

## DALSTON PARISH COUNCIL

Minutes of the ordinary monthly meeting held at Forge Green on Tuesday 8<sup>th</sup> April 2008.

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PRESENT	Mr A R Auld (Chairman)	Mr J F G Kelsey
	Mr D C Cowen	Mrs C Millar
	Mr D B Craig	Mr R J Potter
	Mrs P Dalton	Mrs J L Rawstron
	Mr G Harrison	Mr O Rickerby
	Mrs F Kaye- Krzeczowski	

### 153 APOLOGIES

Apologies for absence were received from Messrs D W Hand (holiday) and S A Sinclair. Messrs Newton and Scaife were absent.

### 154 MINUTES

The minutes of the ordinary monthly meeting held on 11<sup>th</sup> March 2008 were agreed and signed as a true record.

### 155 DECLARATION OF INTEREST

Mr D C Cowen declared and recorded an interest in agenda item 5 – planning application 08/0123 St Michael's Church, agenda item 8a – Station access, 8b – Cumbria in Bloom.

### 156 PUBLIC PARTICIPATION

Apologies for absence were received from District Councillor N Clarke. Councillors J Collier, T Allison and PCSO E Tonge attended the meeting. The Police report from PC Hird was read out. The possibility of off road parking in Madam Banks Estate had been raised with the PCSO, but Carlisle Housing was responsible for the grass area rather than it being part of the Parish Council remit. Emma Tonge indicated that an operation re HGVs travelling through Dalston was being commenced shortly. Mr Harrison requested that some action was taken by the Police regarding the mud on the road in Beech Lane, Stockdalewath arising from the logging operation carried out by Sheffield Co. PCSO Tonge was asked whether the Police could ticket and book a few people illegally parking outside the Corner Shop.

Councillor Collier reported that the Dalston Pre-school Nursery had been supported financially through some Cumbria CC grant funding to enable it to keep going until there was a new intake.

Councillor Allison was following up the provision of bulbs by Carlisle CC for planting in the Station area. He also reported that a 2,500sqm food store allocation in SW Morton was included in the Carlisle District Local Plan 2001 -16 Inspector's Report.

### 157 PLANNING DECISIONS

08/0045 Gill Farm, The Gill – proposed agricultural workers dwelling (Outline) – refused 1 reason.

08/0042 The Store to No. 20 The Bakery, Indian King Court – change of use of storage facilities and staff rooms to 1 no. dwelling with garage – approved 7 conditions.

08/0123 St Michaels Church, The Square – external alterations comprising formation of west doorway and porch and construction of notice case within the existing porch doorway – approved 8 conditions.

### 158 PLANNING APPLICATIONS

07/1383 Recreation Field, The Green – variation of condition 2 of planning permission 06/1357 to allow for 400 lux to meet the Lawn Tennis Association's minimum level for club tennis – no observations.

08/0167 Co-op Food Store, The Square – display of fascia sign, 1 no. internally illuminated projecting sign and 1 no. menu sign – revised description – no observations.  
Government Office for the North West – Draft North West Spatial Strategy (RSS) – proposed changes published for consultation – noted.

159 TRAFFIC AND PARKING/CONSERVATION AREA REVIEW CONSULTATION EVENT

The Event on 15<sup>th</sup> March 2008 was attended by approximately 150 residents and was considered to be a success. Kevin Crawley, Capita Symonds had compiled a list of suggestions made to him at the event. Inspector Paul Kissak was following up the speeding issues which had been brought to his attention. It had been suggested that a SID (Speed Indication Device), put out by volunteers, might be of value in Dalston. Great Orton, Cummersdale and St Cuthbert Without Parish Councils were to be asked if they would be interested in sharing in the acquisition of a SID and having it on a rotational basis. The 20 completed comments sheets returned after the Event indicated that the Parish Council was considering the right things in terms of additional parking provision and traffic control/congestion in the schools and Square areas. It was **resolved** that the Working Group should convene to agree on the next steps to be taken. The Group was to include Messrs Auld, Craig and Rickerby (Parish Council), J Collier (Cumbria CC), T Allison (Carlisle CC), 2 Cumbria Highways representatives, P Messenger (Conservation Officer) and a community representative from Dalston. It was felt that the Conservation Team had put on an excellent and informative display and that there was enthusiasm for the Dalston Conservation Area to be extended. It was agreed to ascertain the next stage and to suggest a meeting with Pauline Goodridge and Peter Messenger, Carlisle CC to consider making progress with the Dalston Design Statement. Suggestions were put forward that a local list of houses of interest should be compiled, as well as a record of the location/condition of the factory sluices, gates and walls

160 CORRESPONDENCE

- 1 CALC Consultation and Conference - 'Greater Influence for Local Councils – A Call for Action'. Conference 'Achieving Influence by Working Together' – Mrs Dalton reported that the conference was well attended. It was agreed that by grouping Parishes together for certain actions, they were in a better position to be heard by the other tiers of local government. Cumbria CC had divided the County into areas for management purposes based on Neighbourhood Forum areas and in order to enable finance to come down in the future. The areas were not necessarily restricted to Districts. It was felt that Cumbria CC might be spending resources on ideas rather than where it was actually needed. The consultation document was supported.
- 2 CPCA/Cumbria CC meeting 18th March 2008 – no attendance. Cumbria Highways gave a presentation on Highways Locality Working and how the new Highway Stewards scheme would work and how it could be run in conjunction with a Parish Lengthsman scheme. The Head of Property talked about the Longtown and Brampton Pilot Property Reviews and the objective of developing a joined up property strategy for each area.
- 3 Dobbies Garden World, Orton Grange consultation – agreed that individual responses were required only rather than a Parish Council view at this stage.
- 4 Sean Reed, Cumbria CC email re arranging a meeting of representatives to discuss the Capita Symonds report on the library service provision in Dalston – **resolved** that a copy of the survey report should be obtained and the costs involved in carrying it out..
- 5 Dalston Agricultural Society letter requesting the use of the Green for parking on Dalston Show day on 9th August 2008 – agreed.
- 6 Reply from Raughton Head PCC Treasurer regarding progress with resurfacing the churchyard paths and grant applications – noted.
- 7 Standards Board for England – Newsletter re changes to standards framework - noted
- 8 Carlisle CC Standards Committee meeting agenda and report on procedure for recruiting Parish Council and Independent Members of the Standards Committee – no interest.
- 9 Open Green Spaces – a Guide to Common management issues – for information.
- 10 VAC invitation to enter Cumbria Calor Village of the Year Competition 2008 – suggested that Caldew School should be asked to consider an entry.
- 11 Cumbria CC Minerals and Waste Development Framework – consultation on the Submission Draft Core Strategy and Generic Development Control Policies – Clerk to report at next meeting.

161 GARDENS AND MAINTENANCE/PROJECTS UPDATES

- a) Station access project – actions **resolved** as follows:
- Grounds maintenance quotation for grass verge cutting x 3 £60 and hedge cutting x1 £30 – agreed.
  - Information on bulbs/tree planting – Clerk to communicate with Carlisle CC Green Spaces regarding this.
  - Copy of proposed signage for Mallinson Fabrications to be submitted for planning approval – tabled.
  - Bingham Yates letter and £520 quotation from Tolsons for extending footway towards the Telephone Exchange – agreed to authorise the work and cover the cost. It was felt that the ponding problem in this area should have been sorted out when the surfacing work was carried out.
  - Various documents/correspondence from Bingham Yates. – noted.
- b) Cumbria in Bloom Carlisle District Forum 25<sup>th</sup> April 2008 – Clerk to invite attendees. Competition entry application (£5 subscription) – **resolved** to enter Cumbria in Bloom and Tidy Village competitions. Compost offer from Houghton Hall Garden Centre – Mrs M Smith to be asked to submit letter outlining the benefits for Dalston. Copy of Bloom Review.
- c) Reply from Crutes Mounseys law firm for Mr and Mrs Routledge re Lakerigg Common stone removal and grass cutting – Clerk to acknowledge indicating that the issues raised were being investigated. **Resolved** to ascertain from the Land Registry as to who was the legal owner of the land between the registered title unit in Dalston Parish Council’s name and the highway. Further clarification was required as to whether a mistake had been made with the title registration or that Cumbria Highways was responsible for the strip of registered Common land adjoining the highway rather than the Parish Council, contrary to the original advice given in 2002 regarding the legal position..
- d) The Clerk reported on Redspearlands Footpath Group communications and Cumbria PPI scheme. **Resolved** that RFG should be asked to apply for a grant of £1,000 from Cumbria PPI fund for the installation of gates to replace stiles on the specified footpaths (46/49). It was also agreed that the Parish Council would put an additional £500 to the project and approach BP, Tarmac, Nestle for sponsorship of the gates. The number of gates installed would be dependent on funding input.
- e) Request for tree in the Jubilee Garden – planting of specified type agreed.

162 ACCOUNTS

**Resolved** to approve the monthly expenditure and record of income.

1	Garthside Landscapes – Station access grass/hedge cutting 20/03/08	58.75
2	M Nugent – Churchyard and Kingsway mole catching	40.00
3	City of Carlisle – Forge Green rates 1 x £33.43, 9 x £30.00	303.43
4	City of Carlisle – Cemetery rates 1 x £54.45, 3 x £55.00	219.45
5	United Utilities - ½ year Cemetery water rates	30.55
6	CALC – annual subscription	284.50
7	Local Council Review – 2 copies @ £13.50	27.00
7	Mike Capstick compost/bedding plants	29.67
8	Mrs E Auld – salary £609.84, expenses £36.83, engraving/voucher s137 £42.50	689.17
9	Primrose Hall Committee – CPCA grant lighting	400.00
10	Cumbria in Bloom - subscription	5.00
11	Inland Revenue – PAYE/NIC	741.58
12	E Davidson – grave digging burial & cremated remains	240.00
13	Mrs P Dalton – travel expenses CALC conference	14.00

Income:

1	N Souleles & C Pillar – Pinfold rent 2008 11/03/08	10.00
2	CPCA – grant (Cumbria CC) Primrose Hall lighting 19/03/08	200.00
3	CPCA – grant Primrose Hall lighting 17/03/08	200.00
4	Mrs Scott – the Green rent 2007/08	100.00

5	C Collins – 2 Forge Green rent 11/03, 18/03, 25/03	285.00
6	Mr & Mrs Park – way leave Lakerigg 21/03/08	10.00
7	Caldbeck PC Clerk – use of PC computer and telephone 21/08/07-20/03/08	56.70
8	J M Tallantire – grave space purchase 31/03/08	320.00
9	Co-op Memorials – additional inscription fee	35.00
10	Beattie Memorials – additional inscription fee x 2	70.00
11	CPCA Station access grant (Cumbria CC) 2006/07	362.20
12	CPCA Station access grant (Cumbria CC) 2007/08	1,000.00
13	CPCA Station access grant 2007/08 25/03/08	1,000.00
14	L Hogg – 1 Forge Green April rent 03/04/08	234.00
15	Serge Jonnaert – burial register search fee and headstone repair	50.00

163 INSURANCE REVIEW AND ANNUAL AUDIT 2007/08

It was agreed to carry out the insurance review at the next meeting, after Mr McKnespiey had looked at the renewal papers. The Clerk reported that the external audit had been set for 27<sup>th</sup> June 2008. The notice had to be displayed from 12<sup>th</sup> – 25<sup>th</sup> May with the records being made available for inspection from 27<sup>th</sup> May – 23<sup>rd</sup> June 2008. Dalston had been selected in a 5% random sample to complete an intermediate audit questionnaire in addition to the normal audit returns. It was agreed that the Clerk should keep a record of any extra hours involved in providing the information. Mr Craig offered to assess the assets Risk Assessment and advise the Clerk of any alterations required. The Risk Assessment and Assets Register needed to be confirmed at the next meeting. A review of the effectiveness of the Internal Audit was also required.

164 CEMETERY MATTERS

- a) Interments: Carol Johnson 09/04/08 Ward 5 Section J Space 10 Ashes only  
Ethel Hilary Scott 10/04/08 Ward 2 Section J Space 14
- b) Additional Inscriptions: Co-operative Monumental Service: Sarah Frances McGuinness memorial ‘also her beloved husband Edward died 23<sup>rd</sup> December 2007 aged 81 years’ - approved  
Beattie Memorials: Cowen memorial ‘and their beloved daughter Claire born 3<sup>rd</sup> November 1960 died 31<sup>st</sup> December 2007’ – approved.  
Sowerby memorial ‘Christopher John Sowerby dear son, husband and father who died 17<sup>th</sup> November 2006 aged 58 years’ – approved.  
Grave space purchase: Kenneth Johnson Ward 5 Section J Space 10 – approved.

The meeting closed at 9.30pm.