

## DALSTON PARISH COUNCIL

Bannerdale, Unthank  
Dalston, Carlisle  
Cumbria CA5 7BA  
Tel: 01228 712920  
Email: [liza@carlisle-city.gov.uk](mailto:liza@carlisle-city.gov.uk)

8<sup>th</sup> October 2008

You are summoned to attend the ordinary monthly meeting of the Parish Council at Forge Green on Tuesday 14<sup>th</sup> October 2008 commencing at 7.15pm.

Mrs E Auld – Clerk

---

### AGENDA

	<b>Start Time</b>
1 <b>Apologies</b> To receive apologies for absence	7.15
2 <b>Minutes</b> To authorise the chairman to sign the minutes of the monthly meeting held on 9 <sup>th</sup> September 2008 as a true record (copy enclosed).	7.18
3 <b>Declaration of Interest</b> Members are invited to declare any personal interests and any personal interests, which are prejudicial, relating to any item on the agenda.	7.20
4 <b>Public participation</b> Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish. .	7.22
5 <b>Planning decisions and applications</b> Planning decisions: 08/0597 Wythmoor House, Stockdalewath – change of use of building to 2no. holiday cottages and a studio – approved 16 conditions. 08/0774 Buckabank Farm – erection of agricultural livestock building – approved 1 condition. 08/0775 Buckabank Farm – erection of agricultural livestock building – approved 1 condition. 08/0182 Plots 1-3 Hawksdale Pasture, Welton Road – conversion of and extension to existing buildings to provide 3no. 4 bedroom houses including garages for plots 2 and 3 – approved 13 conditions. 08/0186 Plots 1-3 Hawksdale Pasture, Welton Road – conversion of and extension to existing buildings to provide 3no. 4 bedroom houses (LBC) – approved 6 conditions. 08/0807 Coach House, Bridge End – removal of balcony together with erection of single storey side extensions to provide garage and store – approved 2 conditions. 08/0731 Maurice Dalton Ltd, 18 The Square – external staircase to serve first floor accommodation together with new external door. Relocate ground floor door serving single storey accommodation – approved 1 condition. 08/0851 4 The Square – remove mono pitched slate roof and replace with dual pitched roof and brick gable end (LBC) – approved 2 conditions. 08/0769 BP Dalston Terminal, Barras Lane – construction of one storage tank and associated bund to store up to 200m <sup>3</sup> of bioethanol, together with ancillary structures including unloading pumps and drainage facilities within the easting terminal boundary – approved 3 conditions. Planning applications: 08/0600 Westwood Nurseries, Orton Grange – garden centre retail development incorporating restaurant/café and farm food hall, with ancillary works including car parking, access, ‘greenhouse’ horticultural interpretation centre, outdoor display/demonstration areas and landscaping – Cumbria CC Development Control Committee report and objection.	7.40

- 07/1383 Recreation Field, The Green – variation of condition 2 of planning permission 06/1357 to allow for 400 lux to meet the Lawn Tennis Association minimum level for club tennis.
- 08/0945 East Grange Cottage, Wigton Road – first floor extension providing en suite to master bedroom.
- 08/0874 Windy Fell, Raughton Head – demolition of existing garage, erection of detached garage with playroom in roof space.
- 08/0944 Nestle UK Ltd – extension to the existing production facility to form new ‘dry mix tower’ and new external sugar silo with a plantroom kiosk building at front (revised application).
- 08/0921 Haythwaite House, Raughton Head – proposed timber double garage.
- 08/0922 Haythwaite House, Raughton Head – proposed timber double garage (LBC).
- 08/0941 25 & 26 The Square – internal alterations, extensions to rear and provision of 1<sup>st</sup> floor to provide 1no. bedroom to each dwelling
- 08/0956 The Cottage, 25 The Square – internal alterations, extensions to rear and provision of 1<sup>st</sup> floor to provide 1no. bedroom to each dwelling (LBC).
- 08/0961 Cumdivock House – proposed covered silage pit – phase 1.
- 08/0962 Cumdivock House – proposed covered silage pit – phase 2.
- 08/0937 13 Caldew Drive – erection of single storey bedroom to front of property.
- 08/0995 3 Buebank Road – erection of single storey side and rear extension to provide sun room, study, utility and dining room. Erection of porch to front elevation.
- 08/1007 Fountain Head – change of use of agricultural land to domestic garden.
- 08/0985 Pincushion Barn, Hawksdale – insertion of a window in a former barn door opening on the north elevation and the insertion of a door to replace a window in the hall on the east elevation
- Eden DC Core Strategy Submission Development Plan, Sustainability Appraisal – consultation end 31<sup>st</sup> October 2008.
- Dalston Conservation Area Review update – Carlisle CC Infrastructure Overview and Scrutiny Committee Minute.

- 6 **Policy and Resources Committee** 8.00  
 To receive report of Policy and Resources Committee meeting on 23<sup>rd</sup> September (minutes enclosed). To note actions arising from Parish Plan Review. To endorse proposals to amend Standing Orders regarding the terms of office for the Chairman and Vice-Chairman.
- 7 **Budget and Precept/Grant applications** 8.10  
 To consider the budget proposals recommended by the Policy and Resources Committee in preparation for setting the Precept in November (copy enclosed). To discuss possible projects that could be eligible for grant applications.
- 8 **Correspondence** 8.25  
 To note items of correspondence received since the last meeting and take actions as appropriate.
- 1 Caldew School Partnership Governor vacancy – links with the Parish Council.
  - 2 Cumbria Waste Management Environment Trust AGM 25<sup>th</sup> September and Environment Forum September 2008 News – filed.
  - 3 BP notification of emergency exercise with Cumbria Fire & Rescue Service 6<sup>th</sup> October 2008 – noted.
  - 4 CPCA AGM 6<sup>th</sup> October – report from Clerk/PC attendees. The Parish Charter Spearhead Indicators. Community Land Trusts and affordable housing. Grants.
  - 5 Bowness, Thursby & Caldbeck Neighbourhood Forum 7<sup>th</sup> October – report regarding Burgh by Sands rescue boat.
  - 6 Carlisle Environmental Action AGM 9<sup>th</sup> October – J Kelsey to report.
  - 7 CALC Training - Local Council Finance 15<sup>th</sup> October or 27<sup>th</sup> November.
  - 8 Dalston & Cummersdale Neighbourhood Forum 20<sup>th</sup> October, 7pm, Stoneraise School – attendees required..
  - 9 Cumbria Police Authority Carlisle Area Community Liaison Forum 27<sup>th</sup> October, 7pm, Carlisle Rugby Club – CRASH Team presentation.
  - 10 Carlisle Partnership – Carlisle, A Healthy City: Vision and Challenges 3<sup>rd</sup>

- December, 10.00 – 16.00, Sands Centre.
- 11 Carlisle CC Street Naming & Numbering – Buckabank Court naming agreed.
  - 12 Caldew School BBC Radio 4 Any Questions? Broadcast 27<sup>th</sup> March 2009 to note.
  - 13 Cumbria CC mobile library service communications re location and times.
  - 14 Cumbria Highways – parking outside 10 The Square/Cumberland Building Society – for information
  - 15 Bingham Yates & Partners – Certificate of Making Good Defects for station area.
  - 16 CALC AGM 8<sup>th</sup> November 10.30am, Rheged – main speaker Chief Constable, Mr Craig Mackey - attendees required. CALC Publications 1) Employing a Parish Steward 2) Parish Council Trends in Cumbria 2001 – 2008. Planning Seminar notification 24<sup>th</sup> November, 7pm, Civic Centre.
  - 17 Dr Peter Gardner letter re deterioration and lack of water in the mill stream from Ellers Mill to the River Caldew opposite the Churchyard – request for action.
  - 18 Public Right of Way 49002 – complaint re motorbike ridden on footpath
  - 19 Cumbria Community Awards 2008 – for information
  - 20 Government Office for the North West – notice of publication of the North West of England Plan Regional Spatial Strategy to 2021 – for information.
  - 21 Cumbria Minerals and Waste Development Framework – papers relating to Hearing on Core Strategy and Development Control Policies commencing 11<sup>th</sup> November 2008 – noted.
  - 22 Communities and Local Government – a consultation on the making and enforcement of byelaws – deadline for comments 20<sup>th</sup> November
  - 23 Town and Parish Standard September 2008 – for information.
  - 24 CALC information re Freedom of Information Act and New Model Publication Scheme – 31<sup>st</sup> December 2008 deadline for adoption – defer to next meeting.

## 9 Gardens and Maintenance

8.40

- a) To agree a date for a Property and Maintenance Committee meeting.
- b) To discuss the condition of the Caldew cycleway. The Clerk to advise Members of communications received from Andrew Nicholson, ECCP
- c) Station car park flooding – Clerk to advise Council of situation.
- d) Cumbria CC Cumbria in Bloom 2009 design competition – Clerk to report on Station Group entry.
- e) Clerk to report on urgent maintenance matters requiring attention and initiate action as appropriate.

## 10 Accounts

8.50

Resolve to approve the monthly expenditure and record of income.

1	E Davidson – grave digging 16/09/08	200.00
2	E Davidson – grave digging ashes space 26/09/08	40.00
3	Dalston Recreation Association – CPCA grant for CCTV 29/09/08	1,000.00
4	Biffa Waste Services – Cemetery waste collection 27/09-28/12/08	168.64
5	Shaw & Sons Ltd – Minutes Guard Book	145.17
6	Derek Tolson & Sons – Station access retention	2,027.46
7	Garthside Landscapes – grass cutting/ground works £910, Cemetery maintenance £1,250, extra works Station area £50 Aug-Sept	2,596.75
8	Streetmaster – Raughton Head seat and litterbin	942.35
9	Staples - cartridges	67.99
10	Inland Revenue - PAYE	681.74
11	Mrs E Auld – salary £617.49, expenses £9.51	627.00
12	<i>Bingham Yates &amp; Partners – Station access fees balance for consideration</i>	<i>4,327.69 + VAT</i>

Income:

1	C Collins – 2 Forge Green rent 02/09, 09/09, 16/09, 23/09	380.00
2	Stepsaver a/c – interest 02/06-07/09	164.42
3	J Tremble – burial fee	290.00
4	Corner Shop – fishing permits	72.00
5	HM Customs & Excise – VAT repayment	1,478.81

6	Geo Hudson & Sons – burial ashes fee	85.00
7	Cumbria Memorials – additional inscription	35.00
8	City of Carlisle – CPCA grant Recreation Centre CCTV	1,000.00
9	L Watson (Hogg) – 1 Forge Green October rent	234.00
10	Dalston Post Office – 10 map packs	20.00

Community a/c balance 30/09/08 £2,573.22

Business Premium Step Saver a/c balance £45,882.93

Cumbria CC – Raughton Head seat & litterbin licence fee to credit – no longer required.

BDO Stoy Hayward – Clerk to report on completion of audit 2007/08.

- 11 **Development Projects** 9.00  
**Resolve** to exclude members of the public and press from the meeting pursuant to section 1(2) of The Public Bodies (Admission to Meetings) Act 1960. To receive an update on development proposals and agree on the way forward.
- 12 **Cemetery matters** 9.10
- a) To agree revised Cemetery Regulations and Fees (copy enclosed)
  - b) To record interments
  - c) To approve applications for headstones, inscriptions and grave space purchases.
  - d) To receive items of correspondence and take appropriate action.
  - e) Clerk to report any urgent maintenance matters and agree action as required.

**This meeting will close at 9.30pm.**