

DALSTON PARISH COUNCIL

Minutes of the ordinary monthly meeting held at Forge Green on Tuesday 14th August 2007.

PRESENT	Mr A R Auld (Chairman)	Mr I Newton
	Mr D B Craig	Mrs J L Rawstron
	Mrs P Dalton	Mr O Rickerby
	Mrs F Kaye-Krzeczkowski	Mr O Roberts
	Mr J F G Kelsey	Mr S A Sinclair

52 APOLOGIES

Apologies for absence were received from Messrs D W Hand, D C Cowen (work), R J Potter and G Harrison.

53 MINUTES

The minutes of the ordinary monthly and the extraordinary meetings held on 10th July and 31st July 2007 were agreed and signed as true records. Apologies for absence were recorded for Mr S A Sinclair on 31st July 2007.

54 DECLARATION OF INTEREST

Mr A R Auld declared and recorded an interest in agenda item 5 – planning application 07/0793 Greenlea, Buckabank.

Mr O Rickerby declared and recorded an interest in agenda item 9a) b) – library proposal.

55 PUBLIC PARTICIPATION

Apologies for absence were received from Councillor N Clarke. Councillor Allison attended for the latter part of the meeting. Mr and Mrs Gordon, Buckabank House explained their reasons behind objecting to planning application 07/0793 Greenlea, Buckabank – formation of alternative access and turning area to rear of dwelling.

1. Field in an area of Local Landscape Significance and the view was idyllic.
2. A lot of walkers used the lane.
3. The property had been extended recently and might be expanded to commercial premises.
4. Ten objections had been submitted to the Planners from nearby residents.

Mr Sinclair advised the Council that Carlisle CC were prepared to excavate a 1.2m strip along the back of Glave Hill car park to house a plastics recycling container, but could only finance 50% of the £600 total cost. It was agreed that the matter would be discussed at the next PC meeting.

The Clerk read out the Police crime report received for the month.

56 PLANNING DECISIONS

07/0596 Moordyke, Unthank, Dalston – conservatory to rear elevation – approved 1 condition.

07/0461 Ravenstock MSG Ltd, Barras Lane Industrial Estate, Dalston – erection of new finishing facility – approved 4 conditions.

07/0584 Thwaite Holme Kitchens, 13 Lingy Close Road – steel clad industrial unit (brown agricultural sheeting) to be used as workshop/assembly areas and also employee welfare facilities – deferred for further observations from Environmental Services and a further report.

07/0490 Low Flanders – proposed detached garage – approved 2 conditions.

07/0627 1 Walk Mill – first floor extension to front elevation to provide shower room – approved 2 conditions.

07/0636 Hawksdale Pastures, Welton Road – demolition of existing farmhouse and construction of new 4-bedroom farmhouse – approved 5 conditions. A letter had been received from the planners with an apology and explanation for determining the application prior to receipt of the Parish Council consultation response.

- 07/0437 Thornthwaite Close, Gaitsgill – two-storey side extension to provide 2no. bedroom Granny annexe – approved 5 conditions.
- 07/0626 Hawthorn Cottage, Unthank – single storey side and rear extension to provide utility/WC, rear porch and garage with first floor store and change of use of agricultural land to garden ground (revised application) – approved 4 conditions.
- 07/0722 Nestle UK Ltd, Beverage Division – extension to existing production and process building. New base construction for compactor unit (revised application) – approved 2 conditions.
- 07/0662 Orchard House, Buckabank – extension to kitchen and dormer in new holiday let bathroom – approved 2 conditions.
- Kingswood Educational Study Centre, Greensyke, Cumdivock - the Clerk reported on a response received from Carlisle CC Chief Executive. It was **resolved** to reply indicating that the comments were noted but that the Parish Council would like an update on the current situation regarding the serving of the Breach of Condition Notices.

57 PLANNING APPLICATIONS

- 07/0752 37 New Road – proposed ground floor porch with office accommodation on first floor – no observations.
- 07/0625 Barn E, Moss End Farm, Dalston – conversion of two storey barn to 1no. dwelling (revised plans) – no observations.
- 07/0557 Moss End Farm, Welton – alterations to approval of barn conversion – no observations.
- 07/0793 Greenlea, Buckabank – formation of alternative access and turning area to rear of dwelling. 6 letters of objection received from Parishioners. It was **resolved** (carried unanimously) to object for the following reasons:
- The Parish Council concurred with the Carlisle District Local Plan Policies and felt that this proposal was contrary to Policies E1 and E5. It contravened the Environment Strategy, which seeks ‘to protect and enhance open areas which have landscape significance’. In areas of Local Landscape Significance ‘permission will not be given for development which adversely affects the open character of the areas’. In addition ‘permission will not be given for development where it would lead to the loss of the best and most versatile agricultural land’.
 - The existing vehicular access was felt to be satisfactory in contrast to the proposed alternative access, which was considered to be more dangerous with the exit onto a bend of an unlit narrow highway without a pedestrian footway and usually icy in winter conditions.
 - The development was thought to be an unnecessary intrusion into the landscape.
A request was to be made for Parish Council verbal representation at the Development Control Committee meeting when the application was determined.
- 07/0806 18 Brow Nelson – proposed agricultural building. Copy of special legal conditions for the land received from Parishioner. **Resolved** to comment that the building was felt to be rather large for the area of land shown on the plan and that a legal constraints query had been received relating to land use for the premises.
- 07/0811 Casa Pedrosa, Cardewlees – remodelling and extension of restaurant to provide improved catering facilities and 22no. en-suite bedrooms. Remodel attached building to provide self contained residential unit on the ground floor (outline application) – **resolved** to support the application in principle but with a request that particular attention was paid to sewerage and car parking at the detailed planning stage.
- 07/0854 2 Walk Mill – single storey rear extension to extend kitchen and replacement of plastic roof with tiles on sunroom – no observations.
- 07/0720 The Barns, Raughtonhead Hill – conversion of Grade 11 listed outbuildings to domestic accommodation, demolition of adjoining farm shed and replacement with extension to provide living areas to new dwelling (LBC) – no observations on change of description of address.

58 CO-OPTION OF COUNCILLOR

The Clerk reported that Mr Smillie had suggested three people that might be interested in being members of the Council and Mr Newton had put forward one name with a further person suggested at the meeting. It was agreed that the Clerk should telephone Mesdames C Millar, M Penrice and H Reynard, Messrs D McDougall and S Scaife. Interested parties should be invited in writing to the next meeting.

Resolved, proposed Mr Auld seconded Mr Craig that Dalston Parish Council adopted the model code of conduct contained in Statutory Instrument No. 1159(2007), as it applies to Parish/Town Councils, with the addition of paragraph 12(2) as the code of conduct which is expected of members and co-opted members of the authority in place of the existing code of conduct with effect from 14th August 2007.

Paragraph 12(2) Where you have a prejudicial interest in any business of your authority, you may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Standing Order 68 The public and press shall be admitted to all meetings of Dalston Parish Council and its committees and sub-committees, which may, however, temporarily exclude the public and press by means of the following resolutions: 'That in the view of the (special) (confidential) nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw'.

Resolved that the Council adopts the ten General Principles as a non-enforceable annexure to the Code to remind members and the public of the principles underlying the Code.

Resolved that members of the Council renewed their registration of interests in the light of the new Code and that the Monitoring Officer be notified accordingly within 28 days of the adoption of the Code.

Resolved that the Clerk applied for inclusion in a CALC composite advertisement (cost £15) giving notice of the adoption of a new Model Code of Conduct for Parish/Town Councils and the establishment of a Register of Financial and Other Interests.

It was agreed that the Standing Orders should be reviewed by the Policy and Resources Committee and a meeting was arranged for 28th August 2007.

CORRESPONDENCE

- 1 Smiths Gore - Carlisle Estates woodland management scheme information and map of sites in Parish – consultation comments to be given to the Clerk for a compiled response.
- 2 Home Office response to HGV vehicles and foreign drivers query originally sent to E Martlew MP – agreed to supply the Police, including PC C Hird with a copy.
- 3 Acknowledgement letter from NHS Litigation Authority Appeal Officer – reported that the rural status of Dalston and Cummersdale had been upheld.
- 4 Cumbria CC Neighbourhood Service notification of £500 grant for seat and litterbin at Raughton Head – agreed to refer to Raughton Head PCC for the type required.
- 5 Carlisle CC Community/Parish Plan Protocol draft for consultation – Clerk to respond.
- 6 Cumbria in Bloom Awards Ceremony, 3rd September 2007 – agreed that the Clerk and Mrs Rickerby should attend.
- 7 Chris Bagshaw, CPCA/Carlisle CC Exec meeting minutes 7th June 2007 and notes re various items for attention. **Resolved** to indicate that it was rather difficult and it could be divisive to nominate Councillors for an outstanding service award from CPCA.
- 8 CALC – final chance to try CALC's 'Effective Councils Road Show' – **resolved** to request a joint session with Cummersdale and St Cuthbert Without (if in agreement) in early 2008.
- 9 Mr C Whitfield, Dalston FC Manager Under 14s Team, Penrith & District Sunday League request letter for financial support - to be advised to apply for November grant allocations
- 10 Email queries re parking at Bridge End – might be all pub parking.
- 11 Communities and Local Government response to proposals for future unitary structures – noted.
- 12 VAC information on Community Initiative Fund, Cumbria CC news release re CRISP fund, Cumbria Community Foundation literature on Local Network Fund for young people – for information.
- 13 Rural Greens workshops for the Autumn – participants invited. Clerk to make enquiries.
- 14 Local Transport Plan 2006-11 Update July 2007
- 15 Dalston Parish Design Statement and draft Conservation Area Appraisal – Clerk to respond re text amendments. Scheduled for submission to Carlisle CC Executive on 19th November 2007

GARDENS AND MAINTENANCE/PROJECTS UPDATES

- A) a) The Clerk reported that Mr Hayward, Cumbria Highways, had still not drafted the parking questionnaire and that he was currently on holiday. It was agreed to follow up a suggestion by his assistant to compile a questionnaire to put to Mr Hayward for ratification – ideas to be emailed to the

Chairman. An acknowledgement letter had been received from Cumbria CC Chief Executive about the delayed action.

b) Three Councillors and the Clerk had met with Mr Reed, Head of Property Services, Mr Grisenthwaite, Director of Culture Cumbria CC, Mr Plane, Senior Estates and Valuation Surveyor Capita, and Councillor Allison on 25th July 2007 regarding the rejection of the potential Library facility at 28 The Square. It was reported that Mr Plane was investigating alternative options for locating a static library prior to December 2007, liaising with the Clerk regarding premises already considered. Councillor Allison indicated that he had written to Mr Reed suggesting that Capita set the parameters and specification for refurbishment of 28 The Square, Cumbria CC established the revenue and capital costs it could accommodate, including lease arrangements, to enable the proposal to be progressed as a community project. Mr Grisenthwaite had sent information on CD regarding Library Links.

c) Inspector Coates had informed the Clerk that a decision on the Police Post/deployment of the PCSO in Dalston was being made on 14th August 2007.

d) Bingham Yates had advised the Parish Council that trial holes had been requested by Capita Symonds to determine the makeup of the Station access road. The Clerk had authorised £285 expenditure to carry out this work, which had been completed and Peter Barnard, Cumbria Highways Development Control Engineer was currently looking at the results.

B) a) Several willow trees had recently split between Whitesmiths and Bridge End. Mr Park had been instructed to temporarily close a section of the permissive footpath by the river until felling works were completed. The estimated cost for carrying out all the remedial work was £800. It was suggested that the Clerk made enquiries regarding any financial assistance available. It was agreed that some tree work was required in the triangle of land to the east of the White Bridge – to be discussed by the Property and Maintenance Committee.

b) PPI workshops were being held in October/November with Mr Lyne attending one Sunday session – any input to be passed on.

c) One quote received for repairs/renewal of the Green fencing – to be considered at the September meeting.

d) Mrs Crookdake had requested that further action should be taken regarding flood defences at Stockdalewath, with a bridge needing to be raised – the Clerk agreed to ascertain more details.

e) Complaints had been received regarding light pollution from a new security light on permanently throughout the night at Ben Hodgson Bodyworks – the Clerk to report the matter to Carlisle CC Planning Enforcement Officer.

f) It was **resolved** that a letter of congratulations should be sent to the organising Committee following a very successful Festival Week.

62 ACCOUNTS

Resolved to approve the monthly expenditure and record of income:

1	E Davidson – grave digging 19/07, 21/07, 24/07	245.00
2	E Davidson – grave digging 27/07	170.00
3	Mrs J Rawstron – compost & plant transport s137, travel expenses	24.40
4	Bingham Yates & Partners – station access project	881.25
5	Garthside Landscapes – June/July grass cutting/ground works £910 & Cemetery maintenance contracts £1250	2538.00
6	Audit Commission – 2006/07 audit fee	334.88
7	Staples - stationery	64.52
8	Mrs E Auld – salary £594.52, expenses £43.44	637.96
9	Bendles Solicitors – professional fees abortive sale of Forge Green	528.75
10	Dalston PCC – Church House Festival Committee room hire s137	17.00

Income:

1	C Collins – 2 Forge Green rent 10/07, 17/07, 24/07, 31/07	380.00
2	John Tremble – burial fee	290.00
3	Mrs Sowerby – burial ashes fee	127.50
4	Cumbria CC – grant Raughton Head seat and litterbin	500.00
5	Mr Carruthers – burial ashes fee	85.00
6	J Hill & Sons – burial fee	290.00
7	R M Capstick – grave space purchase	320.00
8	L Hogg – 1 Forge Green August rent	234.00
9	C Collins – 2 Forge Green rent 07/08 & 14/08	190.00

63 ANNUAL AUDIT

An unqualified audit opinion had been received for the 2006/07 accounts. It was agreed that completion notices should be advertised on the notice boards and a copy should be displayed in the Cumberland Building Society. A charge of £10 for any copies requested was confirmed. The External Auditor had suggested that the fidelity guarantee insurance cover should be increased in line with the higher precept and balances – to be discussed by the Policy and Resources Committee. It was **resolved** that thanks to the Clerk should be recorded for the successful completion of the annual accounts.

64 CEMETERY MATTERS

- a) Interments: Laura Mary Rumney 19/07/07 Ward 5 Section I Space 46
Christopher John Sowerby 21/07/07 Ward 5 Section H Space 58 ashes only
Margaret Todd Tinson 24/07/07 Ward 4 Section B Space 12 ashes only
Daphne Joan Palm 27/07/07 Ward 5 Section H Space 54
- b) A letter of thanks had been received from Mrs Hewgill for following up interment enquiries.
- c) The Clerk reported that Mr Jeffery had laid flat one headstone and repaired some adjacent vandalised stones. Further unstable headstones were felt to need attention – Messrs Newton and Roberts agreed to check these with the Clerk prior to any work being authorised.

The meeting closed at 9.18pm.