

DALSTON PARISH COUNCIL

Minutes of the **Monthly Meeting** held at Forge Green, Dalston on Tuesday 12<sup>th</sup> October 2010.

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<u>PRESENT</u>	Mr R Auld	Mr P Ebbatson
	Mr T Baxter	Mrs C Millar
	Mr D Cowen	Mr I Newton
	Mr B Craig (Chairman)	Mr O Rickerby
	Mrs P Dalton	Mr O Roberts
	Mr C Drouet	

102. APOLOGIES  
Cllr D Gray, F Kaye-Krzeczkowski & Mr J Kelsey.

103. MINUTES  
The minutes of the meeting held on the 21<sup>st</sup> September 2010 were agreed and signed, subject to the following amendments:-  
Minute No 88 – device (spelling) & Minute No. 90 – deteriorating (spelling).

104. DECLARATION OF INTEREST  
Cllr P Dalton recorded a personal interest in item 6 – recycling site and item 12 - application for liquor license.  
Cllr Baxter recorded a personal interest in item 7 – Carlisle Road, Dalston and item 9 – parking, policing and experimental traffic order – Carlisle road.

105. PUBLIC PARTICIPATION  
County Councillor T Allison, City Cllr N Clarke and PCSO Fiona Wright in attendance. Seven members of the public present.

Cllr T Allison thanked the council for card sent following his health problems. Cllr Allison relayed a Dalston residents query on the design of the bollards to be inserted at Crumbs corner, the resident being worried that vehicular access would be difficult to their property. Advised that the design (following the public consultation) had been undertaken by CAPITA and access should have been maintained. However, Clerk would gain further assurance from CAPITA. A resident of Dalston asked for an update on the insertion of double yellow lines at Glave Hill. Cllr Allison advised that to his knowledge no progress had been made on this item, but he would raise this at the next Local Committee meeting.

Cllr N Clarke reported that she had been working with residents involved in a neighbourly dispute in the Parish and was still monitoring the situation at Bridge End. Also advised that she still had a small amount of cash left in her budget to be allocated to projects within the Parish, and welcomed suggestions on how this could be spent.

PCSO Fiona Wright introduced herself, this being her first meeting since being transferred to Dalston. PC Wright has previously worked in Raffles and Brampton, as a PCSO. She will be based in the St Michael School Police office and is contactable there. Advised that Police attendance at council meetings was to be a minimum of twice a year, although she would try and attend whenever shift patterns allowed. Informed that information regarding the Parish could be gleaned via the Police website and newsletter's displayed on notice boards. A Cllr requested confirmation on the frequency of foot patrols in Dalston. PCSO Wright advised that these are frequent and tried to be a visible presence on pension day and school start/end times. Advised that youth disorder is a continued priority in the area.

A report of crime in the area was received that included:-

- Arson at Barras Lane Industrial Estate – suspect arrested.
- Little Orton – theft of Quad bike and farm equipment.
- Raughton Head – theft of fuel. Thefts of this nature are on the increase and asked that residents remain vigilant and report any suspicious activity.

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Mike Gardner, Waste Services Manager, Carlisle City Council gave a presentation and welcomed questions regarding the re-cycling site at Glave Hill. Information provided included:-

- Site existed since 1992 and is considered one of the best performing sites within the Carlisle area, as regards recycling figures.
- Victory Hall owns the site raising approximately £800-£1000/year. This money goes towards the village hall funds.
- Site still popular despite the introduction of kerbside re-cycling in most areas of the Parish.
- Survey recently undertaken determined that of the 35 users questioned, 19 were residents of Dalston, 12 from outlying villages such as Raughton Head, Unthank, Cumdivock and Baldwinholme and the remaining 4 users were from Carlisle, who were either visiting the village or worked in the village. A resident advised that a survey of 35 residents of a village the size of Dalston is technically invalid.
- Advised that Carlisle City Council is one of the most successful local authorities as regards re-cycling, with 48% of household waste being recycled.
- The site at Glave Hill fits the objectives of re-cycling, in that it is convenient and should not require special car journeys by users of the site.
- He is aware that the site is a 'victim of its own success' and has outgrown its current site, but feels that the schedule of maintenance meets the demands of the site, the site being visited every day. More frequent kerbside collections or the inclusion of areas not currently receiving kerbside collections at this current time is unlikely, in the current economic climate.
- Unlikely to get a facility like Brampton (that is ran by the County Council) in this financial climate and advised that the site at Brampton is currently financially unviable.
- Was aware that commercial users were using the site. This exacerbates the problem but City Council would rather see materials being disposed of responsibly. A Cllr questioned if enforcement of commercial users could be undertaken. Advised that this was unlikely, given staffing levels and difficulties in determining evidence sufficient to prosecute offenders.
- Bottle disposal and emptying was acknowledged as noisy, but could not advise on a solution to this problem.
- Alternate site of Barras Lane had been considered, but thought unsuitable due to fire hazard and fly tipping problems likely to be experienced.
- Approaches had been made to the new Dobies site to determine if they would be willing to have re-cycling facilities, but these efforts had proven unsuccessful.

Mr Gardner finished the presentation requesting that the Parish Council lead on this issue, on behalf of Dalston residents. Alternatives include the sourcing of an alternative site, to reduce the size of the current site and provide another alternate site or lose the facility altogether.

Cllr Allison advised that he had corresponded with Dobbies to ascertain if they would be willing to have a re-cycling site on their premises. Their reply was awaited.

### 106. PLANNING APPLICATIONS

10/0831 25 The Green, Dalston – erection of end terrace three bedroom dwelling (revised application).

**Resolved:** no observations

10/0885 Blue Bell Inn, Dalston (LBC) – change of use from function room on first floor to 2no. en-suite guest rooms (LBC).

**Resolved:** no observations.

10/0873 Westwood Garden Centre – variation to condition 22 (relating to carriageways, footpaths and footways) of previously approved planning application 10/0429 to enable the provision of these details prior to development commencing on these aspects of the scheme as opposed to the commencement of any development.

**Resolved:** to object to the variation of condition 22. The condition being considered a fundamental component of the original planning application and therefore, request that it remains in place.

Clerk to forward objection to Cllr Allison, to take forward on behalf of the council.

### 107. PLANNING DECISIONS

10/0747 Hawksdale Pasture, Welton Road, Dalston – demolition of existing farmhouse and construction of new 4no. bedroom farmhouse (revised application) – approved.

10/0761 1 Barras Lane, Dalston – change of use of part of garden for siting of a mobile workshop to the side of dwelling for the use of servicing and repairs of scooters and small motorcycles; ancillary sales.

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Withdrawn Applications:

10/0733 Rose Bank Common Cottage, Dalston – application for lawful development certificate for an existing dwelling.  
10/0568 Barn E, Moss End Farm, Dalston – renewal of unexpired permission to previously approved application.

108. RECYCLING SITE – GLAVE HILL

Following the presentation by Mike Gardner under the public participation item, it was

**Agreed:** Cllr Allison to investigate alternate sites.

109. CARLISLE ROAD, DALSTON – PROPOSED LAYBY PLANS

Plans produced by Cumbria Highways for a lay-by on Carlisle Road to accommodate the parking of six vehicles at Post Office corner, were circulated and considered. Cllr Allison advised that he was willing to fund £800 from his own budget to finance a consultation with adjacent residents to determine public opinion. However, concerns were raised by Cllrs as to if this was necessary, due to the element of doubt as to if this project would be taken forward by Local Committee, the likely cost of the scheme being £40-50,000. It was also expressed that the village needed a scheme designed to address all problems, not just piecemeal solutions and to gain support from the County Council in doing this.

Residents of the area present at the meeting, suggested that what is needed are double/single yellow lines in the current lay-by opposite the school, to regulate parking, some people being observed to abuse the area, parking all day.

**Agreed:** Cllr Allison to progress this issue on behalf of the council.

Also **Agreed:** Clerk to determine if waiting restrictions can be instigated in the current lay-by.

110. WHITE BRIDGE, DALSTON – CONDITION OF

Clerk reported that Countryside Manager at CAPITA and the Environment Agency were aware of undermining issues at the White Bridge. This is currently under investigation, CAPITA aware of its responsibility to rectify any structural problems. Divers are due to go into the river and investigate over the winter months and remedial works are programmed into the budget for 2011/12.

111. PARKING, POLICING AND EXPERIMENTAL TRAFFIC REGULATION ORDER (TRO) – CARLISLE ROAD

Clerk reported that the request to hold a site meeting with Richard Hayward, Highways Engineer had met with a negative response. R Hayward having advised that problems must be addressed through Area Steward and the Neighbourhood Forum standard referral procedures.

Correspondence received from CAPITA on the experimental TRO at Carlisle Road advised that the order was currently in the hands of its legal department.

112. SPEED INDICATION DEVICE

Clerk reported that a SID was available from PC C Hird, for use in the Parish. Volunteers would be required to place the device on a lamppost or street furniture every morning and evening and the battery recharged. Due to the size and weight of the equipment, volunteers need to live in the immediate vicinity of where the equipment is to be positioned.

**Agreed:** request for volunteers to be placed in the Parish Magazine, suggested volunteers to be approached by Clerk.

113. ELECTORAL REVIEW OF CUMBRIA

Advised that an electoral review by the Boundary Commission was due to take place in the County. Dalston ward likely to be affected, due to having 33% more electors in the ward than the county average. The review could result in being given another County Councillor or the boundaries re-drawn.

**Agreed:** Clerk to arrange meeting with Cummersdale Parish Council, Chairman and Cllrs Ebbatson & Newton to attend. Clerk to send information from Boundary Commission to Chairman, Cllrs Newton & Ebbatson..

114. APPLICATION FOR LIQUOR LICENSE – NEW CO-OP STORE, DALSTON

Correspondence received from resident of Dalston, highlighting their objections to the application for a liquor license between the hours of 6am-11pm. These hours are outside the planning application opening hours of 7am-10pm. Three objections had been received by the Licensing Officer to date. Information gleaned from the Licensing Officer indicate that unless the licensing application hours are reduced to within the opening hours by the Co-op, it would have to go to Licensing Committee for consideration.

115. SALT BINS FOR THE SQUARE

A request had been received for the installation of two salt bins in The Square, Dalston. Council advised that there was currently a review of grit bins across the City. Until the review had been undertaken, no requests for further bins are being considered.

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116. CORRESPONDENCE

- 1 Carlisle Parish Councils Association – report of AGM held 5<sup>th</sup> October 2010 by attendee.
- 2 Carlisle City Council – Forward plan of key decisions 1st October to 31<sup>st</sup> January 2010.
- 3 CALC – Big Society Conference, Newton Rigg – report by attendee.
- 4 Cumbria County Council – Notification of new arrangements regarding Highway Stewards.
- 5 Cumbria Rural Housing Trust – Community Land Trust project newsletter Sept 2010.
- 6 Cumbria County Council – Local News newsletter Sept 2010.
- 7 Carlisle Environmental Action – Notice of AGM to be held 28<sup>th</sup> October, Civic Centre, Carlisle.
- 8 Carlisle Environment Forum – Notice of AGM & talk on carbon audits to be held 21<sup>st</sup> October at Tullie House, Carlisle.
- 9 Cumbria Association of Local Councils – Advance notice of AGM to be held 6<sup>th</sup> November, Westlakes Centre, Whitehaven. Cllrs Auld, Dalton & Kelsey to attend.
- 10 Action with Communities in Cumbria – Notification of grants available for ‘Community Exchanges’.
- 11 Neighbourhood Watch – Notification of AGM to be held on Saturday 16<sup>th</sup> October at Kendal
- 12 Dalston & Cummersdale Neighbourhood Forum – Notification of meeting to be held Monday 25<sup>th</sup> October, Cummersdale Village Hall at 7.00 pm.
- 13 Police Forum – Notification of meeting to be held at Morton Manor, Tuesday 19<sup>th</sup> October 10am-12am.
- 14 Public Footpath Diversion Order – Roewath, Stockdalewath – Order approved.

117. GARDENS AND MAINTENANCE

- a) Clerk reported on on-going matters:-
  - Forge Green Building – roof repairs to be undertaken (approx £100) and new thermostatic valve for radiator at 2 Forge Green fitted.
  - Property inspection of Forge Green rental properties to be undertaken 15<sup>th</sup> October.
  - Parish Council shredder broken – Clerk to replace.
- b) Property & Maintenance meeting – date arranged as Tuesday 9<sup>th</sup> November at 10:00am. Items to be considered to include Bridge End and Cemetery improvements.
- c) Dalston Parish Presentation – request for winter bedding plants for village planters considered, these estimated to cost approximately £100. Cllr Ebbatson advised that he would be happy to arrange the supply of these through Westwood Nurseries. L Auld to arrange planting of containers.

118. ACCOUNTS

It was **resolved** to approve the monthly expenditure and record of income.

**Expenditure:**

1	O2 - Mobile Phone – D/D 03/09/10	26.32
2	Carlisle City Council – Office Rates – D/D 02/09/10	33.00
3	British Telecom – Telephone – 3 months – D/D 2/09/10	79.44
4	Orchard Grounds Maintenance – September cemetery maintenance	377.66
5	Orchard Grounds Maintenance – September grounds maintenance	291.66
6	Andrea McCallum – Salary £631.80 & Reimbursements £23.73	655.53
7	Staples - Stationery	9.89
8	Grafix Signmakers – supply & fix dog fouling signs x 8	399.50
9	D Cowen – reimbursement of gift for internal auditor	46.18
10	Brampton Woodworks – Installation of kissing gates at Sowerby Wood path	564.00
Total		£2,483.18

**Income:**

1	C Collins – Rent 2 Forge Green – September 2010	500.00
2	L Watson Rent 1 Forge Green – September 2010	245.00
3	Grave/headstone repairs – charges reimbursed	60.00
4	Fishing permits No's 359-368	62.00
5	Grave space purchases x 3	1,200.00
6	Stonecraft Design – memorial erection	65.00

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7	Interest receivable June to Sept 2010	5.60
	Total	£2,137.60

Community a/c balance 30/09/10 £1,241.60 (£196.17 un-cashed)  
Business Premium Step Saver a/c balance £48,214.13  
Income to 30<sup>th</sup> September 2010 = £ 54,352.21  
Expenditure to 30<sup>th</sup> September 2010 = £18,666.75

119. POLICY & RESOURCES MEETING – BUDGET 2010/11 & 2011/12

Draft minutes of the Policy & Resources meeting held on the 8<sup>th</sup> October were received. Items included:-

- Quarterly monitoring report of income and expenditure to 30<sup>th</sup> September 2010
- Budget estimate 2011/12 for comment/approval;
- Report on the adoption of financial regulations;
- Report on Governance and Accountability Guidelines 2010

**Resolved:** Budget 2010/11 – Additional budget allocation to include; Chairman’s allowance £100, Clerks pension/gratuity £500. Budget 2011/12 – to increase Precept by rate of inflation of 3.1%, budget adjusted accordingly. Precept figure of £41,735 to be submitted to City Council, subject to reserving the right to amendment following release of City Council budget in November.

Clerk left the room at 9:40 pm

120. CLERKS ANNUAL REVIEW

Annual review of Clerks pay and conditions of service undertaken. It was agreed that the Clerk was doing an excellent job and that she was working towards her CiLCA qualification.

**Resolved:** Clerk to be given a one point rise on the National Joint Councils scale point LC1 – SCP23 from 1<sup>st</sup> November 2010. Review of pay and conditions of service to take place annually, at October meeting.

Cllr Roberts left at 9:50 pm.

Clerk re-entered at 9:50 pm.

121. FUTURE MEETINGS CALENDAR

Cllrs were notified of future ordinary monthly meeting dates. Dates to be diarised are 16<sup>th</sup> November, 14<sup>th</sup> December, 18<sup>th</sup> January, 8<sup>th</sup> February, 8<sup>th</sup> March and 12<sup>th</sup> April 2011.

122. CEMETERY MATTERS

Internment of cremated remains undertaken 24<sup>th</sup> September 2010 of Mr J Johnston, Ward 4, Section C, 37 (e).

123. DATE OF NEXT MEETING

Next meeting to take place on Tuesday 16<sup>th</sup> November 2010 at 7:15pm at Forge Green.

The meeting closed at 10.00 p.m.