

DALSTON PARISH COUNCIL

Minutes of the **Monthly Meeting** held at Forge Green, Dalston on Tuesday 13th July 2010.

PRESENT

Mr R Auld (Chairman)
Mr T Baxter
Mrs P Dalton
Mr C Drouet
Mr D Gray

Mrs F Kaye-Krzeczkowski
Mr J Kelsey
Mrs C Millar
Mr O Rickerby
Mr O Roberts

43. APOLOGIES

Cllr B Craig, P Ebbatson, D Cowen, I Newton & R Potter.

44. MINUTES

The minutes of the meeting held on the 8th June 2010 were agreed and signed subject to the following amendments:-
Minute No. 34/6/10 - Carlisle Environment Forum attendees, to delete '& Gray' and replace with 'Cllr Drouet'.

45. DECLARATION OF INTEREST

Cllr Dalton declared a personal interest in item 12 – Relocation of recycling facility
Cllr Roberts declared a personal interest in item 9 – Kingsway car park & environmental project
Cllr Gray declared a personal and prejudicial interest in Planning Application No. 10/0525 & 10/0531.

46. PUBLIC PARTICIPATION

Apologies received from Cllr T Allison & N Clarke due to attendance at City Council meeting. No members of the public present.

In his absence, Cllr Allison had prepared a report that he wished to be considered by the council. Information included his views on the possible relocation of the recycling centre, reduction in frequency of mobile library visits and Local Transport Plan (LTP).

Local Transport Plan - Consideration was given to Cllr Allison's request for a financial contribution of £200 towards the cost of traffic counts being undertaken by Capita. Traffic counts are required to support Cllr Allison's submission requesting a Southern Bypass in the LTP. Counts to take place at Buckabank, Dalston, Durdar and on to the M6 are to cost £400 in total, Cllr Allison also proposing to approach St Cuthbert's Parish Council for funding. **Agreed:** to be included as an agenda item for the next meeting.

Recycling center & mobile library service, see later items.

47. PLANNING DECISIONS

10/0393 Gill Farm, The Gill, Dalston – erection of agricultural workers dwelling (revised location) – approved 8 conditions.

1/10/9007 Fire Station, Barras Lane – erection of new security fencing – approved.

48. PLANNING APPLICATIONS

10/0418 Buckabank Farm, Dalston – erection of steel portal frame building housing for calf and youngstock.
Resolved: no observations.

10/0429 Westwood Garden Centre and surrounding land, Orton Grange – garden centre retail development incorporating restaurant/cafe and farm food hall, with ancillary works including car parking, access, outdoor display/demonstration areas, farmyard pens area, allotments and landscaping (revised application).

Resolved: to object to the development as per previous application and add, that the addition of allotments was welcomed and it was requested that Dalston residents be given priority when allocated.

10/0481 Paragon Veterinary Group, Carlisle House, Dalston – erection of single storey and two storey extension to provide additional office and treatment rooms together with additional parking (revised application).

Resolved: no observations.

DRAFT MINUTES TO BE APPROVED AT MEETING TO BE HELD 17th AUGUST 2010

10 /0493 Fountain Head, Dalston – erection of conservatory to rear elevation (LBC) & 10/0572.

Resolved: no observations

10/0507 58 Lingyclose Road, Dalston – erection of a small wind turbine (5kw) height 14.7 metres to tip to the east of the property on a concrete base surrounded by a security fence.

Resolved: no observations

10/0513 Buckabank Farm, Dalston – erection of steel portal frame youngstock and calf housing building.

Resolved: no observations.

10/0525 18A Carlisle Road, Dalston- two storey side extension to provide garage on ground floor with en-suite bedroom above.

Resolved: no observations

10/0531 25 The Green, Dalston – erection of end terrace three bedroom dwelling. Conversion and extension of former terraced cottages to form single four bedroom dwelling.

Resolved: no observations

10/0558 Nestle UK Ltd., Dalston – demolition of existing concrete canopy and erection of nitrogen balloon enclosure and associated plant.

Resolved: no observations

10/0567 Dalston Hall Hotel, Dalston – renewal of unexpired permission of 05/0214 for first floor & extension and ground floor conversion to form 8no. rooms in east wing and erection of two storey lodge comprising 12no. rooms (LBC).

Resolved: no observations

10/0568 Barn E, Moss End Farm, Dalston – renewal of unexpired permission of previously approved application 07/0625 for conversion of two storey barn to 1no. dwelling.

Resolved: no observations

10/0579 Barn C, Moss End, Welton Road, Dalston – erection of detached garage and garden/sun room.

Resolved: no observations

10/0580 Thornthwaite Close, Gaitsgill – renewal of unexpired permission of Appn. 07/0437 erection of two storey side extension to form a granny annex.

Resolved: no observations.

10/0602 The White House, Dalston – demolition of existing conservatory and erection of two storey side extension to provide lounge on ground floor with en-suite above.

Agreed: to plan to request an extension until 18th August for P.C. response. If this not possible, Clerk to circulate to Cllrs for comments.

Westwood Garden Centre - Notice of Right to Speak at Development Control Committee – 16th July 2010

No-one available to attend on behalf of Council.

Site meeting to be held Wednesday 14th July at 11:10 am – Cllr Kelsey and T Baxter to attend.

49. MOBILE LIBRARY SERVICE

Mobile library visits to Dalston are to be reduced by 50%, exact timetable as yet unavailable for comment. This is necessary due to the decommissioning of 3 vehicles. County Council has indicated that it is willing to consider any alternate community initiatives suggested, but stress that no funding is available. Cllr Allison is currently exploring possible rooms within the village that could accommodate a library and WIFI centre, being happy to contribute to costs for this facility from capital allocation budget.

Agreed: To advise Cllr Allison that the Council feels unable to suggest any community initiatives that have not been suggested previously. Requests that the mobile service is a regular service i.e. two visits on same day and time per week.

50. DALSTON FESTIVAL & PARISH COUNCIL MEETING

It was noted that the August monthly meeting fell within festival week and on the day of the Quiz.

Resolved: August meeting to be a planning and urgent business meeting only and to take place on Tuesday 17th August.

Agreed: Parish Council to enter two teams into the Quiz, Clerk to arrange and Parish Council to pay entry fees.

DRAFT MINUTES TO BE APPROVED AT MEETING TO BE HELD 17th AUGUST 2010

51. COMPLAINTS PROCEDURE

A written report and draft policy was circulated with the agenda, advising on a code of practice for local councils in handling complaints. The report highlighted if the Council wishes to adopt a formal procedure and if so, a NALC draft model. It was also asked to consider if the establishment of a complaints committee was necessary.

Resolved: To adopt model policy. Also to convene complaints committee (when deemed necessary) to consist of three members, these individuals to be chosen by Chairman.

52. KINGSWAY CAR PARK & ENVIRONMENTAL PROJECT

A report was circulated alongside a letter from Solicitor, C Rawsthorne that highlighted problems experienced concerning the adverse possession of land at Dalston. The main problem being highlighted is that the public exercises access to the land without consent or hindrance. Also advised that estimated fees are to be increased to £350 and £150 respectively.

Resolved: to arrange a meeting with an expert Land Registry representative, evidence to be examined and their opinion sought as to the likely success of an application.

Also **Resolved:** to suspend any further work by solicitor, until opinion of Land Registry received.

Cllr Gray left at 8:45 pm

53. PARISH TRUST

An update had been requested regarding progress concerning the formation of a Parish Trust, following the Councils agreement on the 11th May 2010. Discussion took place concerning the administration of the fund by the Cumbria Community Trust, however, the balance of £1,000 is currently too low for the Trust to administer on the Councils behalf. Objectives of the trust have been drafted but still to be finalised. Example generic deed document had been extracted from Community Trust's website but it was **Agreed:** Cllr Auld to contact solicitor Wragg-Mark Bell for guidance on the drafting of a Trust Deed before another meeting to be held.

54. PARISH PLAN & PARISH DESIGN STATEMENT

PARISH PLAN – consideration was given to carrying out a review of the Parish Plan. **Agreed:** to carry out a review of the plan, Cllr Dalton to co-ordinate. Also discussed that a housing needs survey should be combined with the plan.

Also **Agreed:** Clerk to contact St Cuthbert's Without P.C. regarding their parish survey, a copy to be forwarded to Cllr Dalton.

PARISH DESIGN STATEMENT – Cllr Dalton advised that the Design Statement had been sent to Pauline Goodridge, Principle Local Plans Officer, Carlisle City Council but no feedback had yet been received. Advised that many residents had put a lot of time and effort into the collation of the information. Discussion centred on the value of the plan, with reference to its acknowledgement by Planning officers. **Agreed:** to suspend any further work on the Design Statement, at this present time. This to be reviewed in future.

55. CORRESPONDENCE

- 1 Carlisle Environment Forum 'Solway Energy Gateway' meeting, Thursday 17th June, Tullie House at 6-8:30 p.m. – report by attendees noted.
- 2 Carlisle City Council – Forward plan of key decisions 1st July to 31st October 2010 - noted.
- 3 Dalston & Cummersdale Neighbourhood Forum, Tuesday 15th June, 7:00pm at Great Orton Village Hall – report by attendees noted.
- 4 CALC Circular – July 2010.
- 5 Nestle UK Ltd – Letter and donation for £150 received from community fund - noted.
- 6 Cumbria County Council – Carlisle northern Development Route newsletter - noted.
- 7 Carlisle City Council - Rural Voice June 2010 - noted.
- 8 Relocation of Dalston recycling facility – A report on correspondence received was circulated to Cllrs. Problems with commercial waste and fly tipping reported to still being experienced. **Agreed:** Clerk to write to Cllr R Bloxham to urge response by City Council.
- 9 Cumbria Community Energy Trust presentation "The scope for renewable energy in Cumbria" held 10th June – report by attendees noted.
10. Carlisle City Council – offer of free insulation and cavity wall insulation through July - noted.
11. Charity wheelie bin at Bridge End Pub – letter received objecting to positioning. **Agreed:** Cllr Kelsey to

DRAFT MINUTES TO BE APPROVED AT MEETING TO BE HELD 17th AUGUST 2010

approach Bridge End tenants. Clerk to write to Carlisle City Council (copy to Trading Standards) to determine land ownership and regulations regarding the positioning of charity bins.

56. GARDENS AND MAINTENANCE

- a) Clerk reported that boiler servicing and landlord gas safety checks had been undertaken. Faults found and remedial work to be undertaken.
- b) Requested that The Lamp be attended to as the seat and metalwork required remedial work. Also reported that the Fishing Notice at White Bridge needed replacement. Clerk to pursue.
- c) Cumbria in Bloom – Consideration was given to budget allocation. **Agreed:** to defer this until next Policy & Resources meeting and analysis of budget undertaken.
Report of Cumbria in Bloom progress was received, judging to take place on 16th July. Report by L Auld thanked volunteers involved with watering and planting, new sandstone planter for square, two new lamp post planters, station panels unveiled on 18th July. Requested volunteers for litter picking duties on the 15th & 16th July. Awards ceremony to take place on 2nd September at 2:00 pm. **Agreed:** Cllr Craig & Mrs L Auld to attend awards ceremony.

57. ACCOUNTS

It was **resolved** to approve the monthly expenditure and record of income.

Expenditure:

1	O2 - Mobile Phone – D/D 03/06/10	26.32
2	Carlisle City Council – Rates – D/D 01/06/10	33.00
3	British Telecom Phone Bill 1 st May to 31 st July – D/D 03/06/10	88.11
4	Eon Electricity Bill February to May – D/D 04/06/10	131.93
5	United Utilities Water Bill for 6 months – D/D	27.66
6	E Davidson – Grave digging fee	40.00
7	Orchard Grounds Maintenance – June cemetery maintenance	377.66
8	Orchard Grounds Maintenance – June grounds maintenance	291.66
9	Andrea McCallum – Salary £631.80 & Reimbursements £45.78	677.58
10	Staples – Stationery	19.46
11	Cllr C Drouet – Travel reimbursement costs	35.20
12	ND Dalton – Boiler repairs 2 Forge Green	75.00
13	M Capstick – Soil conditioner & compost	74.34
14	Dalston Aggregates – Sandstone Trough & Compost	542.62
Total		£2440.54

Income:

1	War Stock Dividend Payment	4.37
2	Barclays – Refund of charges	10.00
3	C Collins – Rent 2 Forge Green – June 2010	400.00
2	L Watson Rent 1 Forge Green – June 2010	244.83
3	Cumbria Memorials – Additional inscription fee	42.00
Total		£ 701.20

Community a/c balance 30/06/10 £1,597.13 (£40.00 uncashed)

Business Premium Step Saver a/c balance £45,738.30

Income to 30th June 2010 = £43,485.91

Expenditure to 30th June 2010 = £10,383.36

58. CHAIRMANS ALLOWANCE

Agreed: to defer this until next Policy & Resources meeting and analysis of budget undertaken.

59. QUARTERLY BUDGET MONITORING REPORT

A report on the income and expenditure for the period 1st April to 30th June was received.

Agreed: Policy & Resources meeting to be arranged in early September.

DRAFT MINUTES TO BE APPROVED AT MEETING TO BE HELD 17th AUGUST 2010

60. AUDIT 2010/11

Council advised on correspondence received from BDO Stoy external auditors regarding the recording of the reduction in market value of the War Stock.

Resolved: to amend Audit statement as per external auditor's recommendation.

61. SOLWAY ENVIRONMENT FORUM

A meeting has been arranged with Mr P Roberts & N Catterson, Solway Environment Forum to gain opinion as to if the River Caldeu is suitable for a hydro electric project. Meeting to take place on Wednesday 14th July at 12:30am at Bridge End. Cllr Kelsey, Rickerby and Ebbatson indicated their intention to attend.

62. NEIGHBOURHOOD WATCH

To defer appointment of co-ordinator pending further information.

63. CEMETERY MATTERS

a) Internments – Cremated remains of Alice McLaughlan, 9 Yetlands, Dalston on 25th June. Ward 4, Section 34, Space C. The Clerk thanked Cllr Craig and Newton for attending to this in her absence.

b) Inscription Application – Additonal inscription, "Molly Hickson, who died 28th December 2008, aged 87 years"

c) Headstone Application – from Stonecraft Design. "Keith Graham, a special dad, son of Thomas and Mabel Graham, born 24th April 1928, died 11th February 2005". Polished black granite memorial with gilded lettering.

d) Maintenance – Advised that rabbits and associated damage are becoming a problem in the Cemetery.

Agreed: Clerk to employ Pest Control contractor.

64. DATE OF NEXT MEETING

Next meeting to take place on Tuesday 17th August at 7:15pm at Forge Green. This meeting to consider planning applications and urgent business only.

The meeting closed at 9:50 p.m.