine members of the public were present. Apologies for absence were received from Councillors Collier, Crookdake and Dodd. Councillor Allison endorsed the contents of a letter sent by him to the Parish Council requesting that it sought funding, possibly through the Neighbourhood Forum, for bollards on the footway across the entrance to the Doctors Surgery. PC Shorrock supported the suggestion. The Clerk indicated that enquiries had already been made with Cumbria Highways regarding this, but there was a current shortage of funding – she agreed to pursue the matter further. Councillor Allison reported that some of the less used bus services were under consideration for cutting from the timetable.

PC Shorrock reported that following damage to headstones there had been more frequent police patrols in the Cemetery. Increased vehicle crime in other areas would create reduced cover in Dalston during December. Parking on footways was being monitored, irregular parking outside the schools had been subject to warnings, letters had been sent to all parents suggesting use of alternative parking areas with enforcement to be in operation next year if the problems continued.

Mr B Armstrong indicated that there had been little change in the noise levels at Greensyke since the Public Inquiry, despite the operation being under scrutiny. The basic problem of noise (screaming, chanting, shouting) was unacceptable and would be difficult to control without an effective Management Code being in place and with the existing weak local management.

Mr E Harle indicated that there were two parts to the problems with Greensyke. Firstly, the site plan did not include attenuation barriers that addressed the alleviation of noise. Secondly the Management Plan had failed for two years and the proposed changes to the sanctions were not watertight.

Mrs M Henderson emphasised the difference between children accompanied by teachers as opposed to attending courses at Greensyke on their own volition.

97 DECLARATION OF INTEREST

Interests were declared in agenda item 5 Planning Applications: Mr D Cowen - 04/1203 Kingswood Educational Study Centre, Greensyke, Cumdivock, Mrs P Dalton – 04/1304 Dalston Service Station and Mr A Jackson – 04/9032 – Carlisle Northern Development Route. Councillor Allison left the meeting.

98 PLANNING DECISIONS

04/0609 Raughton Farm, Raughton – extension to existing cattle shed – approved 21/06/04 5 conditions.

04/0633 Cumdivock House, Cumdivock – erection of crop and machinery store – approved 11/06/04 1 condition.

- 04/0706 The Oak House, Cardew – greenhouse for domestic use – approved 02/07/04 2 conditions.
- 04/1055 Orton Grange Caravan Park, Orton Grange – demolition/removal of bungalow, shop and swimming pool. Use of site as an extension to residential caravan park and variation of Condition 2 of planning consent 00/0945 to allow an increase in the number of residential caravans from 33 to 34 together with 8 holiday caravans – deferred for further discussions with applicant and report.
- 04/1369 Millhaven, 2 Bishops Mill – alterations and extension to form granny flat – approved 3 conditions.
- 04/1382 21 Carlisle Road – erection of conservatory – approved 3 conditions.
- 04/1410 2 Railway Cottages, Station Road – erection of conservatory to rear elevation – approved 4 conditions.

PLANNING APPLICATIONS

The Clerk reported that a letter and site maps relating to representations had been received regarding the Carlisle District Local Plan – Deposit Draft. Resolved that a reply should be sent pointing out the errors. Objection No: 5324 - the area marked for alteration to leisure was partly car park as well as a children's play area. Objection No: 5040 – the area marked for change of use from commercial to residential included a car park and land in front of the former garage, neither part of the site. Objection No: 5607 and 5608 - Dalston Parish Council had made representations regarding the area of land identified for housing allocation within the settlement boundary, originally included in the Appendix. The Parish Council's submissions regarding this were not included in the list of objections and it was hoped that the objections made against this land being included in the Local Plan for housing development had been noted.

04/1203 Kingswood Educational Study Centre, Greensyke, Cumdivock – operational development comprising:

- a) Retention of dining/function hall and teacher's common room; underground caving system and proposed shelter; boundary fence; souvenir shop; air handling plant room; and, drainage layout;
- b) Formation of challenge course; quad bike track and shelter; low ropes and nightline course; archery enclosure and shelter; new access road and parking layout; planted soil bund; and, a climbing wall;
- c) Installation of external lighting system

The Clerk explained that since the meeting held on 14th October 2004, both interested parties had made various amendments to the documents regarding the Management Code, Liaison Committee, s106 agreement and other issues, but these were on going and further alterations were envisaged to try and reach an acceptable solution. The Parish Council agreed to have a representative on the Liaison Committee, but felt that there should be District level involvement, as there could be difficulties with subjective interpretation. It was resolved that the response made on 14th September 2004 still applied and should be reiterated. It was regretted that no Management Code was yet in workable order, so close to the Carlisle CC Development Control meeting on January 7th 2005. The Inspector, in his report following the Public Inquiry stated that in the absence of a satisfactory Management Code, the developments at Greensyke were unacceptable. It was therefore inappropriate for the Parish Council to consider the application, without an agreed Management Code, format of the Liaison Committee and other matters being resolved. It was also agreed that there were noise issues at Greensyke that had not been addressed. There was lack of clarity regarding the location of any sound monitoring devices, if indeed this was to be the method of recording any incidents in excess of the agreed standard yet to be determined. There was continued concern regarding the level of lighting in the central courtyard area. It was suggested that additional high-level lights had recently been installed. In the Inspector's report it was recognised that Greensyke was an educational centre following a term time operation, with children being accompanied by teachers. It was questioned, therefore, as to whether running courses throughout the year fitted into this category. Mrs P Dalton and/or Mr A R Auld agreed to represent the Parish Council and speak at the Development Control meeting on 7th January 2005. Copies of correspondence between Mr Harle and Mr Hutchinson had been received.

04/1304 Dalston Service Station – installation of chimney – resolved to suggest that noise attenuation baffles should be installed in the chimney. There was some concern regarding the smell of acetone emanating from the chimney and its effect on local residents.

- 04/1471 Pincushion Barn, Hawksdale – conversion of agricultural barn to dwelling (revised application) – no observations.
- 00/0947 L/A Barns, Hall Hills Farm, Raughton Head – conversion of barns into 4no. dwellings (amended plans) – no observations.
- 04/1474 The Oak House, Cardew – sandstone terrace bounded by rendered dwarf walls, wooden dog kennel and run, wooden pergola and gravel path (retrospective) – no observations.
- 04/1478 New Site 1, Barras Lane Industrial Estate – siting of single storey modular building for office accommodation and use of land as builders yard – agreed to question lack of parking provision.
- 04/9032 Carlisle Northern Development Route – application to renew consent, minor amendments to approved scheme and modifications to conditions – no observations.
- 04/1034 Raughton Head Hill Farm, Raughton Head – conversion of existing barn to form holiday accommodation (amended plans) – no observations.
- 04/1506 Co-op, The Square – erection of satellite dish (retrospective) – no observations.
- 04/1497 School House, Raughton Head – conversion of barn to residential accommodation as annex to School House – no observations.
- 04/1525 14 Crakegarth – two storey side extension to provide new kitchen, W.C. and utility on ground floor, with first floor en-suite bedroom. Erection of front porch – no observations.
- 04/9037 Dalston Highways Depot, Barras Lane – new building for storage of winter road salt and portable building to provide office accommodation for Fleet Management – no observations.
- 04/1553 Caldew School, Carlisle Road – erection of non illuminated school logo and up lit lettering – no observations.
- 04/1571 Park House Farm, Nether Welton – extension to existing cubicle house – no observations.

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CORRESPONDENCE

- 1 Quality Council booklets – distributed to Councillors.
- 2 The Standards Board for England letter and guidance leaflets re Code of Conduct lobby groups and dual-hatted members – for distribution.
- 3 Carlisle Environment Forum – notification of meeting 7th December – no attendance.
- 4 NHS consultation on the Future of Acute Health Services in North Cumbria – to be circulated for comment prior to 8th February 2005 meeting.
- 5 Cumbria Police Authority Carlisle Area Community Liaison Forum meeting dates for 2005, agenda for meeting on 13th January 2005 – Mrs Dalton attending.
- 6 Carlisle CC application for attendance at Carlisle Funding Fair, 27th January 2005 – no attendance.
- 7 CVS Centenary literature.
- 8 Watson Burton LLP notification of transfer of Justices' Licence for the Co-op.
- 9 Inn Court notification of change of Licence for Bridge End Inn.
- 10 The Standards Board for England letter and guidance leaflet re Local Investigations
- 11 Wicksteed Leisure and Glasdon literature on safety matting and litterbins.
- 12 Raughton Head December/January magazine
- 13 Carlisle CC committee meeting agendas and minutes 09/09/04-04/11/04
- 14 2 copies Local Council Review November 2004
- 15 The Clerk reported on communication with Jeremy Hewitson, Carlisle CC Housing Enabling Officer regarding a housing needs survey to be carried out in Dalston during January 2005. A covering letter from the Parish Council linking the survey to the Parish Plan, poster and website notification were to be undertaken. Mrs Dalton indicated that increased revenue from holiday homes was being put back into the rural area.
- 16 CALC December/January County Circular – copies distributed. Local Development Frameworks – The New Planning System seminar – 16th February 2005. Mr B Craig, Mrs P Dalton and the Clerk agreed to attend.
- 17 Suggestion from Mr M Smillie for APM speaker – Dr Catherine Gregson, Director of Public Health for Carlisle District – to be considered at January meeting
- 18 Letters of thanks for grants from Dalston Brownies, Handbell Ringers, Scouts, Day Care, Pre-School Nursery, St Michael's CDC and Raughton Head PCC.
- 19 Letter and photographs from Mrs Moir regarding the condition of the Green road verge between the Victory Hall and the Methodist Church. Agreed that an acknowledgement should

be sent indicating that an extension of the grasscrete might be considered at a future meeting if it was considered a priority and funding was available.

101 DATA PROTECTION ACT 1998

Resolved that the standard Notification form and security statement under the Data Protection Act 1998 should be completed by the Clerk, with amendments as applicable and the annual registration fee of £35 be authorised for payment by direct debit.

102 CAPITAL AND VILLAGE HALL GRANTS

Resolved to apply for capital and village hall grants through Carlisle Parish Council Association as follows:

Carlisle CC funding – Station entrance upgrade including archway. Estimated cost £2,500.

Cumbria CC funding – Forge Green disabled access alterations. Estimated cost £3,500.

Carlisle and Cumbria CC funding - Primrose Hall, Gaitsgill main hall redecoration and ladies toilet refurbishment. Estimated cost £830.

Agreed that capital expenditure on a seat near Raughton Head Church could come from Parish funding. The Victory Hall Committee did not apply for a grant.

103 IT AND TELEPHONE FACILITIES

The Clerk reported that an application to Carlisle CC had been made for a flat bed scanner. Mr Auld indicated that the best option for a Broadband facility for Parish Council use would involve an initial equipment cost of £93 (½ total for dwelling) and 50% of the monthly charge of £26.99. Resolved, proposed Mr Craig, seconded Mr Hand to proceed with the installation. It was agreed that the other Parish Councils benefiting from the telephone and Internet facilities could cover a proportion of the expenditure.

104 ACCOUNTS

Resolved to approve the following expenditure and record of income:

1	Graham & Sons (Printers) – 2000 Dalston postcards 19/11/04	197.99
2	E Davidson – grave digging ashes space 22/11/04	30.00
3	R M Capstick – winter bedding plants s137	34.79
4	B Faulder – bus shelter roof repairs, sign fixing, Cemetery sign fixing	70.00
5	British Telecommunications – telephone calls and charges 01/11/04-31/01/05	102.90
6	Biffa Waste Services Ltd – Cemetery waste emptying 25/12/04-25/03/05	69.35
7	City of Carlisle – Parish Plan business questionnaire printing	21.00
8	Mrs E Auld – salary £625.79, expenses £108.57	734.36
9	Mrs P Dalton – mileage expenses to CALC AGM – 54 miles @ 40p/ml	21.60
10	Information Commissioner – Data Protection Act 1998 annual fee DD	35.00

Income:

1	Business Reserve a/c – interest 07/06-05/09 06/09/04	188.46
2	J Hill – burial ashes fee 11/11/04	70.00
3	Dalston Post Office – 100 Dalston postcards	16.00
4	Corner Shop – fishing permits	76.00
5	Mr & Mrs Rutherford – land to rear 2 Walk Mill rent 15/11/04	50.00
6	Corner Shop – 20 Dalston postcards	3.20
7	H M Customs & Excise – VAT repayment 25/1104	734.65
8	Cumbria CC Neighbourhood Forum – grant - lamp column Low Moorlands	750.00
9	J Walker – burial ashes fee	70.00
10	P Rowcroft & R Willatt – 1 Forge Green December rent	205.00
11	United Utilities – Lakerigg sub-station way leave	10.00
12	Walkers Funeral Directors – additional inscription fee	31.00
13	Mr and Mrs Allinson – 2 Forge Green December rent	390.87

There was no report available from the Internal Auditor to date.

105 GARDENS AND MAINTENANCE

- a) The Clerk reported that following an inspection by Mrs M Easton, Carlisle CC Access Officer, various alterations were required to Forge Green in order to comply with the Disability Discrimination Act. It was estimated that these would cost approximately £3,500. It was agreed to apply to CPCA and Listed Building funding for grants towards this. Mr R McCoy, Carlisle CC Conservation Officer had been on site and indicated that Listed Building consent would be required – Mr Cowen to complete the forms. Mr McCoy agreed that it would be in order to remove the disused chimneystack and make good the ridgeline instead of rebuilding it. Repair works to 2 Forge Green had still not been completed satisfactorily – matter was reported to be in hand. Resolved to exclude members of the public during consideration of tenders for rewiring 2 Forge Green. Three quotations were received as per the specification provided by Mr Cowen. Resolved, proposed Mr Kelsey, seconded Mr Auld to accept the tender price from Lorne Stewart of £2,565.84 plus VAT for carrying out the contract. Two estimates were received for carrying out roofing repairs to Forge Green outbuildings. Resolved, proposed Mr Kelsey, seconded Mrs Dalton to accept the tender price of £1,320 plus VAT offered by Chris Brown.
- b) Correspondence received from Burnetts regarding United Utilities sub-station lease. Agreed that the width of the Cable Easement Land at just less than 5 metres was acceptable. Resolved that on termination of the lease United Utilities should remove the cables from the premises. Mr B Craig and Mrs P Dalton agreed to be the two signatories on the lease.
- c) Mr and Mrs Little had supplied drawings of the memorial seat for the Square outside the Blue Bell, which were approved. The licence had been obtained but the inscription details were to follow. The Noble memorial seat along the Green was of similar materials and design but the licence was awaited.
- d) Request received from Mr Lyne for financial support of the newly formed Footpath Monitoring Group. Resolved to reply indicating that the Parish Council grant allocation had been missed, but advising that an application could be made to Cumbria CC Neighbourhood Forum.
- e) The Clerk reported that Mrs M Longworth, Cumbria CC Legal Services had indicated that the transfer of land at Lintongill to Skelton PC would be difficult without full evidence of ownership. It was suggested that advice could be sought from the Land Registry regarding transfer of liability, valuation, claim for adverse possession etc. – Clerk to pursue.
- f) The Clerk reported that progress was being made with arrangements for the meeting regarding the Square and highways related projects.

106 NEIGHBOURHOOD FORUM MEETING

Several Councillors had attended the meeting in Great Orton on 19th November 2004. The main topics for discussion had been the Garlands Estate and speeding vehicles.

107 CARLISLE CC EXECUTIVE/PARISH COUNCILS JOINT MEETING

Mr Craig and the Clerk had attended the meeting on 6th December 2004. Mrs Georgina Turnent was the new Cumbria CC Rural Support Officer. Representations on the Carlisle Local Plan had been mainly in connection with housing and renewable energy. The revised Deposit Plan would be available for consultation in March/April 2005, with a Public Inquiry in the summer. Lengthy discussion took place on the Licensing Policy, particularly in relation to temporary events and village halls. Carlisle CC budget setting priorities were highlighted and the meeting was informed of the progress being made with recycling and waste minimisation issues – all households in Dalston Parish should have recycling bins and collection during the next financial year. Other topics covered were the difficulties with the transfer of the Talkin Tarn Estate and problems with Parish Councils obtaining IT support.

108 CEMETERY MATTERS

- a) Interment ashes: Joyce Mary Kennell 22/11/04 Ward 1 Section P Space 46
- b) Additional inscription ‘also Joyce Mary Kennell Daughter of the above and a loving Wife, Mother and Grandmother who died 12th November 2004’ – approved.
- c) Agreed that Clerk should seek alternative quotations for making safe 12 damaged headstones identified as requiring attention. It was suggested that the policy regarding insecure headstones should be an agenda item at the Annual Parish Meeting. The meeting closed at 10pm.