

## DALSTON PARISH COUNCIL

Minutes of the ordinary monthly meeting held at Forge Green on Tuesday 11<sup>th</sup> September 2007.

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PRESENT	Mr A R Auld (Chairman)	Mr I Newton
	Mr D B Craig	Mrs J L Rawstron
	Mr D W Hand	Mr O Rickerby
	Mr G Harrison	Mr R J Potter
	Mr J F G Kelsey	Mr S A Sinclair

### 65 APOLOGIES

Apologies for absence were received from Mesdames P Dalton and F Kaye-Krzeczkowski, Messrs O Roberts (holiday) and D C Cowen (injured).

### 66 MINUTES

The minutes of the ordinary monthly meeting held on 14<sup>th</sup> August 2007 were agreed and signed as a true record.

### 67 DECLARATION OF INTEREST

Mr G Harrison declared and recorded an interest in agenda item 5 – planning application 07/0955, Greenhill, Raughton Head.

Mr O Rickerby declared and recorded an interest in agenda item 10a) a) – library proposal.

### 68 PUBLIC PARTICIPATION

Apologies for absence were received from Councillors T Allison, N Clarke and S Tweedie.

Mr and Mrs Milburn were present. Mr Milburn stated that the previous planning application for Lingey Close Farm had been withdrawn last year on the advice of the planners, in order to change the site for the proposed agricultural building to a more appropriate position behind Sowerby Wood Farm buildings.

The Clerk read out the Police report. Some discussion took place on the merits of publicising the list on the website and in the magazines, but it was agreed that the monthly crime figures should be made known to the community.

### 69 PLANNING DECISIONS

07/0482 Holly House, 9 The Green – two storey extension to side and rear of dwelling – approved 4 conditions.

07/0716 40 Lingey Close – proposed side extension to provide enlarged dining room with enlarged bedroom with en-suite over, replace flat roof with pitched roof – approved 2 conditions.

07/0584 Thwaite Holme Kitchens, 13 Lingy Close Road – steel clad industrial unit (brown agricultural sheeting) to be used as workshop/assembly areas and also employee welfare facilities – decision deferred for meeting regarding noise levels and dust emission and a Development Control Committee site visit.

07/0752 37 New Road – proposed ground floor porch with office accommodation on first floor – approved 2 conditions.

07/0557 Moss End Farm, Welton – conversion of barn to a dwelling – approved 11 conditions.

07/0854 2 Walk Mill – single storey rear extension to extend kitchen & replacement of plastic roof with tiles on sunroom – approved 1 condition.

07/0806 18 Brow Nelson – proposed agricultural building – approved 3 conditions.

Kingswood Educational Study Centre, Greensyke, Cumdivock - copy letter received from Mr Armstrong to Mr Hutchinson, Carlisle CC Planning re mobile climbing frame brought onto the site. No further update on current situation received from Carlisle CC.

70 PLANNING APPLICATIONS

- 07/0793 Greenlea, Buckabank – formation of alternative access and turning area to rear of dwelling. Further copy letter of objection received from a Parishioner – noted.
- 07/0935 Lingey Close Farm – erection of agricultural building (revised application) – no observations.
- 07/0720 The Barns, Raughtonhead Hill – conversion of Grade 11 listed outbuildings to domestic accommodation, demolition of adjoining farm shed and replacement with extension to provide living areas to new dwelling (LBC) – reinforce original comments re timber boarding not being in sympathy with listed building status.
- 07/0719 The Barns, Raughtonhead Hill – conversion and (replacement) extension of Grade 11 listed outbuildings into a dwelling – reinforce comments as above.
- 07/0867 25 The Green – rear third floor extension above existing structure to provide additional bedroom with internal alterations to remaining building – no observations.
- 07/0868 L/Adj 25 The Green & cottage & barn to rear of 25 The Green – erection of 2no. three storey terrace town houses and conversion of existing cottage and barn into 1no. house and garage – **resolved** that 1no. 3 storey terrace house would be preferable to 2no. as there was insufficient space on the site and the development would not be in keeping with the adjacent buildings. There was insufficient information regarding the 2m high wall.
- 07/0910 Lakerigg Barn, Lakerigg – lean to extension and balcony to rear elevation – no observations
- 07/0906 27 Caldew Drive – ground floor extension to rear of property to extend kitchen, garage and dining/sun room area,. Garage to be brought forward to front building line of property – no observations.
- 07/0962 1 Summerfields – single storey rear extension to provide utility room – no observations.
- 07/0890 Deepdale, Bridge End – replacement of flat roof with pitched slate tiled roof over existing extension – no observations.
- 07/0951 Nestle UK Limited – extension to existing production and process building – no observations.
- 07/0955 Greenhill, Raughton Head – proposed two storey extension to rear to provide kitchen and dining room with en-suite bedroom above – no observations.
- 07/0933 Hudbeck, Raughton Head – replacement of roof (LBC) – no observations.
- 07/0999 Dalston Hall Holiday Park, Dalston Hall – variation of condition 1 attached to planning permission 85/1103 to allow the occupation of holiday static caravans between 1<sup>st</sup> March and 31<sup>st</sup> January the following year – no observations.
- Carlisle District Local Plan 2001 -2016 and SEA Environmental Report Carlisle Local Plan Redeposit Draft September 2006 – Carlisle CC correspondence re submissions relating to Parish Council comments, proofs of evidence and a general statement regarding objections to changes to the text – no further response sent.

71 CO-OPTION OF COUNCILLOR

Five Parishioners had been invited to attend the meeting if interested in being a member of the Parish Council – Cynthia Millar, Helen Reynard and Stephen Scaife were present, one declined. It was agreed that if the individuals attending were still interested, they should supply a short resume about themselves prior to the next meeting, when a decision on co-option would be taken.

72 DRAFT QUESTIONNAIRE

The Clerk reported that a response to queries re the Square and Station access had been received from Mr Stybelski, Chief Executive, Cumbria CC, as well as a short draft questionnaire and notes from Mr Hayward, Highways Engineer relating to the PC version draft questionnaire. A further note and draft questionnaire was received from Mr Roberts at the meeting. It was **resolved** that the latter draft should be copied to all Councillors for comparison and comment before the end of September, to enable the Clerk to produce a final traffic/parking draft questionnaire for approval at the next meeting. It was felt that an explanation of the Precept being the Parish part of the Council Tax should be included. Any mention of a new Parish building was to be omitted.

- a) Standing Orders main changes were:- 1) **Resolved** to support the recommendation that a Councillor should be Vice-Chairman for 2 years, prior to being Chairman for 3 years and outgoing Vice-Chairman for 1 year. 2) **Resolved**, proposed Mr Harrison, seconded Mr Sinclair that contracts valued below £1,000 should be awarded according to the Clerk's judgement based on best value. **Resolved** that contracts from £1,000 - £50,000 should be based on selective tendering, with a minimum of 3 invited tenders being obtained if possible. The lowest tender should be accepted. Open tendering and associated public notice should apply for contracts above £50,000.
- b) It was agreed that the fidelity guarantee insurance cover should be increased from £40,000 to £60,000.
- c) The budget figures and proposed capital projects had been discussed and further consideration was to be given to the budget at the next Parish Council meeting.

- 1 Smiths Gore - Carlisle Estates woodland management scheme information and map of sites in Parish – concern to be expressed regarding the affect of felling on red squirrels.
- 2 Email from J Downham, Carlisle CC Rural Support Officer – comments required on Parish Charter after 6 months in operation. Agreed to comment on difficulties of communication with Carlisle CC planning and Cumbria CC highways issues.
- 3 Cumbria CC Public Notices re Caldew School – displayed.
- 4 D Hickson email communications and DVD re speeding tractors and excessive noise levels through Dalston, together with Police and Cumbria Highways responses regarding the matter – Clerk to make enquiries re Nestle vehicles through the night.
- 5 Dalston Agricultural Society thanks for support of Dalston Show.
- 6 E Martlew MP and Dalston Medical Group letters regarding the NHS Litigation Authority dismissal of the appeal against Dalston and Cummersdale remaining as controlled authorities/rural status – noted.
- 7 Eden DC Local Development Framework Housing Development Plan Document – no comments.
- 8 University of Manchester questionnaire on Stakeholder involvement in the North West Regional Spatial Strategy consultation process – Clerk to respond.
- 9 Dalston Recreation Association – request for holding a Bonfire Night event on the Green – agreed, but preference was for access through the existing gate if possible, rather than removal of a section of fencing. **Resolved** that a meeting should take place with Recreation Association representatives to discuss the problem of the deteriorating fencing in relation to future requirements and options for repair/renewal.

- a)
  - a) Library – announcement by Cumbria CC about the withdrawal of the mobile service in urban areas of Carlisle met with concern.
  - b) Police Post - PCSO working in Dalston and Post nearly agreed for St Michael's School.
  - c) Station access – copy letters received from Bingham Yates indicating ongoing dialogue with Cumbria CC and some progress. Letter from P Stybelski confirming that following satisfactory reconstruction, Cumbria CC would pursue the Section 228 Adoption procedure, provided there were no objections to the Adoption Notice.
  - d) Parish building/Forge Green – the Clerk reported that dialogue was ongoing with Lynne McKenzie, Eden/Mitre Housing and that she was in discussion with the Planners.
- b) Jan Magnay had advised the Victory Hall Trustees that Carlisle CC would contribute £300 towards the cost of excavating the bank and making good the surface in Glave Hill car park in order to house a plastics recycling bin. It was **resolved** that the Parish Council would pay a further £300 to cover the total cost of the work involved, when it was completed.
- c) Alan Jackson had offered to prune the oak trees on the verge outside Raughton Head School grounds at the appropriate time – agreed with thanks.
- d) Cumbria in Bloom – Barras House had won the Residential Homes trophy and St Michael's School shared the Young Peoples award - **resolved** that they should be congratulated by the Parish Council. Dalston village won the trophy for the best large village/small town

category with Kirkby Stephen. It was agreed that the judges comments should be included on the website and in the Parish magazines.

- e) A letter was received from Mr Wilson about the overgrown condition and deterioration of the cycle path. It was **resolved** that the concerns were pointed out to both County and District Councils in health and safety terms. A request was also to be made to the Probation Service for community service working groups to cut back some of the excess vegetation.
- f) A request for traffic priority signs to be erected at Rose and Thrangholme Bridges was rejected as being unnecessary and it was suggested that people would have to drive carefully instead.
- g) It was agreed that Cumbria Highways should be reminded about replacing the missing fencing on the railway bridge on Barras Lane with a barrier as a matter of urgency. Some of the stonework was reported as also having been moved.
- h) The bridleway bridge near Lime House School was reported as requiring attention – to be passed on to Cumbria Highways for repair.

76 ACCOUNTS

Resolve to approve the monthly expenditure and record of income:

1	British Gas – 1 Forge Green gas supply 22/10/06-17/01/07-18/02/07	63.04
2	E Davidson – grave digging ashes space 07/09/07	30.00
3	CALC – Code of Conduct advert	15.00
4	British Telecom – telephone 22/05-20/08/07 DD 04/09/07	79.80
5	Powergen – electricity DD	22.36
6	Biffa Waste Services Ltd – Cemetery waste collection 29/09-28/12	155.73
7	United Utilities - ½ year Cemetery water rates	28.64
8	Mrs M Watson – 6 months Forge Green offices cleaning	45.00
9	T Allison – library project donation VAT refund	50.44
10	Mrs E Auld – salary £594.73, expenses £31.91	626.64

Income:

1	C Collins – 2 Forge Green rent 07/08, 14/08, 21/08, 28/08	380.00
2	L Hogg – 1 Forge Green September rent	234.00
3	L Hogg - ! Forge Green gas supply 18/01-19/02/07	50.44
4	HM Customs & Excise – VAT repayment	1,323.14
5	R M Capstick – grave space purchase overpayment	0.06
6	Stan Jackson – additional inscription	35.00
7	Step Saver a/c - interest	269.62
8	Michael Walsh – burial ashes fee	85.00
9	C Collins – 2 Forge Green rent 04/09	95.00

77 CEMETERY MATTERS

- a) Interment: Mary Emley Thompson 07/09/07 Ward 5 Section C Space 31 ashes only
- b) Additional inscription Stan Jackson: ‘A dear husband and father Joseph Gibbons Died 15<sup>th</sup> Sept 2006 Aged 89 years’ – approved.

The meeting closed at 9.23pm