

DALSTON PARISH COUNCIL

Minutes of the monthly meeting held at Forge Green on Tuesday 13th April 2004.

PRESENT	Mrs P Dalton (Chair)	Mr R J Potter
	Mr A R Auld	Mr O Roberts
	Mr B C Craig	Mr S A Sinclair
	Mr G Harrison	Mr M Smillie
	Mr A G Jackson	

Apologies for absence were received from Messrs D C Cowen, D Hand, J F G Kelsey, Mesdames C M Oakley and J L Rawstron. Mr I Kirby had not sent apologies and had missed more than six consecutive meetings. Resolved that a letter be sent to Mr Kirby to ascertain his intentions regarding being a member of the Parish Council.

158 MINUTES OF THE LAST MONTHLY MEETING

The minutes of the meeting held on 9th March 2004 were agreed and signed as a true record.

159 PUBLIC PARTICIPATION

Apologies for absence were received from Councillors Dodd and Robinson and PC Shorrock. Mr and Mrs B Armstrong, on behalf of the Cumdivock Group, thanked the Parish Council, in particular the representatives who spoke at the Public Inquiry with regard to Kingswood, for the support given. Councillor Crookdake advised the Council of 'Pop 2 in the Park' on 7/8th August 2004. Councillor Collier reported that Cumbria Highways would repair the recently vandalised cast iron and other signposts – probable cost £5,000. The Area Committee was meeting on 20th April and the Neighbourhood Forum on 26th April – both meetings in the Victory Hall, Dalston.

160 DECLARATION OF INTEREST

Mr A Jackson declared an interest in planning decision 03/1296 – The Kennels, Part Field 6524, Roehill, High Bridge. Mr G Harrison declared an interest in planning application 04/0412 – Holme View, High Bridge.

161 PLANNING DECISIONS

Confirmation letter regarding ownership of Barras Lane Estate roads by Cumbria County Council received from Mr Moore, Development Surveyor.

Response from planners re Orton Grange caravans – brick wall round base, but mobile as on wheels.

03/1238 Hawksdale Pasture Cottage, Welton Road – change of use of land from agricultural to domestic – approved 5 conditions 07/01/04

03/1285 Raughtonhead Hill Cottage, Raughton Head – change of use of agricultural land to garden and erection of a double garage, garden store and WC with loft storage – approved 7 conditions.

04/0163 Ladywood, Nook Lane – erection of replacement conservatory – approved 1 condition.

04/0031 Caldew School, Carlisle Road – proposed new information technology block – approved 2 conditions.

04/0217 13 Crakegarth – extension to provide single storey ensuite bedroom – approved 1 condition.

04/0074/75 South Muse, Buckabank – extension to form kitchen, dining room and bedroom (LBC) – approved 5 conditions

04/0051 Holly Oaks, Cumdivock – variation of condition 3 attached to planning approval 02/0035 to allow parking of 53 seater coach in lieu of 25 seater coach/mini-bus – approved 12 conditions

- 04/0092 Roewath Cottage, Stockdalewath – first floor extension to provide 2no. bedroom & bathroom together with conversion of garage to form a utility room – approved 3 conditions
- 03/0001 HAZ BP Oil UK Ltd, Dalston Terminal, Barras Lane – storage of petroleum spirit, ultra low sulphur diesel, gas oil, kerosene and all related additives – approved 1 condition
- 04/9003 St Michael’s CE Primary School, Carlisle Road – extension to provide classroom and staff room – approved 2 conditions
- 03/1296 The Kennels, Part Field 6524 Roehill, High Bridge – erection of agricultural workers dwelling – approved 12 conditions
- 04/0149 L/Adj to Station House, Station Road – erection of 2no. 4no. bedroom detached houses with integral single garage – approved 6 conditions
- 04/0219/20 L/A Barn, Low Flanders – revised proposal for the conversion of barn and milking parlour to form 2no. dwellings (LBC) – approved 2 conditions.
- 04/0221 Low Flanders – erection of detached garage – approved 2 conditions.

162 PLANNING APPLICATIONS

- 04/0171 Raughton Farm, Raughton – replacement slurry tank (revised application) – no observations
- 04/0260 Chapel Cottage, The Square – erection of conservatory – no observations.
- 04/0332 1 Low Mill – first floor side extension to provide 2 no. bedrooms and 1no. bathroom – no observations.
- 04/0357 Thomas Graham & Son, Barras Lane – extension to existing steel warehouse – concerns regarding the infrastructure and plans for the whole of the Barras Lane Estate in general terms to be reiterated, with the weight restriction through Dalston being taken into consideration.
- 04/0381 Hudbeck, Raughton Head – replacement roof (LBC) – no observations.
- 04/0386 Riverholme, Gaitsgill – single storey extension to provide additional living accommodation – no observations.
- 04/0359 Chapel Lane, Raughton Head – erection of timber outbuilding to be used as extra room for house and as studio – no observations.
- 04/0412 Holme View, High Bridge – two storey extension to provide dining area, ensuite bedroom and workshop – no address on plans, site plan, scale, details in relation to existing therefore unable to comment on drawings provided. Surprise expressed that accepted for an application. Mr Harrison declared and recorded an interest.
- 04/0480 Birch Close, Orton Grange – conversion of existing double garage and extension to provide replacement garage – no observations.
- 04/0455 Woodlands, Orton Grange – two-storey extension to provide sunroom and cloakroom with 1no. en suite bedroom above with balcony – no observations.

163 ANNUAL PARISH MEETING

The Chairman was complimented on her Annual Report. There was some concern regarding the lack of time for an Open Forum. Resolved to donate £30 to Dalston WI for providing refreshments. Agreed that the slides of the Square should be more widely available, possibly at a Saturday Coffee Morning – Mr Sinclair to check on any bookings made in the Victory Hall. Brian Campbell Associates to be asked for their views on the content of the next stage, whether adequate information had been obtained for moving on and in which direction this should take in relation to grant funding.

164 LINTON GILL MEETING 06/04/04

Mrs Dalton, Messrs Jackson, Sinclair and the Clerk had attended a meeting with four representatives from Skelton PC. Linton Gill was reported to be almost certainly Dalston PC owned land with some value, but liabilities regarding fencing, track maintenance and tree safety. Resolved, proposed Mrs Dalton, seconded Mr Jackson to propose the transfer of interest in Linton Gill to Skelton PC – carried with 1 against.

Small revisions to Standing Orders were proposed, particularly to Public Participation. Members of the Public were to be limited to 5 minutes and only allowed to speak once at a meeting. Suggested that the Police were requested to provide a written monthly report for circulation with the Agenda, in preparation for questions being asked by Councillors. A rotation of attendance by Police Officers could be beneficial. Chairman's discretion to be used regarding interjections, by City and County Councillors, during agenda items. Guest speakers to be included as a specific agenda item, be given a briefing card, with a limit on presentation time of 10-15 minutes and questions 5-10 minutes. An article outlining notification for public participation etc. was to be included in the magazines. The recommended period of office for the Chairman was to remain at 2 years. Reports from the two Primary Schools would no longer be required for the Annual Parish Meeting.

Strategic and operational risks were recognised. A risk assessment of assets was in the process of being prepared for monitoring by Councillors in specific areas or the Property and Maintenance Committee at regular intervals. The Clerk's salary/PAYE was to be checked quarterly with the accounts by the Internal Auditor.

166 ACCOUNTS

1	A R Auld – Parish Plan consultancy & analysis data entry 19/03/04	616.25
2	M Barron – Signpost Project - photography	27.94
3	Powergen - electricity	55.63
4	Barclays Bank – safe custody fee 22/03/04	1.00
5	E Davidson – grave digging ashes space 31/03/04	30.00
6	Carlisle CC – Forge Green rates 1 x £51.60, 9 x £50.00	501.60
7	Carlisle CC – Cemetery rates 1 x £34.80, 3 x £34.00	136.80
8	United Utilities - ½ year Cemetery water rates	24.34
9	John Dinning – erecting 3 x notice boards, seat installation Mitchell Brow	312.25
10	CALC – annual subscription	250.00
11	CALC – Local Council Review 2 x £12.50	25.00
12	A Lyne – Signpost project research expenses	26.99
13	H & E Trotter – cleaning out Forge Green septic tank	160.00
14	A R Auld – parking fee Public Inquiry	3.20
15	Mrs P Dalton – travel expenses - Project Planning seminar £15.20, postage Youth questionnaire £084, travel expenses - Skelton PC meeting £10.40	26.44
16	A Jackson – Parish Plan marker pens & velcro tabs	5.62
17	C Oakley – grass seed for the Green	17.98
18	Bloomsberry – APM flower bouquet	25.00
19	Cumbrian Newspapers Ltd – APM advert	28.16
20	Dalston Victory Hall – APM hire of hall	30.00
21	Primrose Hall Committee – CPCA (Cumbria CC) grant kitchen refurbishment	300.00
22	Mrs E Auld – salary £562.79, expenses £155.37	718.16
23	Inland Revenue – PAYE/NIC	336.25
24	Cumbria Playing Fields Association – affiliation fee	17.50
25	Dalston Womens Institute – APM refreshments donation	30.00

Income:

1	Caldbeck PC – use of telephone and computer 22/11/03-18/02/04	22.93
2	Hunsonby PC – use of telephone and computer 22/11/03-18/02/04	10.97
3	Business Reserve a/c – interest 08/09/03-07/12/03	107.83
4	CPCA (Cumbria CC) grant – Cumdivock war memorial 15/03/04	500.00
5	CPCA (Cumbria CC) grant – Primrose Hall kitchen refurbishment	300.00
6	Mrs Scott – the Green rent 03/04	100.00
7	N Souleles & C Pillar – Pinfold rent 18/03/04	10.00
8	National Savings Bank – investment interest 22/03/04	45.55
9	S Jackson – additional inscription 29/03/04	29.50
10	Cumbria Memorials – 2 x headstones & additional inscription	125.50

11	J Tremble – burial ashes fee 31/03/04	70.00
12	Mr & Mrs N Park – Lakerigg easement	10.00
13	CALC – Data Protection training refund	10.00
14	P Rowcroft & R Willatt – 1 Forge Green April rent	200.00
15	HM Customs & Excise – VAT repayment	1,519.17
16	J S Carruthers & C Devlin – 2 Forge Green April rent	352.00

The budget/actual comparison figures for 2003/04 were considered, and the variations explained. Reserves, currently shown in the miscellaneous expenses budget, to be moved into an annual maintenance nominal code.

167 COMMUNITY SPEED WATCH

Mrs Dalton reported that the minimum number in the group was 6, with a coordinator and 2 people in each shift for at least 1 hour each per week. Before setting up, the problem areas required identification, the cause analysed and possible responses and solutions looked at. The cost would be in excess of £600 for the speed gun, jackets and signs. Agreed not to pursue the scheme at present.

168 CORRESPONDENCE

- 1 Invitation to Cumbria Fire Service Community Consultative Forum on 29/03/04 – Clerk attended and reported on main items requiring possible follow up – agreed to include an article in the magazines about the availability of a free home survey and smoke alarm.
- 2 Rural Roadshow – advice and support for community buildings and groups – 6th May, 1-8pm – Crosby on Eden – Primrose Hall and Methodist Church to be advised of event.
- 3 CVS Training events – dates for information.
- 4 Copy letter from Cumbria Highways re Better Ways to School project in 2004/05
- 5 Dalston Agricultural Society – request to use the Green for Dalston Show parking – 14th August 2004 – agreed.
- 6 Invitation to Reception and Beating Retreat at Carlisle Castle – 23rd April, 6.30pm - £10 per ticket
- 7 Policing – Building Safer Communities Together – Home Office Consultation – no response.
- 8 Letter of thanks from Mr & Mrs Bell for the new seat on Mitchell Brow
- 9 Rural Voice March 2004 Issue
- 10 Thanks for grants from Caldew School Summer Camp and Stockdalewath Methodist Chapel.
- 11 Dti/Defra letter and literature about a Partnership for rolling out broadband to rural communities – to be promoted in the magazines and on the web site.
- 12 Hospice at Home – request for funding support – no action
- 13 Carlisle CC – Standards Board – Code of Conduct – letter re changes in legislation for requesting a review of decisions.
- 14 Barr Ecology Ltd seeking volunteers for help with carrying out the Cumbria hedgerow survey
- 15 Carlisle CC letter – public toilets to be open until 7pm in April and 8pm May-September, reverting to 7pm in October. Any increased vandalism will mean 6pm closing – letter to be sent to group via school which had requested longer opening hours.
- 16 Letter of apology from Thomas Graham & Sons regarding the recent debris on and damage to highway verges caused by contractors transporting soil from Barras Lane Industrial Estate.
- 17 CALC April County Circular, results of the Parish Democracy 2003 Activity Survey, leaflet about Cumbria Rural Forum & meeting dates, invitation to CVS briefing event on 28th April about voluntary & community sector infrastructure support.
- 18 CVS April 2004 Newsletter, Raughton Head April magazine, County Council Spring 2004 magazine, English Nature Spring 2004 magazine
- 19 Carlisle CC Committee meeting agendas
- 20 CPCA meeting 19th April 2004, Brampton Business Centre – Mr B Craig to attend.
- 21 Dalston & Cummersdale Neighbourhood Forum 26th April 2004, Victory Hall, Dalston - B Craig and P Dalton to attend.
- 22 Letter of thanks from Mr & Mrs Marsden for the PC support re the Greensyke development.

169 GARDENS AND MAINTENANCE

- a) No response from solicitor to date. Mr Routledge had erected a new building up to the boundary.
- b) Contact was still needed with the Community Punishment Service regarding cleaning off the algae from the White Bridge.
- c) Further letter from Mr and Mrs Dewhurst re felling trees adjacent to Cemetery access lane – no action possible at present.
- d) Request from Mrs Scott for a replacement litterbin by the first seat from the Kingsway on the Green – agreed to purchase a wooden one.
- e) Request from Mrs Noble to install a roadside seat along the Green amongst the daffodils provided by her late husband – resolved to progress with this.
- f) The Station Group would like to erect 2no. wall mounted notice boards with fronts on the Platforms – agreed that the Clerk should investigate funding through the Neighbourhood Forum and the County Council Transport Fund.
- g) Resolved that a letter of thanks be sent to Cumbria Highways for carrying out work at Rose Bridge and on the Sprunston to Birds Hill road.
- h) Mr Craig volunteered to provide a replacement clock for the Parish Council room.

170 CEMETERY MATTERS

- a) Interment: George Forster 31/03/04 ashes Ward 4 Section A Space 4.
- b) Additional inscriptions: Stan Jackson - 'also Sarah Anne Horsley dear wife of Stanley died 23rd October 2003'
J W F Watson – 'also their dear son Jack born 2nd Dec 1915 died 5th Sept 2000' – Ronson memorial
Cumbria Memorials – 'also Edith Musgrave who died 9th February 2004 aged 84 years a dearly loved wife and Grandma'
'George Forster died 23rd March 2004 aged 91 years' – resolved to approve all the above.
Headstones: Cumbria Memorials – Granite ashes plaque 'In loving memory of John C Fraser Cook a dearly loved Husband, Dad and Grandad who died 13th September 2003 aged 83 years' – approved.
Granite headstone 'In loving memory of a dear Mam and Dad Frances Mary Watson died 26th December 2003 aged 83 years and John Mason Watson died 27th October 1971 aged 54 years Together Forever' – approved.

The meeting closed at 9.52pm.