

DALSTON PARISH COUNCIL

Minutes of the ordinary monthly meeting held at Forge Green, Dalston on Tuesday 8th December 2009.

PRESENT	Mr A R Auld (Chairman)	Mr RJ Potter
	Mrs P Dalton	Mrs JL Rawstron
	Mr DW Hand	Mr O Rickerby
	Mr JF Kelsey	Mr SA Sinclair
	Mrs C Millar	

110 APOLOGIES

Apologies for absence were received from Mr B Craig, Mr DC Cowen, Mr G Harrison, Mrs Kaye-Krzeczkowski (holiday), Mr I Newton & Mr S Scaife (illness).

111 MINUTES

The minutes of the monthly meeting held on the 10th November 2009 were agreed and signed as a true record following the amendment of:-

Minute No. 95 – Public Participation to read that ‘Mr M Stakim, Dalston Pharmacy advised the Council of plans to incorporate the Post Office and Pharmacy as one business. This would be facilitated by the *acquisition of the business* of the Corner Shop’ – deleting the word *purchase*.

Minute No. 107 – Should have read Mrs P Dalton

112 DECLARATION OF INTEREST

No declarations of interest were received or recorded.

113 PUBLIC PARTICIPATION

Councillors T Allison & N Clarke and one member of the public were present.

Mr D Couling, Internal Auditor to the Council, reported that he had completed the audit of the accounts for April 2009 to October 2009 and found that the records were a true reflection of the accounts. Also reported that the income and expenditure records all balanced. He did raise concerns over an item that involved a Cllr declaring an interest in an item, then proceeded to propose the item. **Agreed:** Clerk to obtain guidance from CALC on this matter and report back to the next meeting. Mr Couling was thanked for his input into the Council’s financial matters.

Cllr N Clarke reported that she was visiting residents in the Bridge End area about concerns over the parking of vehicles at Bridge End Service Station. Also reported that a lockable waterproof cover had been placed over the Gaitsgill noticeboard and would forward the P.C. a set of keys.

Cllr Allison reported on progress of the bollards at Crumbs Corner. It was **Agreed** that the Council wished Cllr Allison to progress the issue of bollards at the Corner Shop. However, it was noted that this would have to be approached with caution, due to the possible change of business use.

Cllr Allison requested that the Council consider the partial finance for insertion of “no through road” signs at Raughton Head Hill. Cllr Allison to fund £619 of the total cost of £1087, the P.C. to fund the balance of £468. **Agreed:** Council unwilling to finance this item, believing it to be a County Council Highways Dept responsibility.

Cllr Allison also requested that the issue of speeding vehicles at the 30 mph sign on Carlisle Road be placed as an agenda item for the January meeting.

- 114 PLANNING DECISIONS
 09/0834 Nestle UK Ltd, Dalston – new external enclosed free standing access stair including ground level ramped access with handrail protection system - approved.
 09/0887 Haddon Grange, 48 The Green, Dalston – single storey rear extension to provide kitchen and breakfast room together with internal alterations and a new covered porch/study to front entrance - approved.
 09/0874 Hawksdale Pastures, Dalston – raising ground levels of garden areas of plots 1 & 3 using excavated soil from site - approved 5 conditions.
 09/0930 Windyfell, Raughton Head – enclosure of open courtyard – approved.
 03/09/9024 Thackwood Landfill Site, Monkcastle – extension to materials re-cycling facility - approved.
- 115 PLANNING APPLICATIONS
 09/0954 Nook House, Cumdivock – proposed livestock building – no observations.
 09/0958 Orton Grange Caravan Park, Orton Grange – renewal of permission for temporary sales office (retrospective application) – no observations.
 09/01001 Plots 1-3 Hawksdale Pasture, Welton Road, Dalston – conversion of and extension to existing buildings to provide 3no. 4 bedroom houses (LBC) (revised application) – no observations.
 09/01020 Raughton Farm, Raughton, Dalston – conversion of agricultural barn into additional living accommodation providing extended kitchen/dining room and utility room (revised application) – no observations.
 09/01021 Raughton Farm, Raughton, Dalston – conversion of agricultural barn into additional living accommodation providing extended kitchen/dining room and utility room (revised application)(LBC) – no observations.
 09/0941 Riverside, Stockdalewath – change of use of barn to create 1no. dwelling along with ancillary residential accommodation for adjoining barn conversion – no observations.
- 09/0005 Land South of Morton Park bounded by Garden Village and Peter Lane – Formal request for Environmental Impact Assessment Scoping Report. Consideration was given to the report and the invitation to respond. **Agreed:** To respond that the Council considered the report was lacking in content & substance and was overall a disappointing document. Clarification was also required on item 4.27 Cultural heritage – the reference to a lodge in Dalston Cemetery being a Grade II Listed Building.
- 116 KINGSWAY CAR PARK
 A letter was received concerning the Highways Department response to the submitted planning application. The letter requested clarification on future maintenance costs via Section 106 or 278 Agreement and the possible inclusion of a traffic free cycle and footpath route through the Kingsway. **Agreed:** Clerk to correspond with Highways Dept. advising that the P.C. feel it unnecessary to incorporate a traffic free route and the intention was to maintain the area independently.
- 117 RENEWAL OF LEASE'S – 2 & 3 WALK MILL
 The leases were signed by the Chairman, Vice-Chair to sign at later date.
- 118 CARLISLE ROAD – PARKING RESTRICTIONS
 The success of the temporary traffic order at Caldew School was discussed. **Agreed:** Clerk to contact Highways Dept. to determine the deadline for P.C. response, if this deadline is prior to the January meeting, Clerk to liaise with Cllr J Kelsey over response.
- 119 DALSTON MUGS
 Reported that approximately 100 mugs are currently in stock. **Agreed:** for 15 of each type of mug to be stored for future use at P.C. Office, the rest to be sold to members of the public. An advert advising of mug availability to be placed in the Parish Paper.
- 120 JOINT CARLISLE PARISH COUNCIL & CITY COUNCIL MEETING
 A verbal report of the meeting held on the 30TH November 2009 was received, a highlighted item being the annual review of the Parish Charter. **Agreed:** For the Parish Charter to be an agenda item for October 2010, enabling feedback to be given to Carlisle Parish Council Association prior to December 2010 meeting.
- 121 CARLISLE LOCAL DEVELOPMENT FRAMEWORK – DRAFT STATEMENT OF COMMUNITY INVOLVEMENT
 A verbal report from the Clerk was received. **Agreed:** Cllrs comments to be made to the Clerk by the 24th December 2009.

120 CALC ANNUAL GENERAL MEETING

A written report by an attendee was circulated. This included information on Mr J Buchanan's speech as the newly elected leader of Chairman of Cumbria County Council and a presentation on Cumbria's Energy Coast and the implications for the rest of Cumbria, given by Mr S Kemp, Cumbria County Council. **Agreed:** to invite Mr S Kemp to be the Annual Parish Meeting speaker if Mr D Anderson, Nestle Factory Manager is unavailable.

121 CORRESPONDENCE

1. Riverside Group Ltd – Safe as houses handyman service – received
2. Cumbria Flood Bulletin – information for residents and businesses Issue 1 – received
3. Healthy City Event – Dalston Victory Hall 16th December 2009, 11-3:30 p.m. – noted
4. Cumbria Youth Support Services – Edition 24 – received
5. Watchtree News – Autumn/Winter Edition 2009 – received
6. Road Closure Notification – Hawksdale Bridge from 25th January to 8th February 2009 for resurfacing works – noted.

122 GARDENS AND MAINTENANCE

- a) The purchase of wildflower plants for Kelsey's Meadow was discussed. **Agreed:** Clerk to obtain estimates.
- b) The approaching of local businesses to sponsor window boxes & floral displays for The Square was considered. **Agreed:** Clerk to write to local businesses.
- c) Highway verge damage at Forge Green Office to consider remedial action. Consideration was given to the insertion of a lay-by. **Agreed:** to monitor the situation and consider action at a future date.
- d) Bridge End - a letter from a resident was considered. Main points in the letter highlighted that the Bridge End area of the village lacked visual landscaping and the further deterioration of footpaths and the weir at the River Caldew. **Agreed:** Gardens & Maintenance Group to investigate the residents comments and Clerk to review correspondence relating to the weir.
- e) Forge Green Office external lighting – Clerk reported on estimate received. **Agreed:** to obtain further estimate for repair.
- f) Damage to Cumdivock sign post – a Cllr reported damage to a metal signpost at Cumdivock. Clerk to advise Cumbria County Council and arrange collection.

123 ACCOUNTS

It was **resolved** to approve the monthly expenditure and record of income.

1	O2 - Mobile Phone – D/D 04/011/09	25.76
2	E Davidson grave digging 1 x burial 2 x cremated remains – 17/11/09	300.00
3	Cumdivock Art Group – Grant – 18/11/09	75.00
4	Redspearlands Footpath Group – Grant – 18/11/09	250.00
5	Raughton Head PCC – Grant – 18/11/09	1,345.00
6	Dalston Ladies Choir – Grant – 18/11/09	150.00
7	Dalston PCC – Grant – 18/11/09	700.00
8	Gaitsgill Parent & Toddler Group – Grant – 18/11/09	100.00
9	Dalston Scouts – Grant – 18/11/09	400.00
10	AR Auld – Grant – 18/11/09	150.00
11	Dalston Recreation Association – Grant – 18/11/09	300.00
12	Dalston Festival Committee – Grant – 18/11/09	425.00
13	Raughton Head WI – Grant – 18/11/09	100.00
14	Cumdivock WI – Grant – 18/11/09	200.00
15	Dalston Parent & Toddler Group – Grant – 18/11/09	200.00
16	Dalston Tennis Club – Grant – 18/11/09	200.00
17	Dalston Junior Black Reds – Grant – 18/11/09	300.00
18	Dalston Brownies – Grant – 18/11/09	150.00
19	Primrose Hall – Grant – 18/11/09	500.00
20	D Cowen- Maintenance of St John's Churchyard, Cumdivock	130.00
21	Mike Capstick Nurseryman – Supply autumn bedding plants & tree	75.24

22	Biffa – Cemetery waste removal 26/12/09-26/03/09	175.21
23	Orchard Grounds Maintenance – November cemetery maintenance	370.00
24	Orchard Grounds Maintenance – November grounds maintenance	283.33
25	A McCallum – Salary £631.80 & Reimbursements £43.33	675.13
26	G Jeffery – Graveyard Maintenance (6 x headstones) & 1 padlock	194.79
27	British Telecom – Phone bill 1 st Nov to 31 st January 2009 – 27/11/09	72.28
28	E Davidson grave digging – 1 x burial – 07/12/09	220.00
29	B Craig – Doorbell (Min No. 104/11/09)	23.39

Income:

1	C Collins – 2 Forge Green Rent 18/11/09-15/12/09	477.00
2	L Watson (Hogg) – 1 Forge Green December rent	244.83

Community a/c balance 30/11/09 £5,748.57 (£3194.50 un-presented cheques)

Business Premium Step Saver a/c balance £21,390.94

124 BANK MANDATE

Difficulties experienced in changing the account facilitator were explained alongside the necessity of completing another bank mandate form. Cllr P Dalton & Cllr J Rawstron signed the additional bank mandate.

125 INTERNAL AUDITOR REPORT

See public participation item.

126 CEMETERY MATTERS

- a) Internments:
 - Constance Turnbull burial 17th November , Ward 5, Section K, Space 31
 - Donald Vevers ashes 18th November, Ward 5, Section I, Space 47
 - William Waugh ashes 18th November, Ward 3, Section T, Space 70
 - Doris Sewell burial 7th December, Ward 5, Section G, Space 21
- b) Grave space purchase: Mr G Little & Mrs J Watson, Ward 5, Section K, Space 62.
- c) Mole damage has been evidenced in the Churchyard, this is being dealt with by the Clerk.

The meeting closed at 9.07 p.m.