

DALSTON PARISH COUNCIL

Minutes of the ordinary monthly meeting held at Forge Green, Dalston on Tuesday 13th October 2009.

PRESENT	Mr A R Auld (Chairman)	Mr I Newton
	Mr DC Cowen	Mr R J Potter
	Mrs P Dalton	Mrs JL Rawstron
	Mr DW Hand	Mr O Rickerby
	Mr JF Kelsey	Mr SA Sinclair

72 APOLOGIES

Apologies for absence were received from Mr DB Craig (illness), Mr G Harrison (holiday), Mrs F Kaye-Krzeczkowski (holiday), Mrs C Millar (illness) & Mr S Scaife (illness).

73 MINUTES

The minutes of the monthly meeting held on the 8th September and the special meeting held on the 22nd September 2009 were agreed and signed as a true record.

74 DECLARATION OF INTEREST

Mr D C Cowen declared and recorded an interest in agenda item 6 - Kingsway parking and environmental scheme application and 12 a) Cumbria in Bloom.

75 PUBLIC PARTICIPATION

Councillors T Allison, N Clarke and one member of the public were present.

Police Report - PCSO Emma Tonge reported 7 incidents of suspicious vehicle sightings, 5 of anti social behaviour, 3 road traffic collisions, 3 of criminal damage, 2 of theft/burglary and quad bike being stolen from Welton, which was later sighted at the White Bridge, Dalston.

Councillor N Clarke advised that a quantity of daffodil bulbs had been secured. Suggested areas for planting being the Railway Station entrance, churchyard, Gaitsgill and Low Moorlands. Other areas to be suggested to Clerk and a future planting day to be organised to involving community groups. Also advised that Carlisle City Council are to plant shrubs at the public conveniences.

Councillor Allison requested that the Council agree to the insertion of bollards at Crumbs corner. This was agreed. However, the insertion of bollards at Bridge End and the Corner Shop are to be deferred, due to highways issues that need resolved. Also advised of postal delivery problems on Glave Hill/Townhead Road, it was agreed that Cllr Allinson would carry out further consultation with residents progressing the issue. Advised of problems experienced by HGV's at Raughton Head Hill due to satellite navigation problems. It was suggested that this matter could be rectified via the insertion of an 'Unsuitable for HGV's' sign, this to be placed at the road junction. Cllr Allinson to facilitate and fund this item.

A Dalston resident expressed disappointment at how the Parish Council had handled the Dalston Co-op application. The resident expressed views that he considered that the February Parish Meeting had not been the place to discuss the Kingsway application and the Co-op application, the time allowed at that meeting was insufficient to allow the debate of these items and it was inappropriate to have a presentation at the same meeting. These comments were considered and it was replied that positive feedback had been received and the presentation had taken place due to a request from Cumbria County Council for this to take place at this event.

PLANNING DECISIONS

08/1254 Ben Hodgson Bodyworks, Dalston Service Station – removal of existing garage buildings and erection of convenience store and three residential units (revised proposal submitted 30/04/09) – approved by Development Control Committee on the 2nd October 2009, conditions of approval to be received.

09/0358 Land adjacent to Dalston Service Station – formation of car parking area to serve proposed convenience store and two residential units; subject of planning application ref. 08/1254 amended plans – approved by Development Control Committee on the 2nd October 2009, conditions of approval to be received.

In relation to the above item an open letter was received from the Dalston Agricultural Society and a verbal report of a meeting held between three members of the Parish Council, Trustees of the Society and Lattimers Builders that was held on the 12th October 2009. Following discussion about the content of the meeting and letter it was **resolved** to write to Dalston Agricultural Society advising that the Parish Council felt unable to comment on the letter until supplied with further information regarding the Trustees and Committee's plan for the area and requesting a copy of the site plan.

The member of the public left at 8:05 pm.

09/0445 Low Brow Nelson House – Change of use of field for use as new ménage with post & rail timber fencing – approved 4 conditions.

09/0665 Gill Farm, The Gill – Proposed agricultural workers dwelling (outline) (revised application) – approved 6 conditions.

09/0602 Hudbeck, Raughton Head – removal of brick wall between existing rear hallway and larder to create new entrance and dining hall together with new doorway to access garage (LBC) – approved 3 conditions.

09/0675 Primrose Cottage, Holm Hill, Dalston – Relocation of Garden Wall (LBC) – approved 3 conditions.

09/0544 South Muse, Buckabank, Dalston – single storey rear extension to provide additional bedroom and kitchen/dining area – refused due to concerns of rear projection resulting in oppressive impact and loss of light for neighbouring property.

09/0671 South Muse, Buckabank, Dalston – single storey rear extension to provide additional bedroom and kitchen/dining area (LBC) – refused due to unacceptable scale of extension in relation to Grade II Listed Building.

PLANNING APPLICATIONS

09/0809 Sally Gray, Cumdivock – single storey lean to rear extension to provide extended sitting room together with first floor extension to provide en-suite, dressing room and terrace for existing master bedroom – no observations.

09/0816 The Barn, Low Flanders – barn conversion to provide private dwelling (revised application) – no observations.

09/0817 The Barn, Low Flanders – change of use of barn to 1 no. dwelling (LBC) (revised application) – no observations.

09/9024 Thackwood Landfill Site, Monkcastle, Southwaite – extension to materials recycling facility – no observations.

09/0836 Dalston Highways Depot, Barras Lane – replacement of corrugated asbestos sheet roofing with profiled steel roofing to part of vehicle maintenance building – no observations.

09/0413 Land at Morton bounded by Wigton Road, Peter Lane and Dalston Road – development of land at South Morton bounded by Wigton Road, Peter Lane and Dalston Road, Carlisle for residential (maximum 825 dwellings), employment (40,000m² floorspace) and public open space purposes as well as associated works. **Resolved** to make the additional comment that the Council was disappointed that the Development Access Junction Capacity Test of the junctions surrounding the site considered that the current infrastructure in place was satisfactory. In the original response the Parish Council considered that additional road infrastructure should be introduced in the areas of Peter Lane and Dalston Road to accommodate the increased vehicle movements expected. The Council also requested the right to speak at the planning meeting.

Cumbria Waste & Minerals Waste Development Framework – invitation received to comment on site allocation policy. Resolved to comment that parish council supports the development proposal for Cardewmires quarry, but requests that once the excavation of

gravel has ceased, a footpath/cycleway link between Dalston village and the quarry is incorporated in the proposed restoration work.

09/0600 Westwood Nurseries, Orton Grange, Carlisle - garden centre retail development incorporating restaurant/cafe and farm food hall, with ancillary works including car parking, access, 'greenhouse' horticultural interpretation centre, outdoor display/demonstration areas and landscaping. **Resolved** to object to the revised plans, reiterating the parish councils original response dated 10th July 2008. Additional comments to be included that the revised proposed development was considered out of context with the rural environment and location and the inclusion of concessions retail space (totalling 15% of the ancillary sales area) was considered too large. The Council also requested the right to speak at the planning meeting.

78 KINGSWAY PARKING & ENVIRONMENTAL SCHEME APPLICATION

Minutes of the Working Group meeting held 23rd September 2009 were considered and Bruce Walker presented two modified designs for consideration by the Council.

Resolved Bruce Walker to re-submit Planning Application Option 2 – soft landscape with the closure of the north end of Kingsway. This submission to be made after further consultation with the Highway Authority and Planning Department.

Bruce Walker left at 8:50 p.m.

79 POLICY & RESOURCES COMMITTEE – BUDGET & CAPITAL PROJECTS 2010/11

Two budgets were presented to members, the first including estimated costs for the Kingsway Parking & Environmental Project and normal capital funding costs, the second with no Kingsway Parking provision costs.

Resolved to accept the budget that includes the Kingsway Parking Project provision.

80 AUDIT 2008/9

Reported that BDO Stoy Hayward had completed the audit of the accounts and the parish council had received an unqualified audit opinion. Notices advising of this had been displayed. However, comments received drew the council's attention to the level of fidelity guarantee cover held and the need to review this in light of estimated bank balances held at 31st March 2009. **Agreed** that estimated bank balances for 31st March 2010 will be determined in February 2010 and the level of fidelity guarantee reviewed by Policy & Resources Committee. It was also **agreed** that E Auld should be thanked for her work on 2008/9 audit.

81 CORRESPONDENCE

1 Nestle UK Ltd – a verbal report of the site visit held 9th October 2009 was received. Agreed to approach Mr D Anderson, General Manager to speak at the Parish Meeting.

2 CPCA AGM 6th October – Noted that CPCA grants for the Victory Hall, Dalston, Primrose Hall, Gaitsgill and Recreation Centre, Dalston had been approved but the application for office furniture had been rejected. Cllr R Auld was voted as the Chairman of the CPCA.

3 Community Land Trusts - Letter received offering to hold an information event . Agreed to respond positively, pending further information.

4 CALC Annual General Meeting 14th November, Hundith Hill Hotel, Cockermouth – Invitation to attend received. **Agreed** R Auld & P Dalton to attend at a cost of £20.00.

5 BP Terminal – A letter was considered, advising of BP's intention to sell the Dalston Terminal.

6 Caldew School Astroturf Pitch – Letter received requesting donations for replacement costs. Grant form to be sent.

7 Freedom of Information Course 24th February 2010 – Clerk to attend at a cost of £19.50 + mileage.

8 Society of Local Council Clerks – Agreed to renew membership of Clerk at a cost of £127.00.

9 CALC Circular October 2009 – Received.

10 Dalston & Cummersdale Neighbourhood Forum 26th October 2009 – PC to apply for grant of £670 towards costs for replacement kissing gates on the Cumbrian Way footpath. Chairman signed the application form.

82 COMMUNITY EMPOWERMENT WORKSHOP

A verbal report from the Chairman was received.

83 ELECTED MEMBERS ALLOWANCES 2009/10

Consideration as to if members wished to adopt the new rates and claim the allowances was given. **Agreed** for the new rates to be adopted but no members advised the Clerk of their intention to claim the allowances.

84 GARDENS AND MAINTENANCE

- a) Cumbria in Bloom – A report was received of the awards ceremony held at Caldew School on the 7th October 2009. **Agreed** WI expenses for refreshments at £50.
- b) Forge Green Wood Litterbin – current arrangements for the emptying of the litter bin were discussed, Carlisle City Council no longer offering this service. Cllr I Newton offered to empty the bin. Situation to be monitored over the coming months.
- c) Lighting on The Green – the Council was notified of lighting problems experienced by a pedestrian due to overgrown trees and vegetation. **Agreed** that City Councillor T Allison to pursue why no reply had been received from Carlisle City Council on this matter and Clerk to identify and write to landowners to advise on obligations.
- d) Forge Green Office – Clerk to obtain estimates for replacement front door.

85 ACCOUNTS

It was **resolved** to approve the monthly expenditure and record of income.

1	Mrs E Auld – salary £637.77 & expenses £12.04	649.81
2	Mrs A McCallum – salary £623.64 & expenses £140.86	764.50
3	Dalston Victory Hall – room hire 8 th September 2009	15.00
4	ND Plumbing & Heating Services – repairs to toilet 1 Forge Green	40.00
5	C Davidson Carpets – Forge Green office - hall carpet	180.00
6	BDO Stoy Hayward– external auditors fee for year ended 31/03/09	460.00
7	Lexis Nexis – Local Council Administration 8 th Edn. book	59.05
8	Dalston Victory Hall Committee – CPCA grant for roof repairs.	432.00
9	Orchard Grounds Maintenance – September Cemetery maintenance	370.00
10	Orchard Grounds Maintenance – September grounds maintenance	283.33
11	Barclays Bank – safe custody fee PC papers	1.00
12	HMRC – Tax & NI contributions July/Aug/Sept 09	856.62
13	R Auld – Mileage claim to CPCA AGM 6 th October	16.00
14	CALC AGM attendance – R Auld & P Dalton	20.00
15	Dalston WI – Refreshments for Cumbria In Bloom Celebration 7 th October	50.00

Income:

1	C Collins – 2 Forge Green Rent 01/09-13/10	717.00
2	L Watson (Hogg) – 1 Forge Green October rent	244.83
3	Business Premium Account – bank interest 09/06/09-04/09/09	6.76
4	Carlisle CC – CPCA Grant for Victory Hall roof repairs	432.00

Community a/c balance 30/09/09 £1265.86

Business Premium Step Saver a/c balance £50,590.94

86 BANK ACCOUNT

Mandates to change account facilitator from E Auld to A McCallum were signed.

87 CLERKS SALARY INCREASE & ANNUAL LEAVE ENTITLEMENT

Agreed: to approve increase in salary of 1% as per National Salary awards from the 1st April 2009 and to amend conditions of service to increase annual leave entitlement to 21 days, based on National Joint Council recommendations.

88 DALSTON VICTORY HALL – VISUAL DISPLAY EQUIPMENT

Agreed: Clerk to write to committee requesting that they consider the purchase of Visual Display Equipment for the hall and advise that costs could be offset by a PC grant application.

89 LIBRARY VAN – THE SQUARE

A discussion on safety matters regarding the current position of the library van in The Square, Dalston was undertaken. Cllr T Allison to approach the library service driver and report to next meeting.

90 CEMETERY MATTERS

- a) Additional inscriptions: Cumbria Memorial Direct – Edna Haslam headstone ‘died 12th July 2009 aged 83 years, beloved Mam, Nana and Great Grandmother’- approved.
Beattie Memorials Kathleen Beak memorial ‘in loving memory of Kathleen Winifred Beak, died 15th June 2009, aged 88 years, devoted wife & mother to the late Len and Peter. Her light will forever shine’ – approved.

91 LIZ AULD – RETIREMENT

It was announced that after 17 years service clerk Elizabeth Auld was retiring at the end of October, This being her last meeting. Cllrs expressed their gratitude to Elizabeth for her service over the years.

The meeting closed at 9.40 pm.