

DALSTON PARISH COUNCIL

Minutes of the annual meeting held at Forge Green on Tuesday 8th May 2007.

PRESENT	Mr A R Auld (Chairman)	Mrs J L Rawstron
	Mr D C Cowen	Mr O J Rickerby
	Mr D B Craig	Mr O Roberts
	Mrs P Dalton	Mr S A Sinclair
	Mr D W Hand	Mr M Smillie

1 ELECTION OF CHAIRMAN

Resolved, proposed Mr Hand, seconded Mrs Dalton to elect Mr A R Auld as Chairman for the next Council year.

2 DECLARATION OF ACCEPTANCE OF OFFICE

Mr Auld completed and signed the Declaration of Acceptance of Office form for 2007/08.

3 APPOINTMENT OF VICE CHAIRMAN

Resolved to appoint Mr B Craig as Vice Chairman for 2007/08. **Resolved** to review the Standing Orders in relation to the term of office for the Chairman and Vice Chairman at a future meeting.

4 APOLOGIES

Apologies for absence were received from Messrs G Harrison (ill), J F G Kelsey (holiday), I Newton (meeting) and R J Potter.

5 MINUTES

The minutes of the monthly meeting held on 10th April 2007 were agreed and signed as a true record.

6 COMMITTEES AND APPOINTMENT OF COMMITTEE MEMBERS

Resolved to form two Committees for the year: Policy & Resources and Property & Maintenance. **Resolved** that Mesdames Dalton and Rawstron, Messrs Auld, Craig, Hand, Kelsey, Roberts and Smillie were appointed as members of the Policy & Resources Committee. **Resolved** that Messrs Auld, Cowen, Harrison, Newton, Rickerby, Potter and Sinclair were appointed as members of the Property & Maintenance Committee. The date of the first Property and Maintenance Committee meeting was to be arranged by the Clerk in consultation with the Chairman.

7 DECLARATION OF INTEREST

Mr D Cowen declared and recorded an interest in agenda item 11 - Kingswood Educational Study/Activity Centre as resident of Cumdivock, agenda item 15b)1,2,3 – Station access/Forge Green/Library in relation to Bingham Yates.

Mr M Smillie declared and recorded an interest in agenda item 15b) 1 – Station access as nearby resident.

Mrs Jean Rawstron declared and recorded an interest in agenda item 12 – Dalston WI member.

Mr O J Rickerby declared and recorded an interest in agenda item 15b) 3 – Library.

Messrs A R Auld, O Roberts and Mrs Dalton declared and recorded interests in agenda item 11 – planning application 07/0285 Hawthorn Cottage, Unthank.

8 PUBLIC PARTICIPATION

Five members of the public were present. Apologies for absence were received from Councillor T Allison. The Chairman welcomed to the meeting Nicola Clarke and congratulated her as the newly elected Carlisle City Councillor for the Dalston Ward.

Councillor Collier raised the issue of the numbers of HGVs travelling through Dalston, which Members felt were on the increase. Discussion ensued on the Police position relating to foreign and domestic drivers, the question of on the spot fines and the time commitment regarding enforcement of the ban. It was agreed that clarification of police powers in connection with this should be requested from Eric Martlew MP. Speeding through the village was reported as continuing to be a problem. Councillor Collier stated that the 30mph roundels on the Green had been cheaper to install than expected and that the 20mph zone was being progressed through the Cumbria CC Area Committee. Some road repairs were reported as being ongoing. The absence of Cumbria CC representation at the Annual Parish Meeting was raised with Councillor Collier.

Councillor Tweedie indicated that a small amount of the Carlisle CC Discretionary Fund had been allocated for the Ward and that the majority of this was hopefully being put to the library project (approximately £2,000).

9 ANNUAL AUDIT

The Assets Register was accepted following the addition of the lamppost planters and the deletion of one seat. The Internal Auditor had checked the accounts for 2006/07 and found the books to be in order. **Resolved** under s137 from the Chairman's allowance to give Mr Couling two bottles of whisky in appreciation for undertaking the Internal Auditor work.

Resolved, proposed Mr Craig seconded Mr Hand to approve and sign the Cashbook and Annual Return Statement of Accounts 2006/07. **Resolved** to complete, approve and sign the Statement of Assurance. It was agreed to write to CALC in connection with the ability of the Council to review the effectiveness of the system of internal audit.

10 ANNUAL INSURANCE REVIEW

The Clerk had ascertained that to change the valuation figures for Forge Green to £285,000 and the Fees to £42,500 would raise the premium by £99. **Resolved** that the increase in cover should be implemented. **Resolved**, proposed Mr Craig seconded Mr Cowen to pay the insurance premium of £2,009.05. Thanks were expressed to Mr Craig for undertaking a risk assessment of the Parish Council assets. He suggested that all the assets should be reviewed every two years, with inspections of the riverbank and Cemetery more frequently. Councillors were requested to check on the assets in their area on a regular basis.

11 PLANNING DECISIONS

07/9007 Dalston Wastewater Treatment Works, Carlisle Road – construction of ferric dosing kiosk – approved 2 conditions.

06/1357 Recreation Field, The Green – 9no. 6.7m lighting columns to courts 3 & 4 – approved 4 conditions.

07/0187 Beech House, Stockdalewath – alterations to existing metal Dutch Barn to provide loose box accommodation for horses – approved 3 conditions.

07/0215 Little Pinch, Bridge End – proposed 1st floor conversion of bedroom & alterations to kitchen and utility room ground floor – approved 3 conditions.

07/0312 Holly Cottage, 9 The Green – two storey extension. – application withdrawn.

06/1439 Hawksdale Pastures – revised application for conversion with extensions of redundant farm buildings into four dwelling units – approved 10 conditions.

07/0192 32 New Road – siting of a static caravan in adjacent paddock/field whilst undertaking repairs to property – approved 2 conditions.

12 PLANNING APPLICATIONS

07/0357 St Michael's C of E School, Carlisle Road – change of use from School House (attached to school) to educational use – no observations.

- 07/0453 BP Oil UK Ltd, Distribution Terminal, Barras Lane – replacement of existing single storey office with training facility office - no observations.
- 07/0455 Pincushion Barn, Hawksdale – erection of domestic garage – no observations.
- 07/0459 Land adjacent to Green Farm Cottage, Stockdalewath – erection of dwelling and garage with treatment plant (revised proposal) – no observations.
- 07/0461 Ravenstock MSG Ltd, Barras Lane Industrial Estate – erection of new finishing facility – no observations provided suitably screened.
- 07/0285 Hawthorn Cottage, Unthank – single storey side and rear extension to provide utility/WC, rear porch and garage. Formation of first floor store and change of use of agricultural land to garden ground – no observations.

Kingswood Educational Study Centre, Greensyke, Cumdivock – 1) Reply from Mr Hutchinson, Carlisle CC to letters dated 14th March and 11th April 2007. 2) Copy letter from P Wilbraham for the Cumdivock Group to Mr Hutchinson, Carlisle CC. 3) Report of Kingswood Liaison Committee meeting 19th April 2007 together with minutes of the previous meeting. Mrs Dalton suggested that the purpose of the committee should be for monitoring the use of the site, not for consultation on pending planning applications. 4) Letter from Mr Harle, plus attached local residents comments, requesting Parish Council support in recommending refusal of Kingswood planning applications and pressure for enforcement action by Carlisle City Council for breach of conditions. **Resolved** to inform Carlisle CC Planners, with copies to the Chief Executive, Legal Services, Director of Development Services, Dalston Ward Councillors, that as there was non compliance with several of the conditions relating to planning permission 04/1203 by the due date of 5th April 2007 and no appeal had been lodged, it was therefore felt that a breach of conditions notice should be served by Carlisle City Council on Kingswood Learning and Leisure. The list of planning applications itemized below were put forward for consideration individually as suggested verbally by Mr Hutchinson, Carlisle City Council Planning Officer, and the following **resolutions** were made:

- 07/0374 Kingswood Educational Study Centre, Greensyke, Cumdivock – amendment to condition 12 of 04/1203 to allow an extension of time to three planting seasons – recommend refusal as sufficient time already been given for compliance.
- 07/0375 Kingswood Educational Study Centre, Greensyke, Cumdivock – extension of period for compliance from six to twelve months – condition 16 (Green Travel Plan) - recommend refusal as sufficient time already been given for compliance.
- 07/0376 Kingswood Educational Study Centre, Greensyke, Cumdivock – variation of timescale from four weeks to three weeks – condition 26 (summer break) – object and recommend refusal as original condition was generous.
- 07/0377 Kingswood Educational Study Centre, Greensyke, Cumdivock – extension of time for twelve months from 05/04/07 to 04/04/08 with regard to conditions 21 and 24 concerning noise issues – recommend refusal as sufficient time elapsed to comply with conditions
- 07/0378 Kingswood Educational Study Centre, Greensyke, Cumdivock – variation of condition 14 (climbing wall) to allow for an extension of time from six to twelve months - – recommend refusal as sufficient time already been given for compliance.
- 07/0379 Kingswood Educational Study Centre, Greensyke, Cumdivock – variation of condition 10 (access and parking) from six months to twelve months retention of access road in current position – recommend refusal. No indication in application of reason for change of position of access road.
- 07/0392 Kingswood Educational Study Centre, Greensyke, Cumdivock – widening of existing service access – no observations.

It was **resolved** to request that Parish Council representatives (Mrs Dalton and Mr Auld) were permitted to speak at the Development Control Committee meeting on 1st June 2007 should the Kingswood applications be on the agenda for consideration.

The Clerk reported that further information had been received regarding the Carlisle District Local Plan 2001 – 2016, but no changes were recommended to be made to the Parish Council objections previously submitted. The Settlement Boundary issues for Dalston and Raughton Head were timetabled in the Public Inquiry for 31st July and 2nd August 2007 respectively. It was **resolved** that the Clerk or Parish Council representative should attend on those dates.

13 ANNUAL PARISH MEETING REVIEW

It was suggested that there was insufficient discussion on village matters. **Resolved** that the format of the meeting should be considered by the Policy and Resources Committee. Complaints were

made that the microphone was not used. Thanks were extended to Dalston WI members for providing refreshments and it was **resolved** to give them £40 toward their funds.

14 PARISH COUNCIL VACANCY

Mrs Felicity Kaye-Krzeczkowski had been approached and had indicated her willingness to serve on the Parish Council. It was **resolved** to invite her to become a co-opted member.

15 CORRESPONDENCE

- 1 Parish Charter for Carlisle District – following assurance that the Charter was part of the negotiations and would be transferable to any new Authority, **resolved** proposed Mr Smillie seconded Mr Craig to sign up, support the objectives and aim to work towards the achievements set out in the Charter under the Parish Council headings.
- 2 Cumbria CC Minerals and Waste Development Framework Pre-submission consultation on Preferred Options – acknowledgement letter to objections.
- 3 CALC letter re consultation on Unitary Cumbria proposal and CALC Position Paper on Community Governance in Cumbria - copies to be sent to Councillors by email/hard copy for comment. Parish Council submission to be considered at the June meeting.
- 4 Standards Board for England and Communities and Local Government – new Model Code of Conduct for adoption prior to 1st October 2007. District Council training on the Code to be organised.
- 5 Cumbria CC letter confirming that the bid for a single unitary authority had been short listed by the Government and acknowledging support for the bid.
- 6 St Michael's School, Dalston – acknowledgement letter for donation to new school garden. Report of Houghton Hall Garden Centre seminar on 19th April attended by the Clerk and Mr Rickerby
- 7 Letter from Andrea Bonacker, Cumbria CC Volunteer Co-ordinator for the Parish Paths Initiative 2007/08
- 8 Cumbria CC Highways Survey – Mr Craig to complete.
- 9 Brampton Business Centre letter and information leaflets and posters on courses.

16 GARDENS AND MAINTENANCE

- a) Car parking – agreed that the Square area was becoming increasingly congested (68 vehicles counted) and that the problems were being exacerbated with long term parking by business employees, park and ride/share and overspill vehicles from Ben Hodgson's garage. It was suggested that numbers of short and long term parkers should be identified. It was **resolved** that the Clerk should make enquiries about the cost of signs and line marking for time limited parking. It was **resolved** to hold a public consultation event/meeting in the Victory Hall during the summer, probably on a Saturday morning.
- b) 1) Station access – copies of correspondence between Bingham Yates and Cumbria Highways indicating that it might be possible to get the roadway, once re-surfaced, adopted through Section 228 of the Highways Act. Alterations to the proposed drainage system might be required to pursue this.
2) Forge Green – the Clerk reported that the new tenant in 2 Forge Green was Carl Collins. No further information had been received from the Housing Associations regarding the development of the whole building.
3) Library – information had been received from Councillor Allison about the provision of WiFi by Carlisle CC. Councillor Tweedie suggested that this could be made available in any suitable premises in the Square area with public access. He also reported that 120 responses had been received from residents in favour of the static library and 20 volunteers had offered to help with additional service provision. Mr Rickerby advised the Members that a meeting had taken place between members of the Jackson family, their agent, Mr Grisenthwaite and someone from Capita Symonds. It was felt that no progress could be made until Cumbria CC had agreed a lease and a written communication of intent to proceed was forthcoming. Councillor Allison was to be asked for an update.
- c) Mr Sinclair reported that more white stones had been placed on the edge of Lakerigg Common and that Mr Routledge was cutting a larger area of grass – agreed that the situation should be discussed further by the Property and Maintenance Committee.

- d) It was suggested that enquiries should be made about the cost of a gate access to the Recreation Association bonfire site on the Green instead of the poorly repaired fencing each year. A price was also to be obtained for replacement fencing at the Greenhead end of the Green.

17 ACCOUNTS

Resolved to approve the monthly expenditure and record of income.

1	Cumbria Playing Fields Association – affiliation fee	20.00
2	Dalston Victory Hall – APM hall hire	35.00
3	Dalston WI – APM refreshments donation/Chairman’s expenses	40.00
4	Mrs E Auld – salary £579.96 + £17.16 (April), expenses £26.25	623.37
5	Allianz Cornhill – annual insurance premium	2,009.05
6	E Davidson – grave digging 11/05/07	30.00

Income:

1	Carlisle CC – Precept 2007/08	32,000.00
2	Carl Collins – 2 Forge Green deposit £411.67, weekly rent 01/05 £95	506.67
3	Beattie Memorials - headstone	55.00
4	Linda Hogg – 1 Forge Green May rent	234.00

18 CEMETERY MATTERS

- a) Interment of ashes: Elizabeth Moffat 11/05/07 Ward 5 Section K Space 24
- b) Beattie Memorials cremated remains granite memorial stone ‘Precious memories of a dearly loved Mum, Gran & Great Gran Mary Purt who died 6th July 1998 aged 78 years God Bless’ – approved.
- c) The Clerk reported on debris and broken glass left in the Cemetery after a party held by youths on the evening of 28th April 2007. The Police had been given written details of attendees etc left on site and were following the matter up.
- d) Letter from the Federation of Burial and Cremation Authorities – membership £50 – no action.

The meeting closed at 9.40pm.