

## DALSTON PARISH COUNCIL

Minutes of the ordinary monthly meeting held at the Victory Hall, Dalston on Tuesday 8<sup>th</sup> September 2009.

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PRESENT	Mr A R Auld (Chairman)	Mr I Newton
	Mr D B Craig	Mr R J Potter
	Mr D C Cowen	Mr O Rickerby
	Mrs F Kaye-Krzeczkowski	Mr S A Sinclair
	Mrs C Millar	

### 52 APOLOGIES

Apologies for absence were received from Mrs P Dalton (holiday), Mr D W Hand (holiday), Mr G Harrison, Mr J F G Kelsey (holiday), Mrs J L Rawstron (illness) & Mr S Scaife (illness).

### 53 MINUTES

The minutes of the monthly meeting held on 11<sup>th</sup> August 2009 were agreed and signed as a true record.

### 54 DECLARATION OF INTEREST

Mr D C Cowen declared and recorded an interest in agenda item 11 a) Cumbria in Bloom.

### 55 PUBLIC PARTICIPATION

Councillor T Allison and three members of the public were present.

PCSO Emma Tonge sent her apologies and the crime report was read out by the Clerk. It included 8 incidents of anti social behaviour, 3 of burglary/theft, 2 road traffic collisions, 1 incident of assault and 1 of criminal damage. A report of a suspicious male in Dalston Parish had also been received and a youth with a gun on the River Caldew footpath.

Councillor Allison advised that funding had been secured to insert bollards to stop vehicles parking at Crumbs corner. Also secured, funding totalling £440.00 to clear vegetation in Pen Beck, Gaitsgill. It was agreed that this work should be progressed and that Ward Councillors facilitate.

### 56 PLANNING DECISIONS

09/0590 12 Caldew Drive, Dalston – erection of Conservatory to rear elevation – approved 1 condition.

09/0605 37 New Road, Dalston – erection of two storey extension to provide lobby on ground floor, with office and en-suite to bedroom above – approved 1 condition.

09/0543 Nestle UK Ltd – provision of a lagoon to contain accidental spills at the effluent treatment plant; relocation of boundary palisade fence – approved 1 condition.

09/0594 Nestle UK Ltd – extension to the existing production and process building to form Booster 3, nitrogen balloon enclosure and hygienic link corridor – approved 1 condition.

08/1254 Ben Hodgson Bodyworks, Dalston Service Station – removal of existing garage buildings and erection of convenience store and three residential units (revised proposal submitted 30/04/09) – deferred to await a) a response from the Environment Agency and submission of an alternative proposals in relation to the associated car park (09/0358) b) a further report on the application at a future meeting of the Committee.

09/0358 Land adjacent to Dalston Service Station – formation of car parking area to serve proposed convenience store and two residential units; subject of planning application ref. 08/1254 amended plans – as above.

09/0358 Land adjacent to Dalston Service Station – formation of car parking area to serve proposed convenience store and two residential units; subject of planning application ref. 08/1254 amended plans – further revised plans were received on the night and presented for consideration. Following discussion, **resolved**, proposed Mr Cowen seconded Mr Potter to object to the revised plan 0358/p/08 revision F – 7 in favour, 1 against, 1 abstention. It was felt that:-

- The scale of the building, including the residential units and car park combined, was considered unsympathetic and out of character with the village, because of the overall size of the development.
- The development was considered unsuitable for Dalston, a rural village with a traditional village centre containing listed buildings of architectural significance and within a conservation area.
- The car park and HGV turning space was to be situated in an area with a known flooding problem. The type of surface and potential run-off was of concern.
- The suitability and safety of lorries turning/reversing in the same space as a public car park.
- Concern regarding security issues arising from the car park being at a distance and screened from a public highway.

09/0544 South Muse, Buckabank, Dalston – single storey rear extension to provide additional bedroom and kitchen/dining area – no observations.

09/0671 South Muse, Buckabank, Dalston – single storey rear extension to provide additional bedroom and kitchen/dining area (LBC) – no observations.

09/0635 Gaitsgill Hall Farm, Gaitsgill, Dalston – erection of lean to shed – no observations.

09/0602 Hudbeck, Raughton Head – removal of brick wall between existing rear hallway and larder to create new entrance and dining hall together with new doorway to access garage (LBC) – no observations.

09/0665 Gill Farm, The Gill, Dalston – proposed agricultural workers dwelling (outline) (revised application). **Resolved** to comment that the application for the dwelling was supported in principle, but concern was raised as to the location of the property in relation to the farmhouse, which was a listed building of significance. It was suggested that the property should be situated on the opposite side of the access road to the farmhouse at a location highlighted on the site plan.

09/0675 Primrose Cottage, Holm Hill, Dalston – relocation of Garden Wall (LBC) – no observations.

09/0445 Low Brownnelson House, Dalston – change of use of field for use as new ménage with post & rail timber fencing – no observations.

09/0708 Bridge End Service Station, Bridge End, Dalston – erection of single storey extension to provide spray booth (revised application). **Resolved** to object as the extension would enlarge the garage to the boundary fence of the property within the cartilage of the application site boundary. This would therefore appear, to prohibit access to the rear of the building.

**Carlisle City Council Local Development Framework SPD** – consultation on planning brief for land at the former Garlands Hospital. 28 hectares of NHS land at the Garlands Estate was to be disposed of, for housing. Public consultation to run until 30<sup>th</sup> September. Cllr Allinson advised that a drop-in information session was to take place at the Creighton Centre, Parklands Estate, Carlisle on the 16<sup>th</sup> September between 4-7 p.m. Cllrs were invited to attend.

An e-mail was discussed which advised of difficulties experienced by residents following the introduction of yellow lines and two hour disc parking restrictions. Concerns also raised as to the visual impact this had in a rural area and suggested that the restrictions were forcing more cars to park in the overcrowded village square. Notified that this was a trial period and **resolved** to agenda for three months time after monitoring.

58 KINGSWAY PARKING APPLICATION

A modified design of the proposed Kingsway Car Park was presented to Council. The application featured 40 parking spaces as opposed to 60 spaces in the original proposal. It was advised that this application was requested by Planning Officers who wished to make the Development Control Committee aware of the proposal, in conjunction with the current Co-op development. The cost of the re-design will be approximately £950 + printing costs.

**Resolved** to re-submit the plan subject to satisfactory outcomes being obtained from Highways, Tree and Environmental Officers on future maintenance and design issues.

59 CORRESPONDENCE

- 1 CIEP Cumbria – training course “How Parish Councils can win friends and influence people”, 5:30p.m. 27<sup>th</sup> October, Warwick Mill – Clerk to attend.
- 2 Raughton Head PCC – Thank-you letter for CPCA grant - noted.
- 3 J McKendry, Dalston - Letter received requesting provision of flat surface for rollerblading in Dalston. Agreed to support the concept and to write to the Recreation Association for consideration.
- 4 Nestle UK Ltd. – Invitation to site visit received, but many Cllrs unable to attend on date offered. Agreed to obtain another date and circulate to members.
- 5 Dalston Recreation Association – request to hold the bonfire on the village green was received. Agreed to issue permission, subject to the usual arrangements being in place.
- 6 Recycle for Cumbria Review – August 2009 - noted.
- 7 Cumbria Playing Fields – Annual Report 2008/9 - noted.
- 8 Village Hall Workshop Reminder – 17<sup>th</sup> October 2009 representatives from village hall committees required to attend - noted.
- 9 Cumbria Countryside Access Seminar – 25<sup>th</sup> September, Melmerby village hall. Clerk to use discretion as to whether to attend, agreed that travel costs payable by Council.
- 10 Orchard & Wild Harvest Project – Chairman to obtain further information and report back to Council.
- 11 Townhead Road, seat request – resident request for a seat to be placed at Townhead Road was received. Suggested site as beside Paragon Vets. Agreed in principle, with costs to be added to 2010/11 budget.

60 No. 1 & 2 FORGE GREEN RENT REVIEW

The annual yearly review of rent for No. 1 & 2 Forge Green was undertaken. **Resolved:** no increase.

61 No. 2 & 3 WALK MILL TENANCY AGREEMENTS

Tenancy term for lease of land. **Resolved:** 7 year lease to be offered (tenants to pay for legal fees) and lease to increase to £60/year, Clerk to write to tenants and notify of terms.

62 GARDENS AND MAINTENANCE

- a) Cumbria in Bloom – A report was received of the 7 awards received and advised that Dalston had just missed being entered into Britain in Bloom. Suggested that a sub-committee should be formed to undertake planning for Cumbria in Bloom 2010, Liz Auld to co-ordinate. **Agreed** that this years achievements should be celebrated, an awards presentation event to be arranged as soon as possible with residents of the village and other contributors to the entries being invited to attend.
- b) Forge Green office renovations - the hallway had recently been re-carpeted. External re-decoration to be commenced next spring, due to the onset of winter. **Agreed** for Orchard Grounds Maintenance to be approached to give estimate for incorporating part of the garden at Forge Green, outside the entrance door, into the lawn area, for possible future upkeep as part of the annual maintenance contract. Cllr Craig to organise woodworm treatment for office furniture.

- c) Bridge End damaged highway verge – the Council was notified that Capita would issue a permit requesting re-instatement of the highway verge. If no response or reinstatement was forthcoming within 10 days, then Capita will enforce or reinstate verge and charge Ben Hodgson Cars for the work.
- d) Tree Site Inspection undertaken 25<sup>th</sup> August 2009 by Charles Bennett, Tree Officer, Carlisle City Council – reported that 3-5 trees should be removed from Churchyard and others required crown lifting and lower growth removal. Also 2 trees required work at the bottom of Buckabank and some branches removed from trees on Riverside overhanging the footway. Orchard Grounds Maintenance to quote for work on individual tree basis and apply to tree officer for necessary permissions. **Agreed:** To convene Gardens & Maintenance meeting when quotes received.
- e) Parish Paths Initiative (PPI) – Report received on estimated costs of £1,670 for replacement of 4 kissing gates at Rose Castle. Awaiting confirmation of PPI financial contribution but likely to be shortfall of £670. **Agreed:** Clerk to apply to Neighbourhood Forum for additional funding but if unsuccessful, Parish Council to fund shortfall. Letter received from Orchard Grounds Maintenance advising of difficulties experienced due to the adverse weather conditions- this was noted.
- f) Lynch Gate light – reported as still faulty. Advised that this was Carlisle City Council responsibility and had been reported to the Highway hotline.
- g) Bluebell House, Dalston – report of overgrown ivy causing visibility problems to drivers. Clerk to report to Highway hotline.

63 ACCOUNTS

It was **resolved** to approve the monthly expenditure and record of income.

1	DF Elliott – Forge Green office painting 24/08/09	465.00
2	ND Plumbing & Heating Services – 1 Forge Green bathroom tap replacement 24/08/09	152.69
3	Chris Davidson – Forge Green office carpeting 24/08/09	340.00
4	E Davidson – grave digging ashes space 25/08/09	40.00
5	E-on – electricity supply D/D 01/09/09	42.14
6	British Telecom – telephone June to August 2009 D/D 03/09/09	60.62
7	P Alston Joinery – Forge Green office – plumbing & joinery	1004.50
8	AR Auld – printer, cartridges and SAGE Instant Financial Package	303.17
9	George Douglas – gorse Cutting 2008 and grass topping 2009	254.15
10	Orchard Grounds Maintenance – August Cemetery maintenance	370.00
11	Orchard Grounds Maintenance – August grounds maintenance	283.33
12	Mrs E Auld – salary £637.77, postage £6.14	643.91
13	Mrs A McCallum – salary £449.58	449.58
14	Biffa Waste Services – Cemetery waste emptying 26/09/09-25/12/09	175.21
15	D Cowen – purchase Internal Auditor gift – Chairman’s allowance	45.59
16	Mrs M Watson – cleaning Forge Green Office, 6 months	45.00

Income:

1	C Collins – 2 Forge Green rent 04/08, 11/08, 18/08 & 25/08	398.00
2	L Watson (Hogg) – 1 Forge Green September rent	244.83
3	John Tremble – burial fee	100.00
4	HMC&E - VAT repayment – 1 <sup>st</sup> April to 31 <sup>st</sup> August 2009	452.65

Community a/c balance 28/08/09 £673.27 (£12.00 un-presented)

Business Premium Step Saver a/c balance £53,487.18

64 AUDIT RETURN

The Clerk reported that the Annual Statement had needed alteration and to be initialled, as the War Stock was required to be shown in a different column – amendments ratified by the Parish Council. Other minor queries from the External Auditor had been attended to.

65 BANKING ARRANGEMENTS

**Agreed:** to change banking correspondence and telephone banking from Elizabeth Auld to Andrea McCallum.

66 POLICY & RESOURCES COMMITTEE MEETING

**Agreed:** Policy & Resources Committee meeting to discuss the budget for 2010/11 arranged for 9:30 a.m. on Tuesday 22<sup>nd</sup> September at Forge Green. Clerk to notify absent members of date.

67 CEMETERY MATTERS

a) Interment of Ashes: Iris May Howells 25/08/09 Ward 4 Section C Space 36h.

The meeting closed at 9.50 pm.