

## DALSTON PARISH COUNCIL

Minutes of the ordinary monthly meeting held at Forge Green, Dalston on Tuesday 9<sup>th</sup> March 2010.

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### PRESENT

Mr D B Craig (Chairman)	Mrs C Millar
Mr DC Cowen	Mr I Newton
Mr DW Hand	Mr RJ Potter
Mrs F Kaye-Krzeczkowski	Mrs J Rawstron
Mr J FG Kelsey	Mr O Rickerby
	Mr SA Sinclair

### APOLOGIES

Apologies for absence were received from Mr A R Auld, Mrs P Dalton, Mr G Harrison & Mr S Scaife.

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### MINUTES

The minutes of the monthly meeting held on the 9<sup>th</sup> February 2010 were agreed and signed as a true record.

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### DECLARATION OF INTEREST

Declaration of a personal interest was recorded by:-  
Cllr Craig – Agenda item 9, Caldew School – garden renovations.

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### PUBLIC PARTICIPATION

One member of the public was present.

PC Colin Hird reported that:-

- Police newsletter was now available to view on the website and was updated weekly.
- Crime Report - diesel thefts from farms and commercial premises, one burglary at Hawksdale with six arrests made, theft of power tools and sheep handling unit at Cotehill. Crime levels have reduced by 2% compared to last year and are on a downward trend in the area.
- Parking at schools – a questionnaire has been distributed to residents in the area. When the results are correlated PC Hird to arrange a multi-agency meeting with Police, County and City Council representatives to include Richard Hayward, Highways, Helen Dinwoody, Parking Enforcement Officer. **Agreed:** Cllr Kelsey & Newton to attend as representatives of the P.C.
- Difficulties are being experienced in parking the Police vehicle at St Michaels School and asked if the Council would be willing to allow an area of hard standing to be inserted for this purpose at the Cemetery gates. **Agreed:** Clerk to obtain quotes for incorporating a parking space in the area and report to April meeting.

PC Hird also requested that the Council consider the insertion of bollards at Bridge End. **Agreed:** this item to be considered for the 2010/11 budget.

A resident of Dalston addressed the Council on the increasing problem of dog fouling on the village green and cemetery. Advised that he had personally cleaned up 630 in January and 650 in February and requested that the Council placed notices on gates to alert people of their duty to clean-up after their dogs. This request to be considered later in the meeting.

Also, asked for the Council to consider erecting a memorial for Mrs Stead, who donated the village green to the residents of Dalston. **Agreed:** Type and placing of memorial to be considered at April meeting.

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### PLANNING DECISIONS

10/0017 Gill Farm, The Gill, Dalston – earth banked silage clamp -approved.

09/1091 The Old Barn, Raughton Head Hill – change of use of agricultural land to residential garden together with the siting of garden shed and oil tank – approved.

09/1106 Roewath Cottage, Stockdalewath – removal of existing single storey extension and erection of replacement two storey extension to provide hydrotherapy pool on ground floor with 2no. bedrooms above together with en-suite extension on existing roof terrace – approved.

- 09/1078 Former Mushroom Farm, Orton Grange – demolition of existing disused buildings and structures and erection of 1No. bungalow (outline application) – refused.
- 09/1095 Former telephone exchange station, Hawksdale Road, Dalston – change of use from telephone repeater station to short term holiday accommodation – approved.
- 09/1098 Nestle UK Ltd, Dalston – temporary (36 months) siting of 21m container for use as a staff shop together with fencing and dedicated parking spaces – approved.
- 08/0167 Co-op Food Store – display of fascia sign and 1 No. internally illuminated projecting sign – approved.
- 10/0046 Lambfield Farm, Raughton Head – construction of slurry lagoon (part retrospective) – approved 2 conditions.

147 PLANNING APPLICATIONS

- 10/0009 32 The Green, Dalston – reduce in height by 3/5 yew tree in rear garden. **Resolved:** no comments.
- 10/0124 Dalston Hall Caravan Park, Dalston – variation of conditions 3 & 4 relating to planning application 82/0719. **Resolved:** no comments.
- 10/0011 53 The Green, Dalston – fell Leylandi in rear garden. **Resolved:** no comments.
- 3/10/94 Thackwood Tip, Near Southwaite – variation on conditions of working hours and vehicle numbers. **Resolved:** no comments.

148 DALSTON & CUMMERSDALE NEIGHBOURHOOD FORUM 8<sup>th</sup> MARCH

Report given by attendee. Main agenda item was the parking of vehicles at village schools. Funding is being made available by Cumbria County Council to facilitate a traffic warden and vehicle to visit schools to deal with the problem of illegal parking. This post is to cover approximately 60 schools in the area.

149 DOG FOULING IN THE CHURCHYARD & VILLAGE GREEN

Consideration was given to the points raised by the resident concerning the village green. Clerk advised that a Dog Warden regularly visits the green and has issued several fixed penalty notices in recent months. Offender's names and addresses can be passed to the dog warden and warning letters will be sent. **Agreed:** Clerk to determine costs for signage at the green on regulations regarding dog fouling. **Also,** to determine if the Council can legally stop dogs from entering the churchyard.

Cllr Allison entered at 8:00 p.m.

150 PENN BECK, GAITSGILL

Council advised that works to remove debris and repair walls at the side of Penn Beck were required. **Agreed:** Clerk to obtain estimates for work required and consult with the Eden Rivers Trust, Environment Agency and local residents. It was also requested that a yearly budget amount should be set aside for this purpose in future.

151 CALDEW SCHOOL GARDEN RENOVATIONS

A request for £180 to fund garden design plans was received and considered. **Agreed:** to refuse the request, due to grant funding being allocated in November 2009. Clerk to inform respondent.

152 COUNTY COUNCIL BUDGET ALLOCATION

Cllr Allison asked for the Council to suggest suitable projects, to which, his budget could be allocated. Suggestions included the insertion of bollards at Bridge End and the Corner Shop. The Council was also requested to fund a shortfall of £381 for the insertion of 5 x bollards at Crumbs Corner. **Agreed:** to fund the shortfall of £381 from 2010/11 budget. Cllr Allison to determine from R Hayward, Highways Officer to whom responsibility of future replacement/maintenance of the bollards would rest.

Cllr Allison also advised on progress made on the siting of the Library in the Post Office building. Cllr Allison and Hand to pursue the permanent siting of the library in this location and report back to April meeting.

153 PARISH TRUST MEETING

Cllrs advised that a meeting of interested parties was arranged for Monday 19<sup>th</sup> April at 7:30 p.m. in Forge Green Office. Cllr Hand advised of his wish to attend the meeting.

154 PARISH COUNCIL ELECTION

Nomination papers were made available, Cllrs being advised that these papers are to be returned to the Returning Officer at Carlisle City Council by the 8<sup>th</sup> April 2010. **Agreed:** Clerk to distribute nomination papers to those Cllrs who were not present at the meeting.

155 CORRESPONDENCE

To note items of correspondence received since the last meeting.

- 1 Environment Agency – tree at White Bridge. EA agreed to remove trees at White & Hawksdale Bridge but this will not be until June, due to fish spawning season - noted
- 2 Carlisle City Council – Low Cost Home Ownership Scheme information - noted.
- 3 Cumbria Vision – Report on the scope for renewable energy in Cumbria - noted.
- 4 Carlisle City Council – Forward plan of key decisions 1<sup>st</sup> March to 30<sup>th</sup> June 2010 - noted.
- 5 Montague Evans – Notification of public consultation event on the Morton Development, Morton Community Centre 4<sup>th</sup> & 5<sup>th</sup> March 2010. Attendees gave feedback on the consultation advising that they felt that the information provided was insufficient.
- 6 Carlisle Parish Councils Association – Joint meeting with Cumbria County Council, Houghton Village Hall, 23<sup>rd</sup> March at 7.00 p.m. advance notice - noted
- 7 Dalston Tennis Club – letter of thanks for grant received - noted.
- 8 CALC – Spring Training Programme 2010 - noted
- 9 Letter from visitor concerning litter in The Square. PC C Hird agreed to speak to the tenants of the residence..
- 10 Roewath – Diversion of Bridleway. Clerk reported on correspondence received from Cumbria County Council advising that a bridge for the bridleway is included on their structures priority list. However, this is not likely to be forthcoming for 4-5 years. Cllr Craig agreed to relay this information to Mrs Crookdake.

156 GARDENS AND MAINTENANCE

- a) Forge Green external lighting. An estimate was considered for the replacement of 3 external lights. **Agreed:** to approve costs of £310 + VAT.
- b) Army Cadet Tree planting scheme. Consideration of sites was given, none thought to be suitable. **Agreed:** to determine if the tree's can be swapped for Lime Trees. If not, then to decline the offer.

157 ACCOUNTS

It was **resolved** to approve the monthly expenditure and record of income.

Expenditure:

1	O2 - Mobile Phone – D/D 03/02/10	26.32
2	British Gas – Gas bill FG office 13/10/09-19/01/10 – D/D 01/02/10	35.04
3	E-ON – Electric bill for FG office 27/11/09-10/02/10 – D/D 24/02/10	119.06
4	Information Commissioner – Data protection registration – D/D 08/02/10	35.00
5	Orchard Grounds Maintenance – February cemetery maintenance	370.00
6	Orchard Grounds Maintenance – February grounds maintenance	283.33
7	Andrea McCallum – Salary £631.80 & Reimbursements £37.52	669.32
8	British Telecom – Phone bill FG office 01/02/10-30/04/10	85.59
9	Staples – Stationery	7.12
10	Rose Bank Sawmill – Fence repairs at Glebe Hill car park	281.06
11	Rose Bank Sawmill – Replacement of 3 x kissing gates on Cumbria Way	1962.25
12	St Michaels PCC – Hall rental for Dalston Festival Committee	12.00
13	Mrs J Gray – Compost for tubs at Victory Hall	11.00
Total		£3,897.09

Income:

1	C Collins – Rent 2 Forge Green 20/1/10-23/02/10	498.00
2	C Kavanagh - Cremated remains space purchase & interment fee	200.00
3	D Carruthers – Cremated remains space purchase	100.00
4	L Watson Rent 1 Forge Green 01/02/10 – 28/02/10	244.83
5	Memorials of Distinction – Headstone fee	65.00
6	Rutherford – Lease charges & Rent for Walk Mill 2010	135.00
7	Pillar & Soules – Rent for Pinfold 2010	10.00

8	Ellams – Rent for Sheep Wash 2010	1.00
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Total £1253.83

Community a/c balance 28/02/10 £1,898.02 (£200 uncashed)

Business Premium Step Saver a/c balance £13,852.20

158 REVIEW OF INTERNAL AUDIT PROCEDURES 2010/11

The Council considered its current internal audit procedures and an internal audit checklist was presented for consideration. **Resolved:** to approve and adopt the internal audit checklist.

Also **Resolved:** to appoint Mr D Couling as the internal auditor for the financial year 2010/11.

159 RISK ASSESSMENT PROCEDURES 2010/11

Risk assessment for 2010/11 had been reviewed, details of assets and checks to be undertaken circulated to Cllrs with agenda. Cllrs to advise Clerk of any areas of concern.

160 CEMETERY MATTERS

a) A report was presented for consideration on current cemetery fees.

**Resolved:** to hold the fees at current levels, a review to be undertaken in March 2011.

b) Headstone: Application from Cumbria Memorials – grey granite headstone ‘Fond memories of Donald Vevers a dear husband, dad and granda. Who died 12<sup>th</sup> September 2009 aged 74 years, always remembered’ – approved.

The meeting closed at 8.50 p.m.